



SENATE MEETING

Tuesday, November 2, 2021 4:00 pm
Capilano University, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Tania Alekson, Deanna Baxter, Oscar Blue, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Iana Dokuchaeva, Lara Duke, Brian Ganter, Christy Goerzen, Kyle Guay, Deb Jamison, Khwaish Kochhar, Maia Lomelino, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Zabir Montazar, Corey Muench, Jennifer Nesselroad, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Stephanie Wells, Stephen Williams, Recorder: Mary Jukich

Regrets: Miranda Huron, Essya Nabbali, Lesley Nelson, Dennis Silvestrone, Kyle Vuorinen, Sonny Wong

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

In the absence of Essya Nabbali, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

2. Approval of the Agenda

- Item #7.4 Teaching and Learning Committee should be noted as an information item.

Paul Dangerfield moved and Kyle Guay seconded:
To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Laureen Styles moved and Jennifer Nesselroad seconded:
To adopt the October 5, 2021 minutes.

CARRIED

4. Correspondence Received

No correspondence was presented.

5. Business Arising

5.1 Volunteers for Senate Subcommittees



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Presented by: Paul Dangerfield

Members were encouraged to volunteer for the remaining vacancies on the Senate subcommittees.

5.2 Annual Academic Schedule

Presented by: Stephen Williams

At the October meeting, the Registrar presented the Academic Schedule for information, and reported that the convocation dates may be moving to July and his understanding was that the Academic Schedule presented was incorrect.

In this regard, Senate was informed that misinformation was provided as the convocation dates on the schedule that was presented to Senate in October were, in fact, correct and convocation will not be moving to July.

6. New Business

No new business was presented.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

At the meeting on October 12, the Committee reviewed the stage 1 proposal for the Bachelor of Costuming. The proposed 120-credit degree can be completed in four years or eight semesters of full-time study with an optional exit point after the completion of 60 credits, and prepare graduates for professional industry positions in areas such as film, theatre, the emerging industries of visual effects and animation along with traditional roles in museums and archives.

On discussion, a question was raised on whether consideration was given to changing the credential name to a Bachelor in Fine Arts with a major in Costuming. Information was provided that as the proposal was at stage 1, the document will go through several iterations with opportunities for further consideration.

Lauren Styles moved and Deb Jamison seconded:



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21/41 That Senate recommend the Stage 1 proposal for the Bachelor of Costuming be sent to the Board for approval. **CARRIED**

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The Committee met on October 26 and reviewed the Academic Integrity Procedures. It is anticipated the document will be brought to the December Senate meeting.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the October 15th Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Stephanie Wells seconded:

21/42 Senate approve SCC Resolutions 21/69 to 21/71. **CARRIED**

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

Senate was informed that as a result of several vacancies, the committee did not reach quorum at the October meeting, and work is underway in recruiting possible members.

The committee continues to review its mandate, including information gathering on teaching and learning committees at other post secondary institutions.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Senate Budget Advisory Committee (SBAC) met on October 21 and Michael Thoma was acclaimed as the Chair. At the committee meeting, the following items were presented:



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- The fiscal 2020/21 final year end results report for post-secondary institutions which highlighted the impact of the pandemic on the sector.
- An overview of the year-to-date financial results and the forecast for the final quarter 2 forecast. The initial budget was developed in terms of the previous year's enrollment levels, but was revised due to lower fall registration numbers. The approved Board budget for a \$5.2 million deficit is on track with the quarter 2 forecast and the Ministry deficit approval.
- An overview of the integrated planning process for 2022-23 noting that this year's theme was 'Implement and Refinement'. The plan is for a roll-over budget followed by the goal of identifying non-negotiable, base and strategic spends with the goal of informing and establishing the foundation for long range/multi-year planning.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, and noted that he recently attended, In-person, the Universities Canada annual meeting in Ottawa. A brief overview of the conference was presented, with highlights on some key topics of discussions which included education and research, scholarly activity, integrated learning, and the commitment to teaching excellence.

Senators were invited to review further information on Universities Canada on their website.

Capilano has developed a partnership with LinkedIn Learning wherein learning programs will be developed for employees.

8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, acknowledged the continued leadership of the Chairs on the various Senate subcommittees. As well, the Vice Chair noted that in terms of vacancies, the subcommittees are lacking representation from students



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and non-faculty and the importance of having the student and staff voices in the governance and decision making process at the Senate subcommittees.

8.3 VP Academic and Provost

Laureen Styles provided the VP Academic and Provost report which included the following highlights:

- The Provost previously communicated to deans who then shared out with respective Faculties that late summer adaptations to course modes had two options after the initial October 8 date: stay in the 'adapted' mode or stand down the adaptation and pick up the originally scheduled mode. Based on the information provided, there was an uptake in in-person teaching modes, going from 62% to 69% for in-person and mixed mode (main shift being from online to in person – 47% to 55%):
- Spring planning has been progressing over the last weeks with some challenges in completing all of the required steps through Faculties that has resulted in a delay of the opening of Spring 2022 term registration by a week. This change in the schedule has been communicated through the Registrar's Office to the university community (employees and students). A myriad of considerations have been utilized to plan for Spring, with an overall expectation and intention of further lifting up in-person course delivery. As has been identified through both the Envisioning 2030 and Illuminating 2030 (academic plan) consultation and inputs, one of the university's strengths is active and engaged learning and a distinct university experience often actualized through meaningful in-person learning. For Spring, at the department level with deans, there has been consideration of some courses to be offered through the online mode to offering some flexibility to students (e.g., multiple sectioned courses) and accessibility across the region. Provincial and national policy directions have shifted in a positive way, most recently with an update with regards to international students arrival processes into Canada so that also should contribute to overall enrolments and higher participation of students in on-campus learning experiences.
- A major milestone was recently achieved with the Quality Assurance Process Audit activity with the university self-study submitted. Appreciation was



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provided to everyone who had a role, including members of the advisory group, SCC and SAPPRC. The site visit is scheduled for January 2022.

- Discussions are underway around the emerging work on Indigenization planning and work continues in terms of engagement with First Nations and students for input and perspectives. November 15 – 19 is TRC week and further information will be posted on Frontlines.

8.4 Board Report

A report was not provided as Sonny Wong, Board representative, was absent from the meeting.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

Senate was informed that the University has completed the 5th round of the Unified Grant competition.

The meeting was adjourned at 5:04 pm.

Next Meeting: Tuesday, December 7, 2021
