



SENATE MEETING

Tuesday, September 12, 2017 4:00 – 6:00 pm
Capilano University – LB 322

AGENDA

Acknowledgments

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. **Welcome**
2. **Approval of the Agenda - Decision** Senate Members
3. **Approval of the August 15, 2017 Minutes – Decision** Senate Members
Schedule 3
4. **Senate Orientation** Julia Denholm
5. **Correspondence Received - None**
6. **Business Arising**
 - 5.1 Senate Sub-Committees – Remaining Vacancies Sandra Seekins
 - 5.2 Consent Agenda Sandra Seekins
7. **New Business**
 - 7.1 Graduates - *Decision* Karen McCredie
 - 7.2 August 2018 Senate Meeting Date - *Decision* Sandra Seekins
8. **Committee Reports**
 - 8.1 Academic Planning and Program Review Committee Paul McMillan
 - 8.2 By-law, Policy and Procedure Committee
 - 8.3 Curriculum Committee – Link to [August 18, 2017](#) Agenda Package
 - 8.3.1 Resolution Memorandum – *Decision* Deb Jamison
Schedule 8.3.1
 - 8.4 Instructional Technologies Advisory Committee Don Bentley
9. **Other Reports**
 - 9.1 Chair of Senate – *Information* Paul Dangerfield
 - 9.2 Vice Chair of Senate – *Information* Sandra Seekins



SENATE MEETING

Tuesday, September 12, 2017 4:00 – 6:00 pm
Capilano University - LB322

AGENDA

9.3 VP Academic and Provost – *Information*

9.4 Board Report – *Information*

Christopher Doll

10. Discussion Items

11. Other Business

12. Information Items

12.1 Call for Honorary Degree and Faculty Emeritus Candidates



SENATE MEETING

Tuesday, August 15th, 2017 4:00 pm
 Capilano University – Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Imroz Ali, Sean Ashley, Cyndi Banks, Don Bentley, Kim Bothen, Chris Bottrill, Brent Calvert, Julia Denholm, Caroline Depatie, Darin Feist, Megan Fretz, David Fung, Michelle Gervais, Deb Jamison, Sylvia Kind, David Kirk, Brad Martin, Paul McMillan, Jorge Ocegüera, Sandra Seekins, Debbie Schachter, Sharka Stuyt, Carleen Thomas, Halia Valladares, Stephanie Wells, Andrew Willis, Recorder: Mary Jukich

Regrets: Christopher Doll, Rick Gale, Joshua Larsen, Karen McCredie, Jennifer Moore, Emma Russell, Adam Sale, Erik Steel, Michael Thoma, Bacel Younan

Guests: Patrick Meehan

Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 pm.

1. Welcome

The following new members were introduced and welcomed to Senate:

- Debbie Schachter – University Librarian
- Adam Sale – voting Faculty representative from the Faculty of Fine and Applied Arts.
- Sean Ashley – non-voting Faculty representative from the Faculty of Arts and Sciences.
- Sylvia Kind – non-voting Faculty representative from the Faculty of Education, Health and Human Development.
- Megan Fretz and Joshua Larsen – new student representatives.
- Andrew Willis – CSU non-voting permanent guest representative
- Michelle Gervais – alumni member



SENATE MEETING

Tuesday, August 15th, 2017 4:00 pm
Capilano University – Room LB 322

MINUTES

As Michael Thoma was absent, Kim Bothen assumed voting rights for the Faculty of Fine & Applied Arts.

2. Approval of the Agenda

Imroz Ali moved and Kim Bothen seconded:
To adopt the agenda.

CARRIED

3. Approval of the Minutes

A minor typographical error was noted.

Caroline Depatie moved and Halia Valladares seconded:
To adopt the June 7, 2017 amended minutes.

CARRIED

4. Correspondence Received – None

5. Business Arising

5.1 Senate Sub-Committees

Members were invited to fill the remaining vacancies on the Senate subcommittees.

6. New Business

6.1 CSU Presentation

Andrew Willis provided a presentation on the Capilano Students Union and their ongoing work supporting students during their time at Capilano.

It was also noted that the senior administration meets with the executives of the CSU on a monthly basis for discussion, updates and issues arising.

6.2 September Senate Orientation

Presented by: Julia Denholm

Work is underway in preparing for the Senate orientation which is scheduled for the September 12th Senate meeting.



SENATE MEETING

Tuesday, August 15th, 2017 4:00 pm
Capilano University – Room LB 322

MINUTES

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Paul McMillan

The Committee will be reviewing the procedures for program review as well as proposals for new programs as they are developed.

7.2 By-law, Policy and Procedure Committee

Presented by: Caroline Depatie

The Committee continues to work on policies, and the first meeting of the academic year scheduled for August 22nd.

7.3 Curriculum Committee

Presented by: Deb Jamison

The resolutions brought forward from the June 9th, 2017 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Stephanie Wells seconded:

17/54 SCC resolutions 17/59 and 17/60 be approved.

CARRIED

7.4 Instructional Technologies Advisory Committee

Halia Valladares reported that discussions are underway on recommendations to help students and faculty adopt open resources in the University to help lower costs for textbooks and to have more up to date resources for teaching.

8. Other Reports

8.1 Chair of Senate

Presented by: Paul Dangerfield

Paul reported on the number of initiatives on campus over the summer months, including a large office move of deans into faculty buildings, consolidating Student Success and moving Continuing Studies.



SENATE MEETING

Tuesday, August 15th, 2017 4:00 pm
Capilano University – Room LB 322

MINUTES

The letter of intent recently provided by the new Minister of Advanced Education aligns with the University's objectives.

Plans are being finalized for the new Minister's visit to the campus on August 24th. The purpose of the visit is for the University to build a relationship with the new Minister and discuss efforts around student success, student diversity and initiatives such as the credential map, program development and work around the campus master plan. The Minister will be on campus for approximately 90 minutes for a brief walkabout and a meet and greet with various University stakeholders.

The University has also reached out and invited other Ministers to visit the campus.

Senators were invited to attend the President's Perspective on Thursday, August 24th at 12:00 noon. The President will reflect on the University's success to date, and plans for the coming year.

8.2 Vice Chair Senate

Presented by: Sandra Seekins

Work is underway with Marketing and Communications in developing an effective method for distributing the Senate Highlights.

8.3 VP Academic and Provost

No report was provided as the presenter was absent.

8.4 Board Report

Presented by: Paul Dangerfield

Senate was informed that beginning this academic year, the Board is moving to an alternating meeting cycle in which the Board meets on one month and the Board committees meet on the other month. However, if situations arise where programming is coming through on an off cycle month and requires Board approval, the Board will convene for a special meeting.



SENATE MEETING

Tuesday, August 15th, 2017 4:00 pm
Capilano University – Room LB 322

MINUTES

10. Discussion Items

No discussion items were presented.

11. Other Business

No other business was presented.

12. Information Items

The following information items were presented:

- Truth and Reconciliation will take place September 18th – 22nd.
- There will be a gathering on September 21st at the Sechelt campus to celebrate the 48th anniversary of the campus, and the signing of the Memo of Understanding for the University to be the provider of secondary education to the Band.
- As part of the new government's mandate, the University will not be charging for English language learning.
- AVED has confirmed funding for the 2017-2018 CapU Aboriginal Service Plan. This will enable the University to continue work with connecting learners to CapU from Sechelt, Squamish, Musqueam, Tsleil Waututh, and Lil'wat communities, as well as continue language and culture programming in Sechelt, Squamish and Lil'wat communities.
- Capilano is a primary sponsor for a forum on "Acting Against Racism" on September 14th at the Kay Meek Centre. As part of the sponsorship, 10 reserved seats are available for the campus community, and everyone was encouraged to attend.
- Some issues were raised around the new residence and these will be forwarded to the appropriate area for follow up.
- Kudos were presented for the bike share between the new University residence and campus.



SENATE MEETING

Tuesday, August 15th, 2017 4:00 pm
Capilano University – Room LB 322

MINUTES

- Senators were encouraged to respond to a survey which will shortly be distributed by the leadership task force.
- Senators were informed of a special discount for those wishing to attend the Art of Leadership forum on October 26th.
- The Chancellor spoke on the University exploring possible program funding opportunities that may be available from the Vancouver Foundation.

There being no further business, and on motion duly made and seconded, the meeting was adjourned at 5:07 pm.

Next Meeting: Tuesday, September 12th, 2017



DATE: August 24, 2017

TO: Paul Dangerfield, Chair, Senate

FROM: Deb Jamison, Chair, Senate Curriculum Committee

The following motions were carried by the Senate Curriculum Committee at its meeting on August 18, 2017. Please acknowledge below that the Senate endorses its approval of the following motions:

17/61 The revisions to the admission requirements for the Hotel and Resort Management Post Baccalaureate Diploma and the Tourism Marketing and Development Post Baccalaureate Diploma be recommended to Senate for approval.

17/62 The Post Baccalaureate Certificate in Applied Behaviour Analysis – Autism be recommended to Senate for approval.

A handwritten signature in blue ink that reads "Deb Jamison".

Deb Jamison
Chair, Senate Curriculum Committee

Paul Dangerfield
Chair, Senate

Date: Aug 24, 2017

Date: _____