



SENATE REGULAR MEETING

Tuesday, October 6, 2020 4:00 – 6:00 pm
VIA MS TEAMS

AGENDA

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. **Welcome**
2. **Approval of the Agenda - Decision** Senate Members
3. **Approval of the September 8, 2020 Minutes – Decision** Senate Members
Schedule 3
4. **CSU Presentation** Emily Bridge
Schedule 4
5. **Correspondence Received**
6. **Business Arising**
 - 6.1 Academic Continuity – *Information* Laureen Styles
Schedule 6.1
 - 6.2 NWCCU Update – *Information* Debbie Schachter
Schedule 6.2
 - 6.3 Volunteers for Subcommittees – *Information* Paul Dangerfield
Schedule 6.3
 - 6.4 Academic Schedule - *Information* Kyle Vuorinen
Schedule 6.4
7. **New Business**
 - 7.1 Academic Agreements – *Information* Laureen Styles
Schedule 7.1
8. **Committee Reports**
 - 8.1 Academic Planning and Program Review Committee – *Information* Lauren Moffatt
 - 8.2 Bylaw, Policy and Procedure Committee - *Information* Marnie Findlater



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Tuesday, October 6, 2020 4:00 – 6:00 pm

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AGENDA

- | | |
|--|------------------|
| 8.3 Curriculum Committee – <i>Decision</i> | Deb Jamison |
| 8.3.1 Resolution Memo | Schedule 8.3.1 |
| September 18 Agenda Package / September 18 Draft Minutes | |
| 8.4 Teaching and Learning Committee - <i>Information</i> | Paul Dangerfield |
| 8.5 Budget Advisory Committee – <i>Information</i> | Paul Dangerfield |
| 8.6 Tributes Committee – <i>Information</i> | Kyle Guay |
| 9. Other Reports | |
| 9.1 Chair of Senate – <i>Information</i> | Paul Dangerfield |
| 9.2 Vice Chair of Senate – <i>Information</i> | Stephen Williams |
| 9.3 VP Academic and Provost – <i>Information</i> | Laureen Styles |
| 9.4 Board Report – <i>Information</i> | Duncan Brown |
| 10. Discussion Items | |
| 11. Other Business | |
| 12. Information Items | |



SENATE MEETING

Tuesday, September 8th, 2020 4:00 pm
VIA MS TEAMS

MINUTES

Present: Paul Dangerfield (Chair), Theodore Abbott, Duncan Brown, Pardis Daneshyar, Iana Dokuchaeva, Joel Cardinal, Lara Duke, Marnie Findlater, Yuri Fulmer, Ted Gervan, Kyle Guay, Bridget Stringer-Holden, Miranda Huron, Deb Jamison, Ramandeep Kaur, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Lauren Moffatt, John Molendyk, Corey Muench, Alea Rzeplinski, Debbie Schachter, Dennis Silvestrone, Judy Snaydon, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Mark Vaughan, Kyle Vuorinen, Hartaj Wadhwa, Stephanie Wells, David Weston, Stephen Williams, Recorder: Mary Jukich

Regrets: Nazmi Kamal

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

On behalf of the University, the Chair acknowledged and expressed condolences on the recent passing of Brenda Rovner.

In the absence of Nazmi Kamal, Kyle Guay assumed voting rights for the Faculty of Global and Community Studies.

2. Approval of the Agenda

*Paul Dangerfield moved and Laureen Styles seconded:
To adopt the agenda.*

CARRIED

3. Approval of the Minutes

*Paul Dangerfield moved and Diana Twiss seconded:
To adopt the August 18, 2020 minutes.*

CARRIED

4. Senate Orientation

The Senate orientation was presented, including a review of the Senate composition, bylaws, subcommittees, University Act, Robert's Rules, and inclusion of self-identified pronouns.



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5. Correspondence Received

No correspondence was received.

6. Business Arising

6.1 Self-Evaluation Committee

Presented by: Robert Thomson

Senate was provided with a summary of this year's Senate Self-Evaluation Survey.

The Senate Self-Evaluation Survey was administered from April 30th to May 25th, 2020. In total 25 out of 32 members participated, resulting in a response rate of 78%. The results indicate that in general, the senators have a clear understanding of their role and responsibilities. In comparison to 2019 results, more senators believe that the Senate is effective in its review of policies. Also, compared to 2019, more senators believe the orientation is both effective and thorough. Moreover, the Senate members believe there has been improved communication with the university community. Similar to 2019, the majority of respondents believe that Senate members encourage open and free debate. The following recommendations were provided from the survey:

- The Self-Evaluation Committee requests feedback from Senators as to how to improve the timeliness and participation rate of Senators in the survey process.
- Senators are reminded that they can bring forward items for discussion in the 'other business' portion of meetings.
- The Senate Policy & Procedures Committee should brief the Senate on its by-law policy development procedures.
- Committees of the Senate should review the individual survey comments pertaining to their purview and action where appropriate, in particular where a consistent theme is evident.

6.2 Academic Continuity

Presented by: Laureen Styles



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Lauren Styles, VP Academic and Provost provided an update on academic continuity, including some of the following highlights:

- The campus community was acknowledged for their work and leadership in navigating to a primarily remote adapted learning environment, with approximately 80% of classes being online in remote adapted ways, and 20% of classes in mixed mode (some in person and online), and a small number of courses in-person on campus.
- A note of thanks was provided for the efforts undertaken by faculty, staff, academic units, Facilities, and Health and Safety in developing plans to support the in-person learning that is occurring on campus.
- A faculty townhall was recently hosted for dialogue and information sharing for the start of the Fall term. Planning assumptions were also shared that for the spring term, the University was anticipating “more of the same” primarily in remote adapted web-based classes for the Spring term, and that the University will continue to take guidance and direction from the Public Health Officer.
- The provincial guidelines for post-secondary institutions are being updated and expected to be received shortly. No major changes are expected (primarily expecting clarifications/refinement) and the University community will be informed about changes and information posted to the website.
- In terms of fall semester adaptations, the fall final exams will be primarily done in a remote way. However, work is underway for dean’s approval for any required on-campus final exams. The final exam period will remain as set in the schedule.
- In terms of planning for the spring semester, a number of institutions have announced their plans for the spring, and it is anticipated that the University will be in a fairly similar state, with consultations underway in Schools and Faculties in conjunction with the Registrar’s Office and Health & Safety.
- As a reminder, motions were approved at the May 12th Senate meeting which necessitated and called on collaborative consultations in regard to the 2020/2021 academic year. As a result of conversations with the Registrar,



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there will be more focused conversations at the school and faculty level over the next several weeks to finalize plans for spring which may result in a small delay of the draft timetable for January.

- Our shared goal is to continue to offer courses in ways that maximize access to learners, and are aligned with health and safety guidelines and expectations. Significant work has been accomplished over the last several months by many at the university including the Center for Teaching Excellence, IT Services, and the Registrar's Office as we continue to adapt modes of course delivery, including practicums/a range of work integrated learning and research.

6.3 **NWCCU Update**

Presented by: Debbie Schachter

Senate was informed that work is underway in developing the plan for the NWCCU site visit which will be remote, via Zoom, on October 19th and 20th. Over the two-day site visit, there will be structured meetings with representatives from across the University, including the Board, Senate, students, faculty, staff and administrators. Forums with students, faculty and staff will be scheduled shortly and, following the forums, individual meetings with various areas of the University will also be scheduled. Further information will be provided at the October Senate meeting.

6.4 **Volunteers for Subcommittees**

Presented by: Paul Dangerfield

Members were requested to review the Senate subcommittee listing and volunteer for any remaining vacant positions.

6.5 **Academic Schedule Correction**

Presented by: Kyle Vuorinen

Senate was informed that an error was noted on the Academic Schedule and Important Dates 2020-2021. The withdrawal period for the Spring 2021 term was stated as January 16 – February 19, 2021. However, as this date would go against policy, a correction was required to change the date from February 19 to February 12, 2021.



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Kyle Vuorinen moved Laureen Styles seconded:

20/43 That Senate accept this item as information.

CARRIED

7. New Business

7.1 Graduates

Presented by: Kyle Vuorinen

The Registrar submitted a list of 475 graduates, verified by the Registrar's Office, to have met the graduation requirements of their program.

