

SENATE REGULAR MEETING

Tuesday, April 5, 2022 4:00 – 6:00 pm
Capilano University – Library Room 322

AGENDA

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. **Welcome**
2. **Approval of the Agenda - Decision** Senate Members
3. **Approval of the March 1, 2022 Minutes – Decision** Senate Members
Schedule 3
4. **Correspondence Received**
5. **Business Arising**
 - 5.1 Senate Self-Evaluation Committee – *Information* Robert Thomson
6. **New Business**
 - 6.1 Student Election Results Kyle Vuorinen
Schedule 6.1
 - 6.2 Vice Chair Nominating Committee – Request to Convene - *Information* Stephen Williams
7. **Committee Reports**
 - 7.1 Academic Planning and Program Review Committee – *Information* Sue Dritmanis
 - 7.2 Bylaw, Policy and Procedure Committee – *Information* Corey Muench
 - 7.3 Curriculum Committee – *Decision* Deb Jamison
Schedule 7.3.1
 - 7.3.1 Resolution Memo
[March 25 Agenda Package](#) / [March 25 Draft Minutes](#)
 - 7.3.2 SCC Membership – Motion: To endorse the following members:

Dominique Walker – Performing Arts
Deb Jamison – Applied Business, Legal Studies, Communications
Mohna Baichoo – Tourism and Outdoor Recreation Management
Rachel Yu – Health and Education



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Caroline Soo – Global Stewardship, Public Administration &
Human Kinetics

Jocelyn Hallman – Library

Adam Vincent – Student Services

7.4 Teaching and Learning Committee – *Information*

Diana Twiss

7.5 Budget Advisory Committee – *Information*

Michael Thoma

8. Other Reports

8.1 Chair of Senate - *Information*

8.2 Vice Chair of Senate – *Information*

Stephen Williams

8.3 VP Academic and Provost – *Information*

Laureen Styles

8.4 Board Report – *Information*

Sonny Wong

8.5 Elder Report - *Information*

Elder Latash

9. Discussion Items

10. Other Business

11. Information Items



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 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Iana Dokuchaeva, Lara Duke, Brian Ganter, Kyle Guay, Miranda Huron, Deb Jamison, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Zabir Montazar, Corey Muench, Essya Nabbali, Lesley Nelson, Christina Neigel, Ramin Shadmehr, Dennis Silvestrone, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Sonny Wong, Recorder: Mary Jukich

Regrets: Oscar Blue, Christy Goerzen, Khwaish Kochhar, Maia Lomelino, Anmol Singla, Elder Latash

Guests: Eduardo Azmitia

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Ramin Shadmehr, the new Dean for the Faculty of Fine and Applied Arts, was introduced and welcomed to Senate.

In the absence of Christy Goerzen, Anthea Mallinson assumed voting rights for the Faculty of Fine and Applied Arts.

2. Approval of the Agenda

*Paul Dangerfield moved and Brad Martin seconded:
 To adopt the agenda.*

CARRIED

3. Approval of the Minutes

*Paul Dangerfield moved and Kyle Guay seconded:
 To adopt the February 1, 2022 minutes.*

CARRIED

4. Correspondence Received

No correspondence was received.



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5. Business Arising

5.1 Senate Self-Evaluation Committee

Presented by: Robert Thomson

Senate was provided with an overview of the Committee's work to date in initiating the Senate self-evaluation survey. For this year, the format of the survey will remain the same and will also continue to include questions around Covid-19. The Committee also reviewed some of the wording within the survey, particularly around the word "effectiveness" and decided that, for this year, it may be beneficial to include a statement around the definition of "effectiveness". In moving forward for next year, the Committee will undertake a review of the survey, including the wording within the survey.

The link to the survey will be distributed by Institutional Research, and Senators were encouraged to complete the survey.

6. New Business

6.1 Additional Spring 2022 Convocation Dates

Presented by: Kyle Vuorinen

Senate was informed that as a result of the postponement of the February convocation ceremonies, additional days are required for the June convocation. Accordingly, the Spring 2022 convocation ceremonies will now take place from June 7 to 10, 2022. It was noted that the additional dates will also accommodate any students who graduated during the pandemic and wish to take part in the in-person convocation celebrations.

On discussion, a suggestion was presented to research whether the new convocation dates may have an impact on dates of religious observances.

6.2 Vice-Chair Nominating Committee – Vacancies

Presented by: Paul Dangerfield

As the Committee will be convening shortly, volunteers were requested to fill the remaining faculty and student vacancies.



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7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The Committee met on February 8 and approved the 2019/20 program review cycle as complete for the following programs:

- Bachelor of Legal Studies (Paralegal);
- Diploma in Paralegal;
- Certificate in Paralegal;
- Certificate in Legal Administrative Assistant; and
- Citation in Criminal Law Practice and Procedures.

