CAPILANO UNIVERSITY

SENATE MEETING
Tuesday, April 4, 2023   4:00 pm
Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Rose-Anza Burgess, Sue Dritmanis, Iana Dokuchaeva, Lara Duke, Brian Ganter, Victor Gelano, Christy Goerzen, Kyle Guay, Deb Jamison, Tracy Penny Light, Anthea Mallinson, Amina El Mantari, Brad Martin, Corey Muench, Lesley Nelson, Christina Neigel, Ramin Shadmehr, Dennis Silvestrone, Jason Tam, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephen Williams, Recorder: Mary Jukich

Regrets: Manpreet Kaur, Maia Lomelino, Karandeep Sanghera, Laureen Styles

Guests: Manpreet

Land Acknowledgement
Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Líĺwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Sə̀l̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

1. **Welcome**
   The Chair called the meeting to order at 4:00 pm.

2. **Approval of the Agenda**
   Paul Dangerfield moved and Diana Twiss seconded:
   To adopt the agenda.   **CARRIED**

3. **Approval of the Minutes**
   Paul Dangerfield moved and John Brouwer seconded:
   To adopt the March 7, 2023 minutes.   **CARRIED**

4. **Correspondence Received**
   No correspondence was received.

5. **Business Arising**
   5.1 **Self-Evaluation Committee**
   Presented by: Christina Neigel

   The Senate self-evaluation survey link will be distributed within the week and all Senators were encouraged to complete the survey.

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5.2   2023 Faculty Senate Election Results
Presented by: Kyle Vuorinen

Senate members were presented with the 2023 faculty election results. It was noted that the newly elected Senators will be the first into the new staggered election process.

6.   New Business

No new business was presented.

7.   Committee Reports

7.1   Academic Planning and Program Review Committee
Presented by: Sue Dritmanis

The committee met on March 14 and was informed that the post-baccalaureate diploma in professional business communication was withdrawn from the phase 2 development process.

In addition, the committee reviewed the one-year progress report on the action plan for Legal Studies.

7.2   Bylaw, Policy and Procedure Committee
Presented by: Corey Muench

The committee met on March 14 and March 28 and continues to focus on revisions to the Senate Bylaws. Most of the work was around Article 8 with respect to populating subcommittees, as well as Article 9 which deals with conflict of interest. Senators were reminded that there was still an opportunity to provide further feedback and comments on the Bylaws.

The committee is also reviewing the Senate election procedures document and possible revisions to reflect actual practice as well as clarification around procedures.

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7.3   Curriculum Committee
Presented by: Deb Jamison

Prior to the discussion, resolution #27 and resolution #28 were removed from the memorandum, and voted separately.

7.3.1   Resolution Memorandum

The resolutions brought forward from the March 17, 2023 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Kyle Guay seconded:

23/14   Senate approve SCC Resolutions 23/19 to 23/26.   **CARRIED**

7.3.2   Curriculum Committee Membership

Deb Jamison moved and Diana Twiss seconded:

23/15   The following members be endorsed to serve on the Senate   **CARRIED**
Curriculum Committee for a two-year term:
Cass Picken – Humanities
Sarah Yercich – Social Sciences
Urmila Jangra – Science, Technology, Engineering and
   Mathematics
David Geary – Motion Picture Arts
Daniel Hersog – Performing Arts
Lydia Watson – Business, International Programs, Projects and
   Partnerships
Maggie Reagh – Access and Academic Preparation
Alisha Samnani – Student Representative

Paul Dangerfield moved and Lara Duke seconded:

23/16   That Senate endorse the appointment of Deb Jamison as Chair and   **CARRIED**
Lydia Watson as Vice-Chair of the Senate Curriculum Committee.

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7.4   **Teaching and Learning Committee**
Presented by: Diana Twiss

The committee met on March 21 and a PowerPoint presentation was provided on sandbox and imagine space.

Various reports were also presented at the committee meeting, and some key highlights were as follows:

- The available supports/activities for the Moodle 4.1 (eLearn) Transition.

- The Symposium will take place from May 2 – 4th, and the deadline for submissions was extended to March 27th.

- Teaching Excellence awards were adjudicated, and the campus-wide announcement will be sent out shortly.

- Work continues on the Indigenous framework and the intention is to have a draft document by the end of April/May.

7.5   **Budget Advisory Committee**
Presented by: Michael Thoma

The committee is scheduled to meet on Thursday, June 1.

8.   **Other Reports**

8.1   **Senate Chair**

Paul Dangerfield provided the Chair's report, including the following highlights:

- For this year, the university will have a modest surplus, some of which will be used for various activities to support operations.   The number of both domestic and international students who enrolled in January and remained on campus for the spring term was significantly higher than previously calculated during the budget preparation.   For this year, the university has approved a budget of approximately $140 million.   Work will continue in

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identifying supports for teaching and learning, and technology including e-learn platforms or other upgrades, as well as addressing legacy systems.

- On the academic side, last year several new degrees were launched resulting in a significant increase in enrollment numbers for these degrees.   In addition, the upper level courses now gives the university the opportunity to do research and also consider majors and minors in various degrees.

- At the recent "Let's Talk Innovation Session", there was discussion around the impact of artificial intelligence and the future of technology and how this can be used to support faculty and learners, as well as university operations.

- In terms of capital projects, in January the university "broke ground" for the Centre for Childhood Studies and is on track for possibly opening the new facility in 2024/2025.   In addition, work is underway in completing permits for the campus housing project, and anticipating to "break ground" this summer.

- A proposal was recently approved to re-purpose the dog kennel for approximately 350 housing units, of which 155 units will be purpose-built for Capilano students and employees.

8.2   Senate Vice-Chair

Robert Thomson, Vice-Chair acknowledged the Senate Self-Evaluation committee for their work on the Senate self-evaluation survey. In addition, Senators were encouraged to review the president's report, which is presented at the Board meetings.

8.3   VP Academic and Provost
A report was not provided as the Vice President Academic and Provost was not in attendance.

8.4   Board Report
Rose-Anza Burgess, Board Liaison reported that there was no Board report.

8.5   Elder Report
A report was not provided as Elder Latash was not in attendance.

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9. **Discussion Items**
No discussion items were presented.

10. **Other Business**
No other business was presented.

11. **Information Items**
No information items were presented.

The meeting was adjourned at 4:50 pm.

Next Meeting: Tuesday, May 9, 2023