Kyle Vuorinen moved and Ted Gervan seconded:

20/44 Senate accept the students as graduates.

CARRIED

7.2 Call for Honorary Degree and Faculty Emeritus Candidates

Presented by: Paul Dangerfield

As background, because this year's convocation ceremony was remote, the University held back on presenting Honorary Degrees to the two recipients. As there may be a ceremony for the February 2021 winter convocation and if not, a June ceremony, the Senate Tributes Committee was requested to convene and discuss how to complete the presentation of the 2020 recipients.

As well, normally a call would be made in October for nominations for next year's recipients; however, this will be paused until the Senate Tributes Committee meet for a discussion around timelines and a recommendation brought to Senate.

8. Committee Reports

8.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

8.1.1 Concept Paper – Bachelor Degree in Costuming for Stage and Screen

The proposed Concept Paper for a Bachelor Degree in Costuming for Stage and Screen would fill a gap in the educational landscape of Western Canada, by providing students, alumni and mid-level professionals with the opportunity to



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pursue costume studies beyond the important experiential foundation that the existing Diploma currently provides.

Michael Thoma moved and Ted Gervan seconded:

- 20/45** That Senate approve that the Concept Paper for the Bachelor Degree in Costuming for Stage and Screen be forwarded to the VP Academic and Provost.

At the Committee meeting, an update was also provided on the Academic Plan development. The timeline for completion has been revised to track to the February Senate and Board meetings. The committee was reminded that the focus is on a 10 year academic plan with three year punctuated planning horizons and this will afford an important space to review and reset as needed.

As well, Aurelea Mahood offered an update on the approval process for program Concept Papers, which included a reversal of roles where the VP Academic & Provost will make recommendations to SAPPRC on whether a Concept Paper should be approved for development, and SAPPRC will have the responsibility of making the decision for moving forward or not. This change of process is guided by the University's Senate- and Board-approved planning frameworks, such as Envisioning 2030, and with an awareness of the provincial and national post-secondary landscape. Also, effective September 2020, Concept Papers for degree programs (Bachelor Degree, major, or a new minor in an area of study where a degree program or major does not exist) will be reviewed annually at the January SAPPRC meeting. All required Faculty approvals must be secured by December 15.

8.2 Bylaw, Policy and Procedure Committee

Presented by: Marnie Findlater

A report was not presented; however, a brief overview of the Committee's work was provided.

8.3 Curriculum Committee

Presented by: Deb Jamison

8.3.1 Resolution Memorandum



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The resolutions brought forward from the August 18th, 2020 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Dennis Silvestrone seconded:

20/46 SCC Resolution 20/43 be approved.

CARRIED

8.4 Teaching and Learning Committee

Presented by: Stephen Williams

No report was provided as this is a new committee of Senate replacing the Senate Instructional Technologies Advisory Committee (SITAC). Once the Committee is populated, an initial meeting will be scheduled.

8.5 Budget Advisory Committee

Presented by: Paul Dangerfield

Senate was informed that some changes have been made over the last few years in terms of the frequency and how the Committee is engaged. In moving forward, the Committee now has an opportunity to receive more updates, almost on a quarterly basis to ensure that the Committee is aware of where the University is at in the budget process.

The Committee was engaged in the spring, early summer, as part of the process when the budget was redeveloped to respond to COVID-19, and will be meeting again as the University moves through Quarter 2 and Quarter 3 this fall and the development of the budget.

9. Other Reports

9.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- For the start of the semester, the tremendous amount of work by everyone across the University campus was acknowledged. Prior to COVID-19, the University was recognized for delivering high quality exceptional learning experiences for students and the goal is for the University to continue the



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same during the current COVID-19 environment. There have been some challenges and a strain on the systems; however, the University is learning and responding with a talented and committed group of people to get through the challenges. The University is working on table top exercises and scenario planning for every type of contingency possible, and recently ran some table top scenarios in terms of how to respond if there was COVID-19 at the University, and in early October, there will be an exercise around an entire system shutdown.

- There is a plan in place for the fall but how the plan is delivered will be different. In the Integrated Plan for 2020, one of the priorities was enrollments and in particular how to improve enrollment for both domestic and international students, and this will continue to be important. As well, work needed for the technology transformation has been moved forward on the priority list, and the University will be looking at establishing advice from students and staff.
- Within the plan for this year, four themes were identified that the University would be working on:
 - creating exceptional experiences for our communities, students and employees which includes finishing the application for Universities Canada and the NWCCU, working on exempt status, developing more programming and technology transformation;
 - the University's commitment to honouring Truth and Reconciliation, and work around Indigenization and Decolonization of the campus and programming;
 - The University will continue to move forward with engaging donors and new prospects in order to support students as demonstrated with the CapU Cares Campaign.
 - The University's commitment to the Okanagan Charter and how to implement the health and wellbeing framework developed by the working group, as well as the work around equity, diversity and inclusivity and how to move this forward.



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- While enrollments are not at the target levels pre-COVID-19, the enrollments are better than anticipated and this a testament to the hard work across the University to ensure that the University is serving both the international and domestic students.

9.2 Senate Vice-Chair

A report from the Vice-Chair was not provided.

9.3 VP Academic and Provost

Laureen Styles provided the VP Academic and Provost report, and some of the key highlights were as follows:

- The development of the Academic Plan will be a four-phased process, with the first phase being ideation, with a number of activities being rolled out in the few weeks. The timeline has been revised to track to February Senate and Board of Governor's approvals.
- Senators were encouraged to attend the presentation by Ken Steele on September 21st, at 1:00 pm.

9.4 Board Report

Duncan Brown, Board representative on Senate, reported that a full Board meeting, as well as a Board orientation and planning session will be taking place shortly. The Board Executive and Finance Committee has been meeting on a monthly basis to respond to COVID-19 and the University's financial situation.

10. Discussion Items

No discussion items were presented.

11. Other Business

No other business was presented.

12. Information Items

No information items were presented.



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MINUTES

The meeting was adjourned at 5:45 pm.

Next Meeting: Tuesday, October 6th, 2020

DRAFT



Capilano Students' Union

Capilano University Senate

October 6, 2020

Please take a few moments to reflect that the lands on which we gather are the traditional, ancestral and stolen shared lands of sovereign Nations whose territories fall within the borders of where we do our work.

Executive Team 2020/2021



Emily Bridge
President



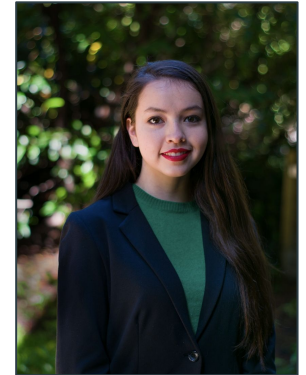
Gurleen Kaur
VP Finance &
Services



Grace Dupasquier
VP External

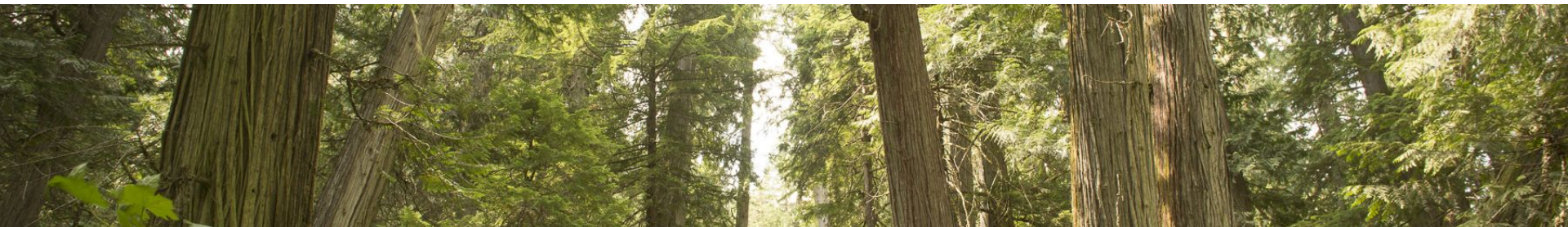


Hartaj Wadhwa
VP Student
Affairs



Shanti Scarpetta-Lee
VP Equity &
Sustainability

CSU By The Numbers



7 collectives



18
employees

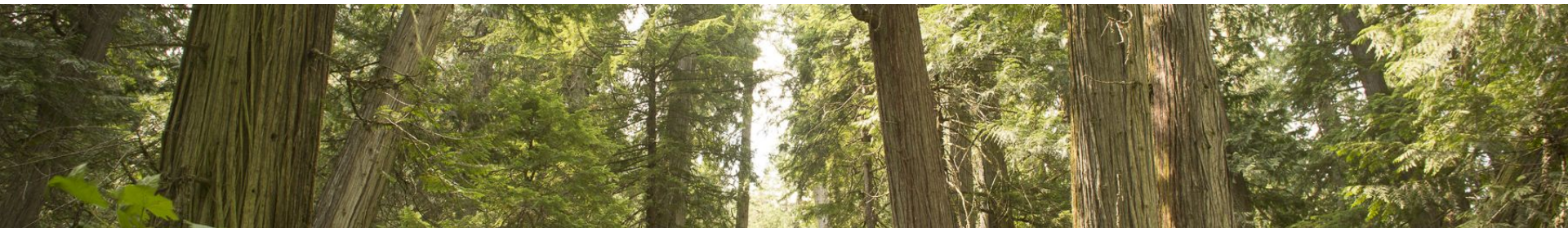
30
student clubs

7230
members

6 committees

18 *board members*

CSU 2020-21





Capilano Students' Union

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2020 to 2025

Strategic Plan

Strategic Plan 2020-2025



Vision

A welcoming, barrier-free community
at Capilano University

Strategic Plan 2020-2025



Purpose

The Capilano Students' Union elevates the post-secondary experience through advocacy, service delivery, and leadership opportunities.

Strategic Plan 2020-2025



Guiding Principles

- » Divesting from colonial power, and championing Indigenization
- » Demonstrating leadership, value, and impact
- » Centring justice, equity, and sustainability
- » Delivering results with excellence
- » Connecting with students to drive our work

Strategic Plan 2020-2025



Strategic Priorities

1

Reducing all barriers that limit access to education.

2

Students feel empowered to participate, and they understand what we do for them.

3

Facilitate the creation of safe and inclusive **student-centred spaces and infrastructure.**

Strategic Plan 2020-2025



» OBJECTIVE 1

We fight for a bright and stable future for students, being climate justice advocates to university leaders and government change makers.



Reducing all barriers that limit access to education.

» OBJECTIVE 2

We reduce the financial barriers of post-secondary education, by expanding accessible financial aid and delivering support services.

» OBJECTIVE 3

We value our relationships with community and government leaders, working together to shape postsecondary policy decisions.

» OBJECTIVE 4

We build partnerships with the university and community organizations, to centre our equity initiatives, with a focus on building antiracism and anti-hate work into all we do.

» OBJECTIVE 5

We are strong advocates for a more livable region, ensuring students can easily move between school, work, and home.

Strategic Plan 2020-2025



» OBJECTIVE 1

We ensure every student has a voice at the table by creating an inclusive engagement strategy.

2

Students feel empowered to participate, and they understand what we do for them.

» OBJECTIVE 6

We ensure the CSU, its resources and student spaces are easily identifiable.

» OBJECTIVE 2

We build community and provide leadership opportunities through a vibrant and active volunteer program.

» OBJECTIVE 3

We find ways to increase organizational knowledge among students and improve organizational continuity.

» OBJECTIVE 4

We organize frequent, informal engagement opportunities so students can be involved beyond the CSU's core governance structures.

» OBJECTIVE 5

We build strong connections between our North Vancouver operations; students at kálabay, the Sunshine Coast campus; and remote-learning students.

Strategic Plan 2020-2025



» OBJECTIVE 1

We will build a student union building, so there is a home for students on the North Vancouver campus.

3

Facilitate the creation of safe and inclusive **student-centred spaces and infrastructure.**

» OBJECTIVE 2

We have a formal student consultation process for all university building and space projects.

» OBJECTIVE 3

We help students access good food, by working with our partners in service provision.

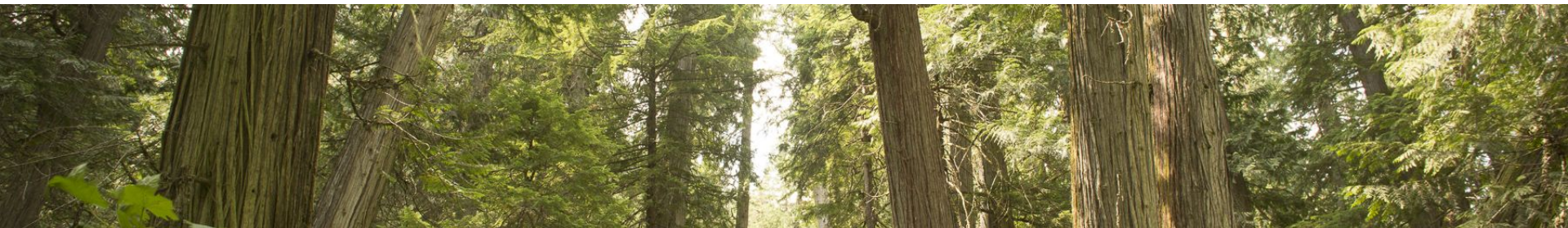
» OBJECTIVE 4

We establish student spaces at every campus/location/branch of Capilano University.

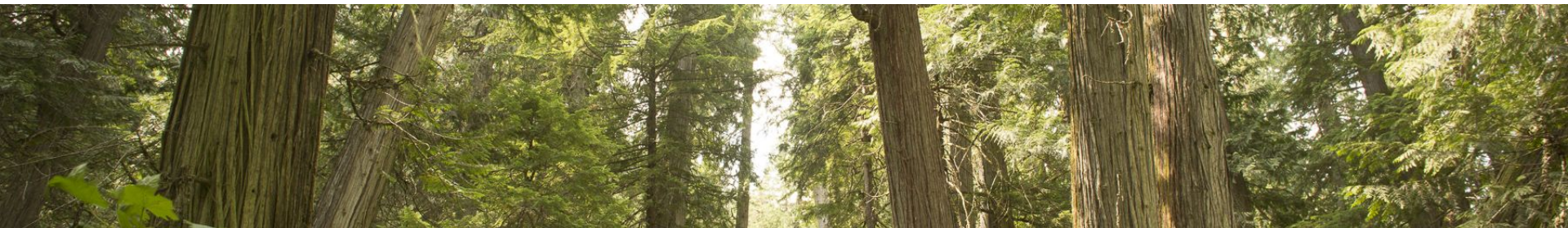
» OBJECTIVE 5

We advocate for student housing that is affordable, appropriate, and inclusive.

Executive Priorities & Updates



Emily Bridge, President



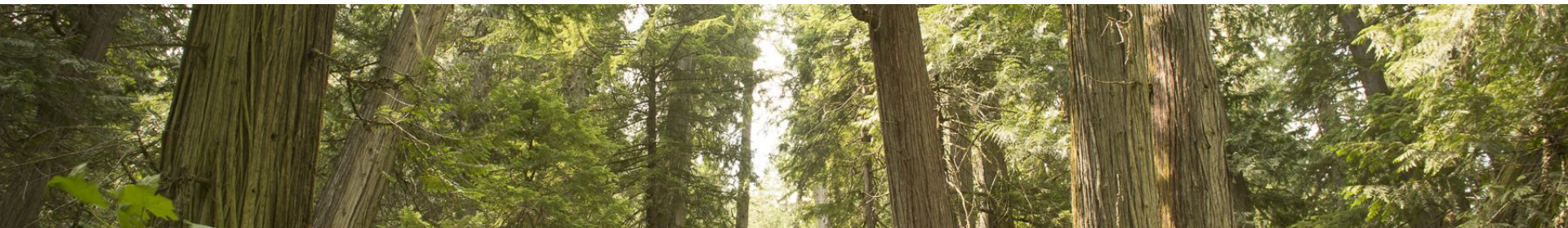
NEW Standalone President

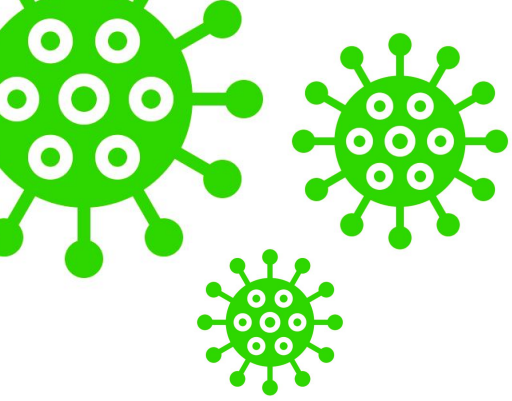


(This used to be an add-on to another executive role; now it's standalone.)

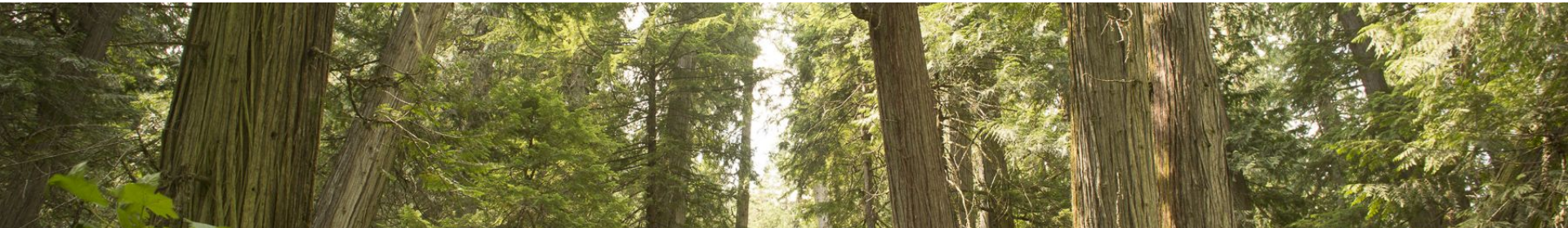
- Chairs meetings of our executive team
- CSU's spokesperson on most issues
- Responsible for the board's ongoing learning & development
- Coordinates our strategic planning process
- Link between the board and the executive director
- Represents the CSU at formal ceremonies (such as convocation)
- Represents the CSU to the board of governors and senior administration

Gurleen Kaur, VP Finance & Services





COVID-19 Service Response



COVID-19 Service Response



What we've done so far

- Holding a space for community-building at *Capilano Quarantine Corner*
- Pivoting advocacy priorities to address the impact on students
- Donated \$75,000 to CapU Foundation for emergency student assistance
- Donated \$17,000 to CapU IT Services to bolster loaner device program
- Created the CSU U-Pass BC Hardship fund to assist students struggling to pay U-Pass fees

COVID-19 Service Response



What we've done so far

- Holding online workshops educating students about tenancy rights, food security, investments, handling credit, & sexual harassment in the workplace.
- Offering our Community Cupboard food bank program through our website
- Providing the Device Doctor technology repair service remotely & contact-free
- Partnering with Telus to offer \$10/month internet for students in need
- Extending the EmpowerMe mental health support service to all students



BOOK MARKET

Capilano Students' Union

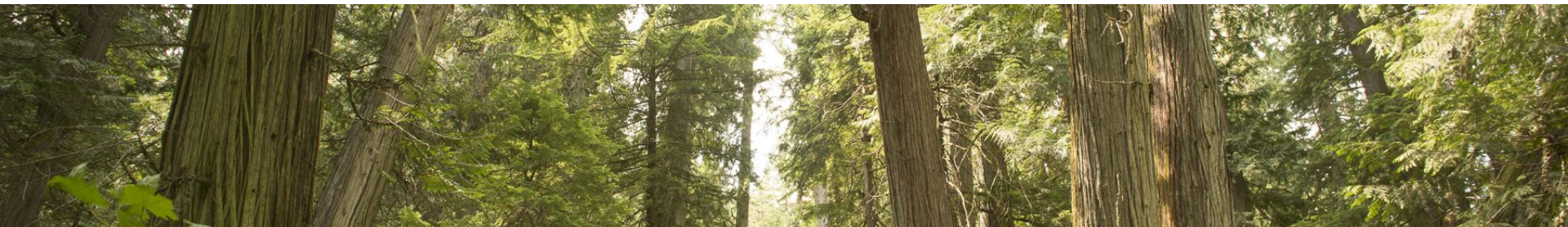
COVID-19 Service Response



What we're planning

- Revenue planning to safeguard service levels in the spring semester
- Adapting fall programming (e.g., alternatives to Captivate)
- Building out more intentional online service offerings

Grace Dupasquier, VP External



BC Access Grants

Canada Student Service Grant

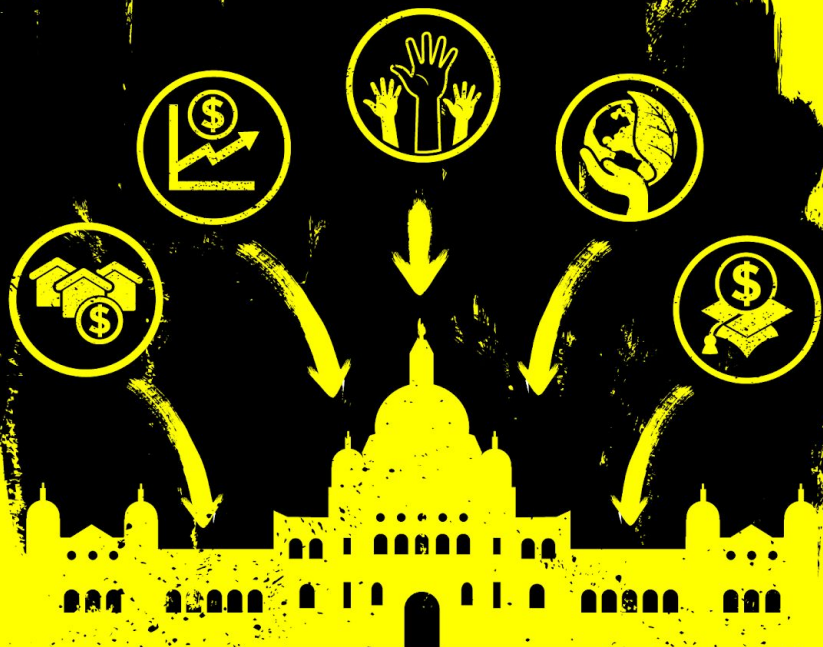


CAP INTERNATIONAL TUITION

Sign the petition for a 2% cap!