7.1.1 Stage 1 - Bachelor of Arts with a Major in Governance, Policy and Justice

The Bachelor of Arts with a Major in Governance, Policy and Justice (GPJ) is a multi-disciplinary, modular, 120-credit degree that aims to provide a broad-based, applied, and interdisciplinary approach to the interconnected study of Philosophy, Politics, and Economics (PPE) by exploring subjects of common concern to each. The Major in GPJ builds on existing resources in the philosophy, politics and economic departments within the Faculty of Arts and Sciences. Most required lower-level courses are already on offer; up to six new courses at the upper level will be developed to deliver the proposed curriculum.

On discussion a question was raised on whether the Capilano public administration local government program had been consulted around the development of the proposal. Information was provided that, as a stage 1 proposal primarily focusses on the benefit of the program, review of the course based collaboration piece will be addressed if and when the proposal is recommended by the Ministry.

Deb Jamison moved and Lara Duke seconded:

22/13 That Senate recommend the Stage 1 proposal for the Bachelor of Arts with a Major in Governance, Policy and Justice be sent to the Board for approval.

CARRIED

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench



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The Committee is expecting to review several policies and procedures this term, including a fully revised Student Accommodations Policy and Procedures. As well, preliminary work is being undertaken on possible wording changes in the Senate bylaws to better accommodate absences from meetings due to various reasons, including religious observances.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the February 18, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Kyle Guay seconded:

22/14 Senate approve SCC Resolutions 22/10 to 22/17.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The Committee met on February 18 and was provided with several reports, as well as a report from the Indigenous Education and Affairs Office which included an update on the development of the Indigenous Plan.

The Committee is also considering a review of some of benefits and challenges of moving to a remote adapted mode during the pandemic.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Senate Budget Advisory Committee met on January 27, 2022, at which time the Committee reviewed the Fiscal 2022/23 Budget and fulfilled its mandate for the 2022/23 budget process. As part of the new meeting schedule, the Committee meets year round, and the next meeting is scheduled for May 19.



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8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- The Chair recognized the current situation in Europe, and informed Senate of the work underway at the University to support students. The Centre of International Experience has reached out to every Capilano student who is from Ukraine, as well as students from other countries around Ukraine. Senators were encouraged to remain understanding and compassionate, aware of the global situation and the impacts to both students and employees, and the various resources available.

8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, reported that he attended the recent Board meeting and the Board continues to have an appreciation for the work done at Senate. A brief overview was also provided on some of the Vice Chair duties which include attending all the Senate subcommittees and providing the Senate Highlights to the University community.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report as follows:

- A revised policy framework for Indigenous education in the Province is still under discussion and consultations with multiple constituents. Once the framework is approved this will be brought into conversations with the various academic governance bodies at the University, including Faculty Councils through deans.
- A brief update was provided on the ongoing work around open education resources, and further information is available on [Open Education](#) and [CTE](#).



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MINUTES

8.4 Board Report

Sonny Wong provided the Board report, including some of the following highlights:

- The Board met on February 22, 2022 and received several reports, including reports from the Board Chair, Audit and Risk Committee, Finance Committee, Governance and Planning Committee, and Investment Management Committee, and from the President, and Vice Chair of Senate.
- The Board received an overview of the Integrated Plan 2021/22 to 2023/24 – Year 2, and accepted same as information.
- The Board approved the 2022/23 operating and capital budget.
- The Board approved a 2% increase in tuition and mandatory fees for domestic and international tuition for 2022/23 academic year. Exempted were 2D, 3D, and VFX programs.
- The Board approved the discontinuance of the Academic Studies Diploma.

The next Board meeting is scheduled for April 26, 2022 at the kálah-ay Sunshine Coast Campus.

8.5 Elder Report

As Elder Latash was absent, the Elder report was not provided.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

The meeting was adjourned at 5:08 pm.

Next Meeting: Tuesday, April 5, 2022

MEMO

To: Paul Dangerfield, President and Chair of Senate

From: Kyle Vuorinen, Registrar

Subject: Spring 2022 Student Election Result

Date: March 28, 2022

cc:

SPRING 2022 SENATE ELECTION RESULTS

Student Representatives

Acclaimed		Term starts	Term ends
Jason Tam	tsztam@capilano.ca	August 1, 2022	July 31, 2023
Maggie Bowles	maggiebowles@my.capilano.ca	August 1, 2022	July 31, 2023
Khwaish Kochhar	khwaishkochhar@capilano.ca	August 1, 2022	July 31, 2023
Maia Sanchetta Lomelino	marianasanchettalome@my.capilano.ca	August 1, 2022	July 31, 2023

SPRING 2022 BOARD OF GOVERNORS ELECTION RESULTS

Student Representatives

Acclaimed		Term start	Term Ends
Harmanjot Kaur	tsztam@capilano.ca	August 1, 2022	July 31, 2023
Sophia Kara	maggiebowles@my.capilano.ca	August 1, 2022	July 31, 2023



SENATE CURRICULUM COMMITTEE RESOLUTION MEMO

DATE: March 29, 2022
TO: Paul Dangerfield, Chair, Senate
FROM: Deb Jamison, Chair, Senate Curriculum Committee

The following motions were carried by the Senate Curriculum Committee at its meeting on March 25, 2022:

