



SENATE MEETING

Tuesday, January 14th, 2020 4:00 pm
 Capilano University – Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Sean Ashley, Christopher Ballard, Oscar Blue, Brent Calvert, Lara Duke, Marnie Findlater, Kyle Guay, Bridget Stringer-Holden, Miranda Huron, Deb Jamison, Anthea Mallinson, Brad Martin, Lauren Moffatt, John Molendyk, Corey Muench, Alea Rzeplinski, Debbie Schachter, Laureen Styles, Michael Thoma, Mark Vaughan, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Recording Secretary: Mary Jukich

Regrets: Ash Amlani, Cyndi Banks, Joel Cardinal, David Fung, Ted Gervan, Nazmi Kamal, Pouyan Mahboubi, Nandini Sharda, Jaswinder Singh, Judy Snaydon, Diana Twiss

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 pm.

1. Welcome

Miranda Huron, Director of Indigenous Education and Affairs, was introduced and welcomed to Senate.

In the absence of Diana Twiss, Stephen Williams assumed voting rights for the Faculty of Education, Health and Human Development.

In the absence of Nazmi Kamal, Kyle Guay assumed voting rights for the Faculty of Global and Community Studies.

2. Approval of the Agenda

Paul Dangerfield moved and Laureen Styles seconded:
 To adopt the agenda.

CARRIED

3. Approval of the Minutes

Paul Dangerfield moved and Marnie Findlater seconded:
 To adopt the December 3rd, 2019 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.



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5. Business Arising

5.1 Universities Canada

Presented by: Laureen Styles

Senate was provided with an update with respect to Capilano's membership application to Universities Canada. The visiting committee will be on-site on January 16th and January 17th, at which time the committee will be engaged in meetings with the various constituency groups across the campus. Dr. Sal Ferreras also provided a brief report on his role and work as consultant in assisting the University with the application.

5.2 Envisioning 2030

Presented by: Paul Dangerfield

The Envisioning 2030 draft document was not presented as it still required some further editing. It is anticipated that the document will be distributed two weeks in advance of the next Senate meeting.

In terms of communication flow, it was suggested that Senators connect with their colleagues and Faculties for additional engagement opportunities with respect to the document. As well, the document will be taken "on the road" for an anticipated two/three months to ensure full consultation with all areas.

5.3 By-election Timeline

Presented by Kyle Vuorinen

Senate was informed that Robert Thomson was acclaimed as the non-voting member for the Faculty of Business and Professional Studies.

6. New Business

6.1 Graduates

Presented by: Kyle Vuorinen

Senate was presented with a list of 469 graduates from the five Faculties, as verified by the Registrar's Office to have met the graduation requirements of their program. It was noted that in comparison to last January, the number of students graduating increased by approximately 20%.



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Kyle Vuorinen moved and Marnie Findlater seconded:

20/01 Senate accept the students as graduates.

CARRIED

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

The Committee met on December 10, 2019 at which time the Program Review for the Tourism programs was presented for approval that all steps in the program review process were successfully completed. The Tourism programs include the Bachelor of Tourism Management, Tourism Management Co-Operative Education Diploma, Tourism Management for International Students Diploma and the Tourism Marketing Citation. The tourism programs were praised for their strong integrated learning components and outcomes, the flexibility in the program, such as offering four options for credentials, as well as an opportunity for travel and field schools, and addressing the potential for tourism in the growing Aboriginal Tourism market. It was also noted that the programs follow a pattern that will be addressed when SAPPRC provides an overview of all the Program Reviews to date.

The Program Review examines program retention and the AOR (Acceptance, Offer, Registration) pathway - particularly important in light of the goal to increase domestic student enrollment. The Program Review also promoted a program advisory committee for international programs (TMI), working with First Nations partners to determine how the program can better foster connection to the growing Aboriginal Tourism market, while supporting recruitment of First Nations students, embedding themes of health and wellness into educational practices as per the Okanagan Charter, creating a work-integrated-learning office to strengthen the programs and expanded the School of Tourism's influence across the University, and integrating technology and innovation into the programs, such as ePortfolio and online course delivery. It was noted that Program Reviews in general provide an opportunity to 'get ahead of the curve', where content addresses issues that affect not only a particular program or industry but also community and global issues, such as population mobility,



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sustainability, climate change, etc., which will provide a key driver for developing new curriculum and new programs in the future.

Michael Thoma moved and Stephanie Wells seconded:

20/02 Senate accept for Information that the Program Review process was completed for the Bachelor of Tourism Management, Tourism Management Co-Operative Education Diploma, Tourism Management for International Students Diploma and the Tourism Marketing Citation.

CARRIED

7.2 Bylaw, Policy and Procedure Committee

Presented by: Marnie Findlater

Work continues with reviewing several policies, including the Admissions Policy and Procedure.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memo

The resolutions brought forward from the December 13th, 2019 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Kyle Guay seconded:

20/03 SCC resolutions, 19/82 to 19/88 be adopted by Senate.

CARRIED

7.4 Instructional Technologies Advisory Committee

Presented by: Debbie Schachter

A report was not provided as the creation of a replacement committee has not been finalized.

7.5 Budget Advisory Committee

Presented by: Oscar Blue



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The Committee reported that a thorough review of the budget documents was undertaken and the Committee had accordingly fulfilled its mandate for the 2020/2021 budget process.

On discussion, a question was raised on whether Senate would be provided with the proposed budget prior to approval. Clarification was provided that part of the Committee's role was to provide recommendations to the President and that consultations on the budget took place with the various stakeholders. Approval of the University budget remains with the Board.

8. Other Reports

8.1 Chair of Senate

Paul Dangerfield, Chair of Senate, provided a report, highlighting the following:

- The integrated plan and budget will be presented to the Audit and Finance Committee on January 15th, and subsequently to the Board on January 28th.
- Key elements of Envisioning 2030 were incorporated into the integrated plan, including the University's commitment to truth and reconciliation, well-being and sustainability.
- Results of the recent employee survey indicated a good response rate; however, analysis of the results will be undertaken to ensure that employee engagement continues to increase.
- The President will be visiting the Deputy Minister and Assistant Deputy Minister in early February for the purpose of providing the Ministry with an update on the University's priority of more domestic students on campus. A report was prepared to present to the Ministry indicating work underway to fulfill this priority with the various areas of the University, including strategic enrolment management, housing and work with Senate in terms of new degrees.

8.2 Vice-Chair Senate



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Stephen Williams, Vice-Chair of Senate, reported that he continues to attend the Senate subcommittees, and is involved in other Senate related activities including the search for a new Chancellor, and the process for awarding Faculty Emeritus and Honorary Degree recipients.

8.3 VP Academic and Provost

Laureen Styles, VP Academic and Provost provided the following report:

- Reference was made to ongoing policy discussions, including work through the Policy Office and the tracking through the consultation with academic policies. Processes are established in terms of understanding what kind of consultations and pathways are required for internal consultations and this will become more of a focus over the coming months. There will also be processes and consultations around the next academic plan and the next phase of academic planning.
- Everyone was thanked for the successful launch of the new Lonsdale campus and the overall positive experience. Work will be undertaken over the next few months, which will include faculty engagement to determine how the University can best capitalize on the space and location.
- As part of the new role, Miranda Huron, Director of Indigenous Education and Affairs will continue to strengthen the University's relationship with the First Nations.

8.4 Board Report

A report was not provided as there have been no Board meetings since December.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business items were presented.

11. Information Items



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No information items were presented.

12. Tributes Committee

A motion was moved, seconded and carried to move in camera for this item.

There being no further business the meeting was adjourned at pm. 5:20 pm.

Next Meeting: Tuesday, February 4th, 2020