Capilano Students' Union

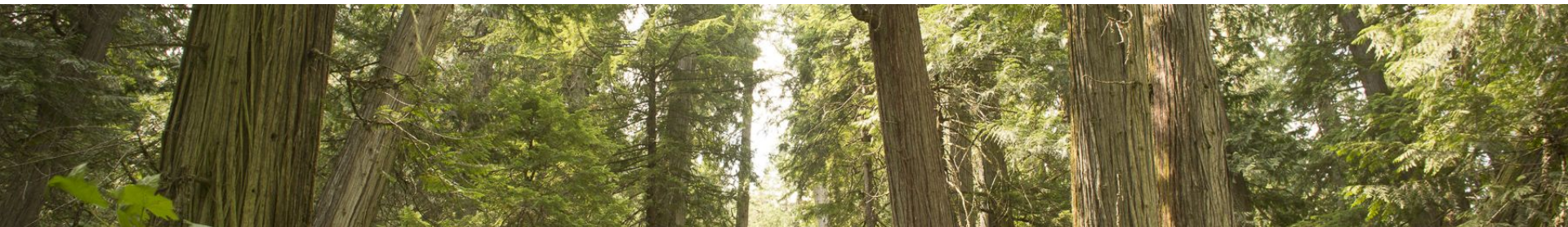


TAKE IT OVER

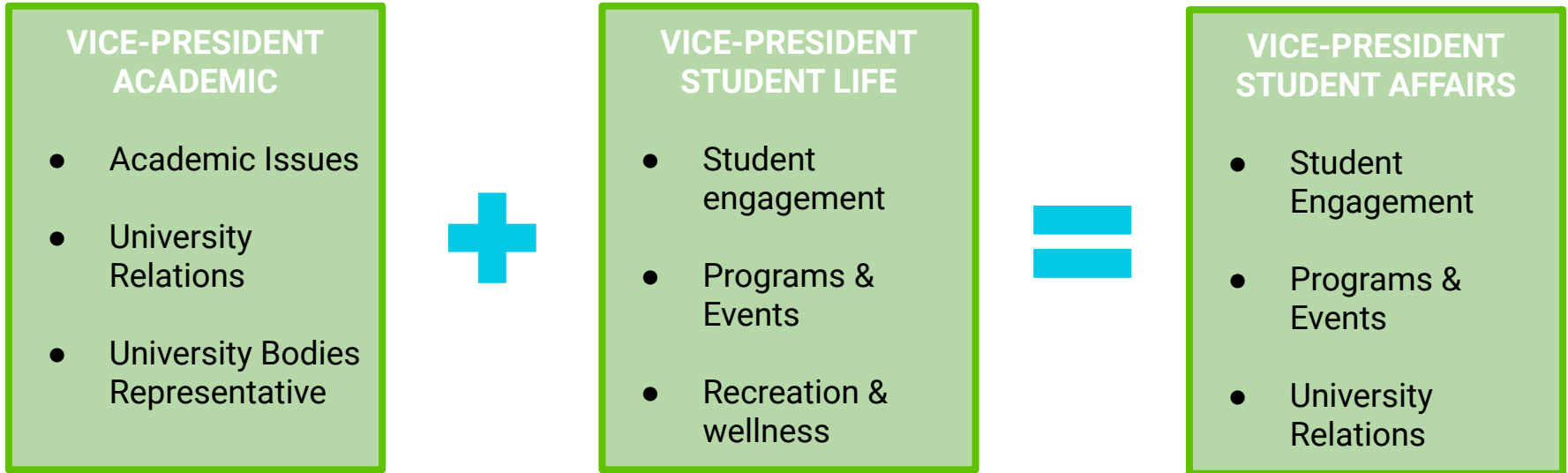
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TAKEITOVER.CA

Hartaj Wadhwa, VP Student Affairs



NEW Vice-President Student Affairs





Drive-By Orientation

What are Open Educational Resources?

Open educational resources (OERs) are teaching, learning, and research resources made freely available to anyone through the public domain.

They can be:

- shared widely for free
- modified & edited
- printed
- remixed and changed
- used for textbooks, quizzes & labs
- accessed online



MAKE the SWITCH



MAKE the SWITCH

We're asking instructors at
Capilano University
to #maketheswitch to free open
educational resources to help
students with high textbook costs

find out more at
csu.bc.ca/maketheswitch
(link in bio)

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DID YOU KNOW?

More than 25% of potential students decided not to register for a class because they couldn't afford the cost of course materials.



MAKE the SWITCH

\$160,000

**saved by students from instructors
switch to OERs so far**

Academic Positions



The Capilano Students' Union supports:

- a week-long **fall academic reading break**
- the distribution of a full **exam schedule** during course registration via email
- the adoption and integration of **open educational resources** in all classes
- allowing a course that is unrelated to the core subject matter of a degree program to be recorded on a “**credit granted**” or “**no credit granted**” basis, excluded from grade point averages

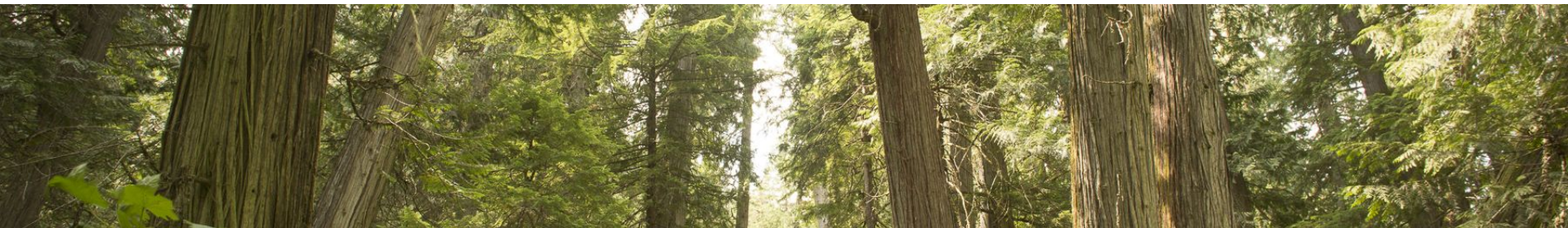
Academic Positions



The Capilano Students' Union supports:

- allowing a student who has **withdrawn with extenuating circumstances** to reactivate student status and resume studies if they are able to return within **five academic years** of the semester from which they withdrew
- the complete eradication of **unpaid practicums** in British Columbia, including work experience and illegal unpaid internships
- charging **Indigenous students from the United States**, including all territories, **domestic student tuition fees**.

Shanti Scarpetta-Lee, VP Equity & Sustainability





Black History Month Cabaret

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Red Dress Campaign



We call upon child welfare agencies and all governments to fully investigate deaths of



Catalyst: From Agitation to Action

The Capilano Students' Union is excited to present a virtual conference dedicated to exploring Capilano's history and future when it comes to justice, equity, and anti-racism work.

Sessions will be held 6pm-9pm, November 16-20, 2020

Questions?



MEMO

To: Paul Dangerfield, Chair, Senate
From: Dr. Laureen Styles, Vice President Academic & Provost
Subject: Spring 2021 and Summer 2021 terms
Date: September 29, 2020

BACKGROUND

At the May 12, 2020 Senate meeting two motions were passed that provide ongoing guidance for a academic programming considering the ongoing COVID-19 pandemic.

20/21 THAT the Senate, considering the evolving nature of the COVID-19 pandemic, delegates the President (or designate), considering relevant advice of the EOC Policy Group, and in close consultation with the Vice President Academic & Provost, and schools and/or Faculties, with the authority to enact plan(s) that maximize approaches to learning/courses and academic continuity for the academic year 2020-2021 including, but not limited to, program start and end dates, changed sequencing of courses in programs based on their approved program profile, the start and end dates of courses, and mode(s) of instruction.

20/22 THAT in order to facilitate planning and operations and to maximize as much certainty as possible for programs and courses, adapted approaches will be utilized with ongoing flexibility for continuity of learning and essential or critical functions, the determination of which will be undertaken in a consultative manner within programs, Schools, Faculties and across university units, and updates on adaptations on relevant academic matters will be provided to Senate on a regular basis by the Vice President Academic & Provost.

As a university our academic programming, other related activity (e.g., research with human participants), and future planning continues to be consistent with and guided by the [post-secondary education restart guidelines](#), directives and expectations as identified by the Public Health Officer (PHO) and other information available from various sources such as WorkSafeBC, our sector association, and the Ministry of Advanced Education, Skills and Training.

PROCESS AND TIMELINES

Planning for Spring 2021 term began over the summer, and university timelines are being adhered to as much as possible to best afford sufficient time to carry out consultative discussions within Schools and Faculties, and the multiple steps through Scheduling. Considering existing guidelines and requirements, and the absence of any new information that signals options to safely increase in-person classes, Senate was updated

at the last meeting that the primary mode of instruction is anticipated to be primarily remote/adapted delivery, with in-person classes on an 'as needed basis' as was done for Fall course planning. Some additional space capacity will be available with the additional of CapU Lonsdale for course scheduling. Deans, chairs, coordinators and convenors are taking up these conversations to solidify course plans. In order best facilitate clear communication and planning for Spring, a university update will be provided on the modes of delivery anticipated for Spring 2021 courses not later than October 2, 2020.

As delegated by the President to the Vice President Academic & Provost, communication will be forthcoming that, similar to the fall, the Spring 2021 term will continue in an adapted mode of delivery with most courses and programs being offered through online, with certain courses offered in-person and others as a combination of in-person and online modes based on course learning outcomes and any specialized learning space/equipment. Any courses that are offered in mixed-mode or in-person will have approved health and safety plans in place. Active learning methods and approaches will be facilitated in courses to the extent possible and always in alignment with health and safety guidelines.