- 22/18** The revisions to the University One for Indigenous Learners Certificate Program Profile be recommended to Senate for approval.
- 22/19** The two new courses, IDES 320 – Visual Communication I and IDES 111 – Technology Intensive I, and the revisions to IDES 211 – Technology Intensive I, IDES 151 – Digital Media I and IDES 252 – Digital Media II be recommended to Senate for approval.
- 22/20** The revisions to the Bachelor of Design in Visual Communication Program Profile be recommended to Senate for approval.
- 22/21** The revisions to JAZZ 331 – Music Theory VI: Studies in Counterpoint, JAZZ 376 – Studies in Music History III: Music of the African Diaspora, and JAZZ 496 – Jazz Performance VII be recommended to Senate for approval.
- 22/22** The revisions to the Bachelor of Music in Jazz Studies – Education Program Profile and the Bachelor of Music in Jazz Studies – Performance/Composition Program Profile be recommended to Senate for approval.
- 22/23** The addition of “Biology 12 or BIOL 104 or BBIO 054 or BIOL 109 or BIOL 110” as prerequisites for BIOL 112 – Human Anatomy and Physiology I for Health Sciences be recommended to Senate for approval.
- 22/24** The following be recommended to Senate for approval:
- Revisions to the following courses:
 - BIOL 106 – Introductory Biology I
 - BIOL 107 – Introductory Biology II
 - BIOL 110 – General Biology I
 - BIOL 111 – General Biology II
 - BIOL 214 – Cell Biology
 - BIOL 352 – Evolution of Life

**SENATE CURRICULUM COMMITTEE
RESOLUTION MEMO**

- Cap Core designation under the heading *Science and Technology* to:
 - BIOL 106 – Introductory Biology I
 - BIOL 107 – Introductory Biology II
 - BIOL 111 – General Biology II
 - BIOL 200 – Genetics I
 - BIOL 214 – Cell Biology
 - BIOL 350 – Natural History of BC
 - BIOL 351 – Global Biogeography
 - BIOL 352 – Evolution of Life

and

- Quantitative/analytical designation to:
 - BIOL 106 – Introductory Biology I
 - BIOL 107 – Introductory Biology II
 - BIOL 111 – General Biology II.

22/25 The revisions to the Associate of Science Degree – Biology Program Profile be recommended to Senate for approval.

22/26 The equivalencies of:

- TOUR 112 – Tourism Marketing I
- BMKT 161 – Introduction to Marketing

- TOUR 116 – Financial Planning in Tourism I
- BFIN 141 – Introductory Accounting I

- TOUR 149 – Computer Applications in Tourism,
- REC 149 – Computer Applications in Outdoor Recreation
- BCPT 123 – Business Computing Basics

be recommended to Senate for approval.

22/27 The prerequisite revisions to IBUS 405 – Applied Projects in Supply Chain and Logistics, as well as Cap Core designation under the heading *Experiential*, be recommended to Senate for approval.

22/28 The prerequisite revisions to BFIN 348 – Accounting Information Systems and BFIN 486 – Financial Planning Capstone be recommended to Senate for approval.

**SENATE CURRICULUM COMMITTEE
RESOLUTION MEMO**

22/29 The revisions to the Bachelor of Science – General Program Profile be recommended to Senate for approval.

22/30 The prerequisite revisions to CHEM 110 – Bonding and Structure and CHEM 111 – Chemical Dynamics and Energetics, as well as Cap Core designation under the heading *Science and Technology*, be recommended to Senate for approval.

22/31 The prerequisite revisions to:

- COMP 101 – Computers and their Application
- COMP 106 – Programming with Robots
- COMP 115 – Learn to Code
- COMP 120 – Computer Science for Engineers
- COMP 215 – Introduction to Computational Science
- COMP 301 – Computing Technologies in a Digital Culture
- COMP 330 – Data Wrangling: Scripting for Automated Data Processing

be recommended to Senate for approval.

22/32 The prerequisite revisions to:

- MATH 124 – Discrete Mathematics I
- MATH 152 – Linear Algebra and Differential Equations
- MATH 200 – Linear Algebra
- MATH 230 – Calculus III
- MATH 235 – Introduction to Differential Equations
- STAT 205 – Introduction to Probability and Statistics
- STAT 301 – Data Analysis in Action
- STAT 305 – Introduction to Data Science
- STAT 310 – Design and Analysis of Experiments,

as well as Cap Core designation under the headings *Numeracy* and *Science and Technology* to MATH 124 – Discrete Mathematics I, be recommended to Senate for approval.

22/33 The revisions to ACTR 304 – Special Skills for the Performer I and ACTR 305 – Special Skills for the Performer II be recommended to Senate for approval.

22/34 The revisions to ASAS 208 – Performance I, MUTH 208 – Performance Project I, and MUTH 308 – Performance Project III be recommended to Senate for approval.



**SENATE CURRICULUM COMMITTEE
RESOLUTION MEMO**

22/35 The CapU Minors Framework be recommended to Senate for approval.

Debbie Jamison

Deb Jamison, Chair
Senate Curriculum Committee

Paul Dangerfield
Chair, Senate

Date: *March 29, 2022*

Date: