

Capilano University

E.C.C.C. MEETING

Friday, September 19, 2008 1:00 pm LB321

MINUTES

- PRESENT:** Jackie Snodgrass (Chair), Anna Lee Boulton, Robert Campbell, Karin Hall, Marion Haythorne, Peter Holden, Dorothy Jantzen, Violet Jesson, Lynn Jest, Doug Johnstone, Grace McNab, Milton Williams, Mahak Yaseri, Recording Secretary: Mary Jukich
- REGRETS:** Janet Canning, Paul Dangerfield, Wendy Dansie, Melanie Falhman-Reid, Karin Jager, Lynne Moran, Itidal Sadek
- GUESTS:** Marsha Anderson, Margaret Dulat, Meike Wernicke-Heinrichs, Milo Hicks, Jen Moses

1. APPROVAL OF AGENDA

Item #6 was moved to item #3.

*On the motion of Peter Holden and seconded by Doug Johnstone,
the Agenda was approved with the noted revision.*

CARRIED

2. MINUTES

*On the motion of Marion Haythorne and seconded by Anna Lee Boulton,
the Minutes of August 15, 2008 were approved.*

CARRIED

The Chair introduced to the Committee Meike Wernicke-Heinrichs, the new representative from Humanities who will be replacing Melanie Fahlman-Reid and Margaret Dulat, the new representative from Pure and Applied Sciences, who will be replacing Janet Canning. The Chair noted that these two new appointments will be taken to the October Senate meeting for approval.

3. ENGINEERING

Engineering Transition Program Profile
Presented by: Margaret Dulat

The Engineering Transition Program Profile is being revised to increase the flexibility for students coming into the program. The current profile assumes that students entering the program have little or no background in the preparatory courses and therefore, they are required to take these courses. The new program profile allows more flexibility in terms of which courses the students can take and when, and also allows some or all of the preparatory courses to be replaced by additional electives or higher-level math courses.

As well, the profile is being revised as Math 204 is no longer offered and has been replaced with Math 205.

Peter Holden moved and Robert Campbell seconded that:

08/80 The revision to the Engineering Transition Program Profile be recommended for approval to the Senate.

CARRIED

4. MATHEMATICS

MATH 124 - Discrete Mathematics I
Presented by: Marsha Anderson

The performance levels of students taking Math 124 Discrete Mathematics I were measured. The results indicated that a prerequisite grade of "A" in Math 105 or Principles of Math 12 may not be necessary for students to succeed in Math 124. The Math Department requested that the Math 124 pre-requisite be revised to require at least a "B" grade in Principles of Math 12 or Math 105. The Math Department will monitor the performance levels of the students over time to confirm that the revised pre-requisite grade is appropriate.

Marion Haythorne moved and Milton Williams seconded that:

08/81 The pre-requisite change to Math 124 Discrete Mathematics I be recommended for approval to the Senate.

CARRIED

5. EARLY CHILDHOOD CARE AND EDUCATION

EDUC 176 – Applied Theory – Practicum I
EDUC 276 – Applied Theory – Practicum II
EDUC 277 – Applied Theory – Practicum III
EDUC 349 – Applied Theory – Infant /Toddler Practicum
EDUC 356 – Applied Theory – Infant/Toddler Practicum A
EDUC 357 – Applied Theory – Infant and Toddler Practicum B
EDUC 358 – Applied Theory – Special Needs Practicum
EDUC 359 – Applied Theory – Special Needs Practicum
EDUC 390 – Applied Theory – Special Needs Practicum
Presented by: Jen Moses

Early Childhood Care and Education are proposing grading profile changes for all practicums. The grading profiles of EDUC 176, 276, 349, 356, 357, 358, 359, and 390 are being revised from the standard letter grade (A-F) to Credit/No Credit. As well, the course titles of EDUC 356 and 357 are being revised. As the course format was unclear on each form, the committee requested standardizing the course format for each course.

Lynn Jest moved and Doug Johnstone seconded that:

08/82 The revisions to EDUC 176 Applied Theory – Practicum I, EDUC 276 Applied Theory – Practicum II, EDUC 277 Applied Theory – Practicum III, EDUC 349 Applied Theory – Infant /Toddler Practicum, EDUC 356 Applied Theory – Infant/Toddler Practicum A, EDUC 357 Applied Theory – Infant and Toddler Practicum B, EDUC 358 Applied Theory – Special Needs Practicum, EDUC 359 Applied Theory – Special Needs Practicum, EDUC 390 – Applied Theory Special Needs Practicum be recommended for approval to the Senate subject to standardizing the course format in each form.

CARRIED

6. IDEA

Program Admission Requirements

Presented by: Milo Hicks

As many schools no longer have Art 12 in their curriculum and a student's portfolio can attest to their having the equivalency in Art 12, the IDEA Department requested that the phrase "and a minimum grade of B in Art 12" be removed from the program admission requirements for 2009/2010.

Anna Lee Boulton moved and Marion Haythorne seconded that:

08/83 The revision to the IDEA Program admissions requirements be recommended for approval to the Senate.

CARRIED**INFORMATION ONLY**Course Content and Evaluation Profile Changes

- SEA 102 Interpersonal Skills for SEAS

Course Title Change

- New Course Name –
CMNS 164 Advanced Communications and Interactions for Tourism Management International Students
- Old Course Name –
CMNS 164 Advanced Communication and Interactions for Tourism Management (Int'l)

There being no further business the meeting concluded at 1:30 pm.

Next Meeting: October 17, 2008.