RECOMMENDED MOTION:

THAT Senate receive the update on university communication regarding the Spring 2021 term for information.



SENATE REPORT

AGENDA ITEM:	
PURPOSE:	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion
MEETING DATE:	October 6, 2020
PRESENTER:	Debbie Schachter

PURPOSE

To share information about the process to achieve the completion of CapU's Year 7 accreditation with NWCCU, including the NWCCU site visit on October 19-21.

BACKGROUND

The Northwest Commission on Colleges and Universities (NWCCU) is an American accreditation body which provides assurance of the educational quality and institutional effectiveness. Capilano University is in its seventh year of its NWCCU accreditation which means that this year we are required to complete a significant Year 7 evaluation and report, submitted in August, and host an in-person site visit on October 19-21. The [Year 7 Evaluation of Institutional Effectiveness report](#) has been published on Frontlines.

The NWCCU evaluation committee conducting the site visit is now confirmed with the following Peer Evaluators:

Dr. Susan Kalina, *Site Visit Chair*
 Vice Provost for Academic Affairs
 University of Alaska Anchorage

Dr. Marc Geisler
 Associate Dean, College of Humanities & Social
 Sciences
 Western Washington University

Dr. Bernadette Jungblut
 Associate Provost for Accreditation, Academic
 Planning, and Assessment
 Central Washington University

Dr. Janine Allen
 Associate Provost of Global Engagement
 Corban University

Dr. Laura Behling
 Provost
 University of Puget Sound

Mr. Brian Johnson
 Assistance Vice President, Facilities
 University of Idaho

Dr. Pamela Goad (NWCCU Liaison)
 Executive Vice President, NWCCU

We are currently working with the chair of the NWCCU evaluation visit to develop the detailed schedule for the virtual site visit, via Zoom, and can confirm that three virtual Town Hall meetings for students, faculty and staff have been set up and invitations distributed via Constant Contact. The dates for the Town Halls are as follows:

- Faculty – October 19 at 1 p.m.
- Students – October 19 at 2 p.m.
- Staff – October 20 at 2 p.m.

Other meetings will be set up and invitations distributed involving representatives from across the University, including the Board, Senate, students, faculty, staff and administrators.

RECOMMENDATION

THAT Senate accept as information this report from the NWCCU Accreditation Team.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

Academic Planning and Program Review Committee

Membership: Senators and non-Senators

Meetings: 2nd Tuesday of the Month - 4:00 - 6:00 pm

(Voting)	
Chair of Senate	Paul Dangerfield
Vice-Chair of Senate	Stephen Williams (EDUC)
VP Academic & Provost	Laureen Styles
Dean	Brad Martin
Faculty	(Vacant)
Faculty	(Vacant)
Faculty	(Vacant)
Faculty	(Vacant)
Faculty	Jane Raycraft (GLOB)
Faculty	Lauren Moffatt (Chair) (A&S)
Faculty	Judy Snaydon (F&A)
Faculty*	
Staff	Marnie Findlater
Staff	Shannon He
Student	Alea Rzeplinski
Student	Theo Abbott
(Non-Voting) Resource Members	
Administrator	Chris Bottrill
Administrator	Aurelea Mahood
Director of Strategy, Analytics and Institutional Research	Joyce Ip

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

Budget Advisory Committee

Membership: Senators

Meetings: Schedule is determined at first meeting

(Voting)	
Vice-Chair of Senate	Stephen Williams
Administrator	Dennis Silvestrone
Administrator	Debbie Schachter
Faculty	Deb Jamison
Faculty	Michael Thoma
Faculty	Anthea Mallinson
Faculty*	
Staff	Marnie Findlater
Student	(Vacant)
Ex-Officio Member (Non-Voting)	
Chair of Senate	Paul Dangerfield
VP Finance and Administration	(Vacant)
Director, Finance	Tally Bains

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

By-law, Policy and Procedure Committee

Membership: Senators and non-Senators

Meetings: 2nd and 4th Tuesday of the month – 1:00 – 2:30 pm.

(Voting)	
Chair of Senate	Paul Dangerfield
Vice-Chair of Senate	Stephen Williams
Administrator	Ted Gervan
Faculty	Mark Vaughan
Faculty	Diana Twiss
Faculty	Corey Muench
Faculty*	
Staff	Marnie Findlater (Chair)
Student	(Vacant)
(Non-Voting) Resource Members	
Administrator	Debbie Schachter
Manager of Policy, Privacy & Governance	Jennifer Jamieson / Lynn Newman

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

Teaching and Learning Committee

Membership: Senators and non-Senators

Meetings: Schedule to be determined

(Voting)	
Chair of Senate	Paul Dangerfield
Vice-Chair of Senate	Stephen Williams
Administrator	Pouyan Mahboubi
Faculty	John Molendyk (BUS)
Faculty	Amirhossein Amiraslani
Faculty	David Weston (A&S)
Faculty	Tahmina Shayan (EDU)
Faculty	
Faculty*	
Librarian	Mia Clarkson
Staff	Marnie Findlater
Student	Alea Rzeplinski
(Non-Voting)	
Administrator, Centre for Teaching Excellence (CTE)	Laura MacKay
Administrator, Information Technology (IT)	Anthony Lung / Darren Broder
Administrator, Creative Activity, Research and Scholarship (CARS)	Dawn Whitworth
Executive Member, Capilano Student Union	Hartaj Wadhwa
Administrator, Indigenous Education and Affairs	Miranda Huron

Faculty Members - Preference for representation from all faculties, with at least two of the faculty members being Senators.

Student – Preference for the student being a Senator.

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

Vice-Chair Nominating Committee

Membership: Senators

Meetings: One or two meetings between May and June

Administrator	Debbie Schachter
Faculty	Lauren Moffatt
Faculty	Kyle Guay
Staff	Iana Dokuchaeva
Student	Bridget Stringer-Holden

Self-Evaluation Committee

Membership: Senators

Meetings: One or two meetings between May and June

Administrator	Debbie Schachter
Faculty	Stephen Williams
Faculty	Robert Thomson
Faculty	Kyle Guay
Staff	Iana Dokuchaeva
Student	Ramandeep Kaur

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

Tributes Committee

Membership: Senators

Meetings: Schedule is determined at first meeting

(Voting)	
Chair of Senate	Paul Dangerfield
Vice-Chair of Senate	Stephen Williams
Administrator	Dennis Silvestrone
Faculty	Deb Jamison
Faculty	Corey Muench
Faculty	Kyle Guay
Faculty*	
Staff	Marnie Findlater
Student	Bridget Stringer-Holden
Ex-Officio Member (Non-voting)	
Vice President, University Relations	Jennifer Ingham

Naming Opportunities Committee (Senators)

Membership: Senators

Meetings: As and When

(Voting)	
Chair of Senate	Paul Dangerfield
Vice-Chair of Senate	Stephen Williams
Administrator	Ted Gervan
Faculty	Deb Jamison
Faculty	Corey Muench
Faculty	Kyle Guay
Faculty*	
Staff	(Vacant)
Student	Alea Rzeplinski
Ex-Officio Member (Non-Voting)	
Executive Director, Advancement	(Vacant)

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.



CAPILANO
UNIVERSITY
SENATE SUBCOMMITTEES
August 2020 – June 2021

Curriculum Committee (Senators and non-Senators)

DAC Recommends to Senate (2 Year Term)	
(Voting)	
Humanities	Cass Picken
Social Sciences	Sean Ashley
Science, Technology, Engineering and Mathematics	Urmila Jangra
Motion Picture Arts	David Geary
Design	Dominique Walker
Performing Arts	Jennifer Nesselroad
Business, International Programs, Projects and Partnerships	Darcie Hillebrand
Applied Business, Legal Studies, Communications	Deb Jamison
Tourism and Outdoor Recreation Management	Mohna Baichoo
Health and Education	Rachel Yu
Global Stewardship, Public Administration & Human Kinetics	Caroline Soo
Access and Academic Preparation	Ferdos Jamali
Library	Fiacre M. O' Duinn
Student Services	Keith Lam
Students (1 Year Term)	Alisha Samnani
	Ramandeep Kaur
	(Vacant)
Administrators (VP)	Laureen Styles
Dean	Brad Martin
Dean	Pouyan Mahboubi
Dean	Lara Duke
Registrar	Kyle Vuorinen
One Academic Advisor	Shahnaz Darayan
Director of Continuing Studies	Annie Prud'homme-Genereux
Chair or Vice-Chair of Senate	Paul Dangerfield / Stephen Williams
(Non-voting)	
Chair	Deb Jamison

*One additional faculty member will be added if the Vice-Chair of Senate is not a faculty member.

MEMO

To: Senate
From: Kyle Vuorinen, Registrar
Subject: Academic Schedule for 2021-22
Date: September 24, 2020
cc:

ACADEMIC SCHEDULE FOR 2021-22

Please see the following document outlining the various important dates and deadlines for the 2021 – 2022 academic year (September to August).

MOTION:

That Senate accept as information, the academic schedule for the 2021 – 2022 academic year.

CAPILANO UNIVERSITY ACADEMIC SCHEDULE & IMPORTANT DATES FALL 2021 TO SUMMER 2022

September 6, 2021	University Closed for Labour Day
September 7, 2021	Fall 2021 Term Commences / Orientation Fall term commences with evening classes starting at 4:30 pm or later unless stated by a program representative. New Student Orientation at the North Vancouver campus. The complete Orientation schedule can be found at capilanou.ca/orientation <i>Note: Courses/programs commence on various days. Consult your program for further information.</i>
September 7 – 20, 2021 *	Fall 2021 Add/Drop Period
September 21 – October 15, 2021 *	Fall 2021 Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a “W”.</i>
October 11, 2021	University Closed for Thanksgiving Day
November 11, 2021	University Closed for Remembrance Day
November 12, 2021	Reading Break Please check the Capilano University Library website for hours of operation.
November 15 – 24, 2021	Spring 2022 Registration and Waitlisting
December 6, 2021	Last Day of Classes for Fall 2021 <i>Note: Some courses/programs continue until the last day of the examination period. Consult your program for further information.</i>
December 8 – 16, 2021	Fall 2021 Final Exam Period (Includes Saturday, December 11, 2021)
December 20, 2021 (4:00pm)	Fall 2021 Final Grade Submission Deadline for Faculty
December 20, 2021 (4:00pm)	Fee Payment Deadline – Spring 2022 Full payment must be received by the Cashier’s Office to avoid deregistration.
December 21 – 22, 2021	Fall 2021 End-of-Term Processing Registration System Closed for Fall 2021 End-of-Term Processing and Spring 2022 deregistration due to non-payment of fees. Students will not be able to add, drop, or waitlist for courses.
December 23, 2021	Registration System Re-opens Students can add, drop, and waitlist for courses. <i>Note: In-person registration will be unavailable from December 24, 2021 to January 3, 2022 due to University closure.</i>
December 24, 2021 – January 3, 2022	University Closed <i>University closed December 24, 25, 26, 27, 28 and 31, 2021; and January 1 and 3, 2022. December 29 and 30, 2021 closed to the public. (departments may be open)</i>
January 5, 2022	Spring 2022 Term Commences <i>Note: Courses/programs commence on various days. Consult your program for further information.</i>
January 5 – 18, 2022*	Spring 2022 Add/Drop Period
January 19 – February 15, 2022*	Spring 2022 Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a “W”.</i>
February 21, 2022	University Closed for Family Day
February 22 – 25, 2022	Reading Break <i>Note: Please check the Capilano University Library website for hours of operation.</i>

CAPILANO UNIVERSITY ACADEMIC SCHEDULE & IMPORTANT DATES FALL 2021 TO SUMMER 2022

February 25, 2022	Winter 2022 Convocation
March 7 – 11, 2022	Summer 2022 Registration and Waitlisting
April 12, 2022	Last Day of Classes for Spring 2022 <i>Note: Some courses/programs continue until the last day of the examination period. Consult your program for further information.</i>
April 15 - 18, 2022	University Closed for Easter <i>Please check the Capilano University Library website for hours of operation.</i>
April 19 – 28, 2022	Spring 2022 Final Exam Period (includes Saturday, April 16, 2022)
May 2, 2022 (4:00pm)	Spring 2022 Final Grade Submission Deadline for Faculty
May 2, 2022 (4:00pm)	Fee Payment Deadline – Summer 2022 Full payment must be received by the Cashier’s Office to avoid deregistration.
May 3 - 4, 2022	Spring 2022 Grades and End-of-Term Processing Registration System Closed for Spring 2022 End-of-Term processing and Summer 2022 deregistration due to non-payment of fees. Students will not be able to add, drop, or waitlist for courses.
May 5, 2022	Registration System Re-opens Students can add, drop, and waitlist for courses.
May 9, 2022	Summer 2022 – Full Term Commences Summer 2022 – Session I Commences
May 9 - 13, 2022 *	Summer 2022– Session I Add/Drop Period
May 9 – 20, 2022 *	Summer 2022– Full Term Add/Drop Period
May 14 – 27, 2022 *	Summer 2022 – Session I Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a “W”.</i>
May 21 – June 17, 2022 *	Summer 2022 – Full Term Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a “W”.</i>
May 23, 2022 *	University Closed for Victoria Day
June 13 - 14, 2022	Spring 2022 Convocation
June 24, 2022	Last Day of Classes for Summer 2022 – Session I
June 27, 2022 (4:00pm)	Summer 2022 - Session I Final Grade Submission Deadline for Faculty
June 28, 2022	Summer 2022 – Session I Grades and End-of-Term Processing Registration System Closed for Summer 2022 - Session I grades processing. Students will not be able to add, drop, or waitlist for courses.
June 29, 2022	Registration System Re-opens Students can add, drop, and waitlist for courses.
July 1, 2022	University Closed for Canada Day
July 4, 2022	Summer 2022 – Session II Commences
July 4 – 8, 2022 *	Summer 2022 – Session II Add/Drop Period
July 4 – 15, 2022	Fall 2022 Registration and Waitlisting
July 9 – 15, 2022 *	Summer 2022 – Session II Withdrawal Period <i>Note: During this period, withdrawals will be noted on the permanent student record as a “W”.</i>
August 1, 2022	University Closed for BC Day

**CAPILANO UNIVERSITY ACADEMIC SCHEDULE & IMPORTANT DATES
FALL 2021 TO SUMMER 2022**

August 19, 2022	Last Day of Classes for Summer 2022 – Session II and Full Term
August 22, 2022 (4:00 p.m.)	Summer 2022 - Session II and Full Term Final Grade Submission Deadline for Faculty
August 23, 2022 (4:00 p.m.)	Fee Payment Deadline – Fall 2022 Full payment must be received by the Cashier’s Office to avoid deregistration.
August 23-24, 2022	Summer 2022 - Session II and Full Term End-of-Term Processing Registration System Closed for Summer End-of-Term processing and Fall 2022 deregistration due to non-payment of fees. Students will not be able to add, drop, or waitlist for courses.
August 25, 2022	Registration System Re-opens Students can add, drop, and waitlist for courses.
September 5, 2022	University Closed for Labour Day

* Please note: Add/drop and withdrawal dates vary for courses/programs that do not start in September and end in December (Fall term) or start in January and end in April (Spring term) or start in May and end in August (Summer term). Please check the University website or contact the Registrar’s Office.

MEMO

To: Paul Dangerfield, Chair, Senate
From: Dr. Laureen Styles, VP, Academic & Provost
Subject: Academic agreements: new, renewed and under development
Date: September 29, 2020

OVERVIEW

In alignment with [Policy S2015-01: Academic Agreements](#), the University enters into academic agreements with other educational institutions, governments, Indigenous organizations, community-based organizations, businesses or individuals to enhance the range and/or quality of educational opportunities available to students.

Per the policy, academic agreements are subject to the approval of the VP Academic & Provost and the Provost will provide to Senate a summary of all new academic agreements. The table below outlines new and renewed academic agreements that the University has undertaken with other institutions during the past two academic years (2018/19 and 2019/20).

Of note, previous Senate discussions and actions have identified that this policy requires review and renewal to be consistent with the University Act and the respective responsibilities of Senate and the Board of Governors.

LOCATION	INSTITUTION	AGREEMENT	TYPE	SIGNING DATE & DURATION	STATUS
Domestic	Tamwood International College	Tourism, Business (in dev)	Block transfer	N/A	To 2024
Domestic	Ts'zil Learning Centre	Service agreement partnering with Lil'wat Nation	Service and course delivery	Signed by Oct 20 th each year for one year	Renewed
Domestic	Fraser Health Authority	Health Practicum	Educational Affiliation	2020 for five years	Renewed

		Affiliation Agreement			
Domestic	Vancouver Island Health Authority	Health Practicum Affiliation Agreement	Educational Affiliation	2020 for five years	Renewed
Domestic	Vancouver Coastal Health Authority	Health Practicum Affiliation Agreement	Educational Affiliation	2018 for five years	Renewed
Domestic	University of Western Ontario	Early Childhood Pedagogy Network Collaboration Agreement	Collaboration	Signed January 2019 and expires July 31, 2021	New
Domestic	Camosun College	TREC	Block Transfer Agreement		New
Domestic	Selkirk College	TREC	Block Transfer Agreement		Renewed
Domestic	Vancouver Community College	TREC	Block Transfer Agreement		Renewed
Domestic	Vancouver Film School (BC Private Post-Secondary)	VFS Digital Design (diploma) to CapU Bachelor of Design in Visual Communications (degree)	Block transfer agreement	July, 2019 for five years	New
Domestic	Vancouver Film School (BC Private Post-Secondary)	VFS Acting for Film and Television (diploma) to CapU Bachelor of Performing Arts (degree)	Block transfer agreement	July 2019 for four years	New
Domestic	Langara	Langara Design Formation (diploma) to	Transfer agreement	March 2020 for five years	New



		CapU Bachelor of Design in Visual Communications Degree.			
Domestic	Langara	Sponsorship agreement	BPA Sponsorship Agreement— Langara sponsors the final student production	February 2020 for one year	Renewed
Domestic	Western Economic Diversification	University – Indigenous Digital Accelerator	Financial Contribution Agreement	April 1, 2019 for four years	New
Domestic	Douglas College		BPA	April 2018 for four years	Renewed
Domestic	Pender Harbour Ocean Discovery Society (PODS)/Loon Foundation	University-wide	Academic agreement focusing on applied research, community based research	2019 (MOU) 2020 (Agreement)	New (5 year) New (15 year agreement)
Domestic	Howe Sound Biosphere Region Initiative Society	AS	Letter of Engagement- place-based experiential learning and applied research	2020 (Agreement)	New
Domestic	Quest University	AS	MoU re block transfer - Curriculum Sharing, Scholarly Activity.	2020 (Agreement) for five years	New
International	Bond University (Australia)	Business, Tourism, Arts and Sciences	Advanced standing agreement, Exchange in process		To March 2022
International	Ecole de Management Normandie (France)	Business	Student, faculty, and academic exchange, Masters Pathway		To October 2022



International	FH Wien University of Applied Sciences (Austria)	Business, CMNS	Student, faculty, and academic exchange		To April 2021
International	Hanoi Open University (Vietnam)	Tourism	Pathway articulation, Academic Initiatives		To July 2022
International	Institute for Tourism Studies (China)	Tourism	Student, faculty, and academic exchange		To April 2022
International	Kushiro Public University Of Economics (Japan)	EAP	Student and faculty exchange		To July 2022
International	Lucerne University of Applied Sciences and Arts (Switzerland)	Business	Student, faculty, and academic exchange		To January 2023
International	Management Centre Innsbruck (Austria)	Tourism	Student, faculty, and academic exchange		To June 2022
International	Udayana University (Indonesia)	All	Student, faculty, and academic exchange, field studies partner		To July 2024
International	Universidad de Monterrey (Mexico)	Business	Student, faculty, and academic exchange		To November 2022
International	University of Applied Sciences Northwestern Switzerland (Switzerland)	Business	Student, faculty, and academic exchange		To March 2024



International	University of California Riverside (USA)	Tourism, Business	Disney and UCR Riverside articulation and practicum		To December 2022
International	University of Victoria (Spain)	Business, CMNS			To December 2022
International	VIA University of Applied Sciences (Denmark)	MOPA, IDEA, ECCE & Liberal Studies	Student, faculty, and academic exchange, plus international Initiatives		To April 2021
International	Cambodia Field School & Study Tour Proposal Package		Field School & Study Tour Proposal Package		New
International	Candian College	TREC	Block Transfer Agreement		New
International	The Thirteenth Floor Experimental Media Group	FAA	Educational collaboration agreement (e.g., industry partner input on program development, long-term potential for applied research collaboration)	June 2019 for three years	New

Recommended Motions:

THAT Senate receive the update on new and renewed academic agreements as information.

THAT the Vice President Academic & Provost, as administrator with responsibility for the existing policy, action steps for review and renewal of the policy aligned with academic governance and the University Act over this academic year.





**SENATE CURRICULUM COMMITTEE
RESOLUTION MEMO**

DATE: September 21, 2020
TO: Paul Dangerfield, Chair, Senate
FROM: Deb Jamison, Chair, Senate Curriculum Committee

The following motion was carried by the Senate Curriculum Committee at its meeting on September 18th, 2020.

20/44 The revisions to the Diploma in Human Kinetics and Bachelor of Human Kinetics program profiles be recommended to Senate for approval.

20/45 The subject code and pre-requisite revisions to the following courses:

- HKIN 103 - Active Health
- HKIN 112 - Health and Human Nutrition
- HKIN 125 - Introduction to Leadership in Health and Physical Activity
- HKIN 151 - Biomechanics I
- HKIN 161 - Leisure and Sport in Society
- HKIN 162 - Contemporary Health Issues
- HKIN 190 - Anatomy and Physiology I
- HKIN 225 - Aging and Health
- HKIN 230 - Human Motor Behaviour I
- HKIN 231 - Mental Theories in Sport and Exercise
- HKIN 317 - Lab Techniques in Exercise Science
- HKIN 325 - Leadership in Health and Physical Activity
- HKIN 335 - Health Promotion Planning and Evaluation
- HKIN 364 - Global Health and Society
- HKIN 369 - Instructional Design for Health and Physical Activity
- HKIN 191 - Anatomy and Physiology II
- HKIN 206 - Applications of Functional Anatomy
- HKIN 241 - Care and Prevention of Sports Injuries
- HKIN 261 - Health, Policy and Society
- HKIN 275 - Exercise Physiology
- HKIN 284 - Human Growth and Development
- HKIN 296 - Human Kinetics Career Seminar Series
- HKIN 301 - Research Methods in Human Kinetics
- HKIN 302 - Data Analysis
- HKIN 306 - Principles of Strength and Conditioning
- HKIN 312 - Food as Medicine to Prevent and Treat Disease



**SENATE CURRICULUM COMMITTEE
RESOLUTION MEMO**

- HKIN 320 - Physiology of Healthy Aging
- HKIN 329 - Ethics in Human Kinetics
- HKIN 331 - Health Behaviour Change
- HKIN 351 - Advanced Biomechanics
- HKIN 375 - Advanced Exercise Physiology
- HKIN 390 - Advanced Musculoskeletal Anatomy
- HKIN 396 - Career and Professional Preparation
- HKIN 397 - BHK Field Studies I
- HKIN 405 - Exercise Management in Symptomatic Populations
- HKIN 495 - Neuro-Motor Movement Control and Rehabilitation
- HKIN 497 - BHK Field Studies II
- HKIN 499 - BHK Capstone

be recommended to Senate for approval.

- 20/46** The revisions to the pre-requisites for WLP 124 - Hotel Operations II, WLP 126 – Backpacking, WLP 137 - Sea Kayaking I and WLP 149 - Overnight Field Leader be recommended to Senate for approval.

A handwritten signature in blue ink that reads "Deb Jamison".

Deb Jamison, Chair
Senate Curriculum Committee

Paul Dangerfield
Chair, Senate

Date: Sep. 21, 2020

Date: