CAPILANO UNIVERSITY

SENATE CURRICULUM COMMITTEE MEETING
Friday, March 18, 2011   1:00 pm   LB321

MINUTES

PRESENT: Jackie Snodgrass (Chair), Anna Lee Boulton, Robert Campbell, Graham Fane, Karin Hall, Marion Haythorne, Peter Holden, Rita Isola, Karin Jager, Lynn Jest, Wendy Lynn, Rorri McBlane, Grace McNab, Jennifer Moore, Maggie Reagh, Sheila Ross, Michael Thoma, Ghazal Tohidi, Recording Secretary: Mary Jukich

REGRETS: Violet Jessen, Karen McCredie, Milton Williams

GUESTS: Margaret Dulat, Sandra Ferens, Susan Hogan, Jen Lashek, Doreen Manuel, Michelle Mason, Lynne Moran, Jen Moses, George Roberts, Jane Still, Sharka Stuyt, Michelle Philippe, Kathy Taylor, Chieko Tanimura, Catherine Vertesi, Jo Wang, Judith Watson, Cara Zaskow

The Chair called the meeting to order and guests would be introduced when they presented their agenda item.

Michelle Philippe would be acting on behalf of the Registrar, as Karen McCredie was not able to attend the meeting.

On behalf of Karen McCredie, Jackie thanked Jen Lashek for all her efforts in processing the material for the agenda.

Jackie announced that Senate had approved the names of the new and reappointed members who will be serving a new two-year term on SCC beginning August 2011:

Sheila Ross	Humanities
Rita Isola	Social Sciences
Jo Wang	Pure and Applied Sciences
Michael Thoma	Motion Picture Arts
Peter Holden	Business, International Programs, Projects and Partnerships, Public Administration
Vineet Johnson	Health and Education

1. **APPROVAL OF AGENDA**

   Item #22, Standard English Language Admission Requirements Revision was added to the Agenda.

   Item #8 was moved to item #3.

   Item #20 was moved to item #4.

   > *On the motion of Peter Holden and seconded by Grace McNab:*
   > ***the amended Agenda was approved.***   **CARRIED**

2. **MINUTES**

   > *On the motion of Anna Lee Boulton and seconded by Michael Thoma:*
   > ***the Minutes of the meeting of February 18, 2011 were approved.***   **CARRIED**

3. **EARLY CHILDHOOD CARE AND EDUCATION**
   Early Childhood Care and Education Diploma Program Profile
   Bachelor of Early Childhood Care and Education Program Profile
   Presented by: Jen Moses

   As a response to current trends in ECCE the diploma program was revised to give students the option of specializing in either the infant Toddler stream or the Special Needs stream in ECCE. The change to the diploma option will change the sequence of courses in the Degree program and these students will have the choice of first completing all of the Infant Toddler courses or all of the Special Needs courses and have to complete both specialties.

   During the discussion, it was noted that the diploma is not meeting the requirements for English. This could be achieved by moving PSYC 100 in the fourth term of the diploma to the sixth term of the degree and moving English or Communications course in the sixth term of the degree to the fourth term of the diploma. It was agreed to do so.

   > *Sheila Ross moved and Jennifer Moore seconded that:*
   >
   > **11/14** The revisions to the Early Childhood Care and Education Diploma Program Profile and the Bachelor of Early Childhood Care and Education Program Profile be recommended for approval to the Senate.   **CARRIED**

4. **STUDIO ART**
   Studio Art Diploma Program Profile
   Presented by: Sandra Ferens

   In order to rectify a "loophole" concerning the type and number of SART courses required for students to receive the diploma credential, SCC was requested to revise the Studio Art Diploma program profile. The revisions consisted of reinstating SART 263 as a required course, AHIS 211 becoming a required course in the third rather than fourth term and removing AHIS 210 from the program profile.

Jennifer Moore moved and Marion Haythorne seconded that:

11/15 The revisions to the Studio Art Diploma Program Profile be recommended for approval to the Senate.   **CARRIED**

5. **COMPUTING SCIENCE**
COMP 301 – Computing Technologies in a Digital Culture
COMP 330 – Modern Scripting and OS Automation
COMP 320 – Database Technologies and Applications
Presented by: Jo Wang

The three new Computing Science courses were designed for the new Bachelor of Arts in Liberal Studies and will equip the BA students with strong foundations related to computer technology.

Rita Isola moved and Robert Campbell seconded that:

11/16 The new courses, COMP 301 Computing Technologies in a Digital Culture, COMP 330 Modern Scripting and OS Automation and COMP 320 Database Technologies and Applications, be recommended for approval to the Senate.   **CARRIED**

6. **CONTINUING EDUCATION**
CAYG 13101 – Make Your Own Music Video
CAYG 17701 – Become A Puppeteer!
CAYG 17801 – Drawing from Nature
CAYG 17901 – Guitar Camp for Beginners
CAYG 18001 – Young Film Makers Camp
CAYG 18101 – Say Cheese Story Books
CAYG 18201 – Claymation
CAYG 18301 – Create Your Own Comic Book
CAYG 18401 – Rock, Paper, Scissors
CAYG 18402 – Rock, Paper, Scissors
CAYG 20701 – Juggling!
CAYG 21001 – Pickin' 'N Singin'
CAYG 21101 – Staycation – Quebec & France
CAYG 53501 – Paint!
CAYG 53701 – Young Film Makers Camp
CAYG 53801 – Make Your Own Music Video
Presented by: Lynne Moran

A series of new Continuing Education courses were presented for approval. During the review of the Continuing Education courses, there was a discussion on whether learning outcomes should be indicated on the course outline. As there is no evaluation and grades are not assigned to Continuing Education courses, these courses as presented were approved.

Lynn Jest moved and Anna Lee Boulton seconded that:

11/17 The new Continuing Education courses, CAYG 13101 Make Your Own Music Video, CAYG 17701 Become A Puppeteer!, CAYG 17801 Drawing from Nature, CAYG 17901 Guitar Camp

for Beginners, CAYG 18001 Young Film Makers Camp, CAYG 18101 Say Cheese Story Books, CAYG 18201 Claymation, CAYG 18301 Create Your Own Comic Book, CAYG 18401 Rock, Paper, Scissors, CAYG 18402 Rock, Paper, Scissors, CAYG 20701 Juggling!, CAYG 21001 Pickin' 'N Singin', CAYG 21101 Staycation – Quebec & France, CAYG 53501 Paint!, CAYG 53701 Young Film Makers Camp, CAYG 53801 Make Your Own Music Video, as presented be recommended for approval to the Senate.

CARRIED

7. **SCHOOL OF MOTION PICTURE ARTS**
FILM 308 – Documentary Cinema Arts
Presented by: Michelle Mason

FILM 308 Documentary Cinema Arts is a new third-year course designed for non-documentary students that could be taken as an elective in other programs. During the review of this course outline, it was noted that the wording used under Operational Details is no longer accurate and that new wording should be included.

Throughout the meeting, various other course outlines presented to SCC for approval also displayed the older version of the wording.   As per policy, S2009-06 Course Outlines and Course Approval, the wording, as noted below, will be applied, under Operational Details, to all course outlines.

> Capilano University has policies on Academic Appeals (including appeal of final grades), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. Copies of these and other policies are published each term as part of the Registration Guide, and they are always available on the University website.

In order to ensure consistency and that the campus community is aware of the new wording, it was suggested that the wording be sent via email to Faculties.

> *Peter Holden moved and Michael Thoma seconded that:*

> **11/18** The new course, FILM 308 Documentary Cinema Arts, be recommended for approval to the Senate.

CARRIED

8. **COSTUMING FOR STAGE AND SCREEN**
Costuming for Stage and Screen Diploma - Graduation Profile 2010 – 2012
Presented by: Jane Still

The Costuming for Stage and Screen Diploma – Graduation profile 2010 – 2012 is being revised to indicate that in year two of the Diploma profile, CMNS 120 is being removed and ENGL 100-level or higher is being added. Also, TXTL 220 is being moved from the fall term to the spring term.

> *Jennifer Moore moved and Anna Lee Boulton seconded that:*

> **11/19** The revisions to the Costuming for Stage and Screen Diploma - Graduation Profile 2010 – 2012 be recommended for approval to the Senate.

CARRIED

9. **TOURISM AND OUTDOOR RECREATION MANAGEMENT**
Tourism Management for International Students Diploma Program Profile
Presented by: Susan Hogan

SCC was requested to approve revisions to the Tourism Management for International Students Diploma program profile. The revisions consisted of moving TOUR 200 from the fourth to the fifth term and moving TOUR 113 from the fifth to the fourth term.   Also the electives, TOUR 134, TOUR 208 and TOUR 225 were removed and REC 252 was added.

Marion Haythorne moved and Graham Fane seconded that:

11/20 The revisions to the Tourism Management for International Students Diploma Program Profile be recommended for approval to the Senate. **CARRIED**

10. **ENGINEERING**
APSC 130 – Technical Drafting and Computer-Aided Design
APSC 140 – Engineering Design
Engineering – First Year Admission Requirements
Engineering Transition Diploma Admission Requirements
Presented by: Margaret Dulat

To ensure students entering APSC 130 Technical Drafting and Computer-Aided Design have a sufficient background in math, SCC was requested to approve a revision to the pre-requisite of this course to add Principles of Math 12 or Pre-Calculus 12.

As it was determined that the computing background students require for APSC 140 Engineering Design was covered by COMP 106 as well as COMP120, SCC was requested to approve a revision to the pre-requisite to indicate COMP 106 as pre-requisite with concurrency.

Sheila Ross moved and Anna Lee Boulton seconded that:

11/21 The pre-requisite revisions to APSC 130 Technical Drafting and Computer-Aided Design and APSC 140 Engineering Design be recommended for approval to the Senate. **CARRIED**

As a result of the change to the high school math curriculum, the admission requirements of Engineering – First Year and Engineering Transition Diploma are being revised to include the new grade 12 math courses in the list of admission requirements.

Marion Haythorne moved and Wendy Lynn seconded that:

11/22 The revision to the admission requirements for Engineering – First Year and Engineering Transition Diploma be recommended for approval to the Senate. **CARRIED**

11. MOPA
Bachelor of Motion Picture Arts Degree Admission Requirements
Presented by: Jennifer Moore

The admission requirements for the Bachelor of Motion Picture Arts Degree are being revised to include a personal interview before continuing to third year.   This will allow proper assessment of the MOPA students at the completion of second year who are considering entry into the degree program.

> *Rita Isola moved and Lynn Jest seconded that:*

> **11/23** The revision to the admission requirements for the Bachelor of Motion Picture Arts Degree be recommended for approval to the Senate.   **CARRIED**

12. ESL
EAP 035 – Academic Reading and Writing Foundation I Support
EAP 045 – Academic Reading and Writing Foundation 2 Support
EAP 055 – Academic Reading and Writing EAP I Support
EAP 065 – Academic Reading and Writing EAP 2 Support
EAP 075 – Academic Reading and Writing EAP 3 Support
EAP 085 – Academic Reading and Writing EAP 4 Support
Presented by: Maggie Reagh

As a result of Capilano University being asked to provide an additional 12 hours per week of reading and writing skill development support, SCC was requested to approve a series of new ESL courses. As these courses will run concurrently with the regular 8-20 hour per week ESLF 030-080 program, the new EAP 035-085 courses will only have in-class assignments rather than additional homework.

> *Peter Holden moved and Karin Hall seconded that:*

> **11/24** The new courses, EAP 035 Academic Reading and Writing Foundation I Support, EAP 045 Academic Reading and Writing Foundation 2 Support, EAP 055 Academic Reading and Writing EAP I Support, EAP 065 Academic Reading and Writing EAP 2 Support, EAP 075 Academic Reading and Writing EAP 3 Support, EAP 085 Academic Reading and Writing EAP 4 Support, be recommended for approval t the Senate.   **CARRIED**

13. MUSIC
MUS 109 – Music Theory for Non-Music Majors
Presented by: George Roberts

MUS 109 Music Theory for Non-Music Majors is a new 3-credit elective for non-music majors and will qualify as a 100-level course.

During the review of this course, SCC was presented with a request to place this course on the Analytical/Quantitative Courses List.   Jackie reported that currently, the process for designating courses on the Analytical/Quantitative Courses List has not been completely formalized and a suggestion had been proposed to have a sub-committee formed. As the decision on designation of

this course was not urgent, it was suggested that a sub-committee be formed to evaluate whether the course would qualify for designation. Once a decision was reached, the information would be sent to the Registrar's Office.

Jennifer Moore moved and Anna Lee Boulton seconded that:

11/25 The new course, MUS 109 Music Theory for Non-Music Majors, be recommended for approval to the Senate. **CARRIED**

14. **SCHOOL OF BUSINESS**
Business Administration Advanced Certificate Admission Requirements
Business Administration Diploma Admission Requirements
Bachelor of Business Administration (BBA) Degree Admission Requirements
BADM 102 – Quantitative Methods
BADM 470 – Business Policy and Strategy
Bachelor of Business Administration Degree Program Profile
Business Administration Diploma Program Profile
Business Administration – Accounting Advanced Diploma Program Profile
Business Administration – General Management Advanced Diploma Program Profile
Business Administration – International Business Studies Advanced Diploma Program Profile
Business Administration – Marketing Advanced Diploma Program Profile
Business Administration – Strategic Human Resources Management Advanced Diploma Program Profile
Presented by: Judith Watson

The admission requirements for the Business Administration Advanced Certificate, Business Administration Diploma and the Bachelor of Business Administration (BBA) Degree are being revised to reflect changes to the high school math curriculum and to recognize BTEC 115 as an equivalent math pre-requisite in the degree.

During the review of the admission requirements, it was suggested that the new English language requirements which include the addition of ESLF 080 with a minimum mark of B+ (76%) and adding the Pearson Test of English (PTE Academic) with a score of 56 also be included in the admission requirements.

Maggie Reagh moved and Anna Lee Boulton seconded that:

11/26 The revisions to the admission requirements for the Business Administration Advanced Certificate, Business Administration Diploma and the Bachelor of Business Administration (BBA) Degree be recommended for approval to the Senate. **CARRIED**

BADM 102 Quantitative Methods is being revised with the addition of BTEC 115 as an alternate pre-requisite. BADM 470 Business Policy and Strategy is being revised with the addition of ENGL 100 which was inadvertently omitted during the last revision of this course.

Maggie Reagh moved and Anna Lee Boulton seconded that:

11/27 The revisions to BADM 102 Quantitative Methods and BADM 470 Business Policy and Strategy be recommended for approval to the Senate. **CARRIED**

The Bachelor of Business Administration Degree
Business Administration Diploma
The two program profiles are being revised with the addition of IBUS 255 Cross-Cultural Business. This course will provide students with a required background to effectively communicate and negotiate with people of different cultures and allow students to graduate with a global perspective.

A note indicating that students wanting to obtain multiple advanced diplomas should be aware that each advanced diploma requires 15 unique credits as well as courses from a minimum of two subject areas in the upper level business electives is being added to the program profiles.

In order to ensure breadth of academic electives, a note restricting the number of ECON credits within the BBA to 6 excluding ECON 111 and ECON 112 is also being added to the program profiles.

Business Administration – Accounting Advanced Diploma
Business Administration – General Management Advanced Diploma
Business Administration – International Business Studies Advanced Diploma
Business Administration – Marketing Advanced Diploma
Business Administration – Strategic Human Resources Management Advanced Diploma
The advanced diploma program profiles are being revised with the addition of a note indicating that students wanting to obtain multiple advanced diplomas should be aware that each advanced diploma requires 15 unique credits as well as courses from a minimum of two subject areas in the upper level business electives.

Graham Fane moved and Anna Lee Boulton seconded that:

11/28 The revisions to Bachelor of Business Administration Degree Program Profile, Business Administration Diploma Program Profile, Business Administration – Accounting Advanced Diploma Program Profile, Business Administration – General Management Advanced Diploma Program Profile, Business Administration – International Business Studies Advanced Diploma Program Profile, Business Administration – Marketing Advanced Diploma Program Profile, Business Administration – Strategic Human Resources Management Advanced Diploma Program Profile be recommended for approval to the Senate. **CARRIED**

15. APPLIED BUSINESS TECHNOLOGY

Applied Business Technology – North American Business Fundamentals Certificate Admission Requirements
Presented by: Marion Haythorne

This program was formerly the Business English, Accounting and Computer Essentials Program (BECE) and as the program has been updated, the admission requirements were revised to bring the requirements more in line

and reflect changes to English requirements.

Marion Haythorne moved and Peter Holden seconded that:

11/29 The revisions to the admission requirements for Applied Business Technology – North American Business Fundamentals Certificate be recommended for approval to the Senate.

CARRIED

16. **HEALTH CARE ASSISTANT**
HCA 101 – Health and Healing: Concepts for Practice
HCA 102 – Health 1: Interpersonal Communications
HCA 103 – Healing 1: Caring for Individuals Experiencing Common Health Challenges
HCA 105 – Caring for Individuals Experiencing Cognitive or Mental Challenges
HCA 106 – Health 3: Personal Care Assistance
HCA 110 – Practice Experience in Multi-Level and/or Complex Care
HCA 112 – Practice Experience in Home Support and/or Assisted Living
Health Care Assistant Program Profile
Presented by: Kathy Taylor

As a result of changes recommended by the BC Provincial HCA Program Approval Committee to set specific contact hours as prescribed standards, the Capilano HCA program no longer meets the standards for contact hours as set out by the new policy. Therefore, SCC was requested to approve revisions to the courses, HCA 101 Health and Healing: Concepts for Practice, HCA 102 Health 1: Interpersonal Communications HCA 103 Healing 1: Caring for Individuals Experiencing Common Health Challenges, HCA 105 Caring for Individuals Experiencing Cognitive or Mental Challenges, HCA 106 Health 3: Personal Care Assistance, HCA 110 Practice Experience in Multi-Level and/or Complex Care and HCA 112 Practice Experience in Home Support and/or Assisted Living. It was noted that no changes to course content were made.

During the review of the courses, a discrepancy was noted on HCA 112 in that the course outline indicated 1.25 credits and the table listing the course indicated 1.5 credits.   It was requested that the course outline be corrected to indicate 1.5 credits.

The Health Care Assistant program profile was revised as a result in the change of the program hours.

Robert Campbell moved and Rita Isola seconded that:

11/30 The revisions to the courses, HCA 101 Health and Healing: Concepts for Practice, HCA 102 Health 1: Interpersonal Communications, HCA 103 Healing 1: Caring for Individuals Experiencing Common Health Challenges, HCA 105 Caring for Individuals Experiencing Cognitive or Mental Challenges, HCA 106 Health 3: Personal Care Assistance, HCA 110 Practice Experience in Multi-Level and/or Complex Care, HCA 112 Practice Experience in Home Support and/or Assisted Living and the revisions to the Health Care Assistant Program Profile be recommended for approval to the Senate.

CARRIED

17. **SCHOOL OF BUSINESS**
    BADM 330 – Cross Border Issues in Strategic Human Resource Management
    NABU 504 – Strategic Management
    NABU 351 – North American Law and Finance
    NABU 499 – North American Business Practicum Work Experience
    North American Business Management Post Baccalaureate Diploma
    Presented by: Sharka Stuyt

    The North American Business Management Post Baccalaureate Diploma program was designed as a result of demand from international students for Capilano University to provide a credential that enables students to bring skills from foreign countries into Canada. This program will prepare students for work in and with North American organizations while developing in-depth knowledge of the North American management culture.

    Ghazal Tohidi moved and Graham Fane seconded that:

    11/31 The new courses, BADM 330 Cross Border Issues in Strategic Human Resource Management, NABU 504 Strategic Management, NABU 351 North American Law and Finance and NABU 499 North American Business Practicum Work Experience, be recommended for approval to the Senate. **CARRIED**

    Ghazal Tohidi moved and Graham Fane seconded that:

    11/32 Final approval of the North American Business Management Post Baccalaureate Diploma be recommended for approval to the Senate. **CARRIED**

18. **APPLIED BEHAVIOUR ANALYSIS**
    ABA 310 – Practicum I – Interventionist
    ABA 312 – Single Subject Research Design & Statistics
    ABA 341 – Applied Behaviour Analysis I: Principles of Behaviour
    ABA 342 – Applied Behaviour Analysis II: Procedures for Behaviour Change
    ABA 343 – Ethics and Professional Standards
    ABA 344 – Autism Spectrum Disorders I
    ABA 345 – Behavioural Assessment and Positive Behavioural Support
    ABA 410 – Practicum II – Assistant Behavior Analyst®
    ABA 411 – Practicum III – Assistant Behavior Analyst®
    ABA 412 – Directed Studies in Applied Behaviour Analysis
    Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) Admission Requirements
    Applied Behaviour Analysis (Autism) Post Baccalaureate Diploma
    Presented by: Cara Zaskow

    As a result of students being accepted into the Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) program on a part-time basis, registration problems have been encountered for part-time students and faculty as many of the courses are linked with co-requisites.

    SCC was requested to approve revisions to ABA 310 Practicum I – Interventionist, ABA 312 Single Subject Research Design & Statistics, ABA

341 Applied Behaviour Analysis I: Principles of Behaviour, ABA 342 Applied Behaviour Analysis II: Procedures for Behaviour Change, ABA 343 Ethics and Professional Standards, ABA 344 Autism Spectrum Disorders I, ABA 345 Behavioural Assessment and Positive Behavioural Support, ABA 410 Practicum II – Assistant Behavior Analyst®, ABA 411 Practicum III – Assistant Behavior Analyst® and ABA 412 Directed Studies in Applied Behaviour Analysis. The revisions consist of removal of co-requisites and/or pre-requisites and some course name changes.

Anna Lee Boulton moved and Jennifer Moore seconded that:

11/33 The revisions to the courses, ABA 310 Practicum I – Interventionist, ABA 312 Single Subject Research Design & Statistics, ABA 341 Applied Behaviour Analysis I: Principles of Behaviour, ABA 342 Applied Behaviour Analysis II: Procedures for Behaviour Change, ABA 343 Ethics and Professional Standards, ABA 344 Autism Spectrum Disorders I, ABA 345 Behavioural Assessment and Positive Behavioural Support, ABA 410 Practicum II – Assistant Behavior Analyst®, ABA 411 Practicum III – Assistant Behavior Analyst® and ABA 412 Directed Studies in Applied Behaviour Analysis, as presented, be recommended for approval to the Senate.   **CARRIED**

The admission requirements of the Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) are being revised to include applicants who have any Associate of Arts or Science Degree (or equivalent). Also, the admission requirements will include a letter of interest and a reference letter, as well as documentation indicating previous work or volunteer experience as a Behaviour Interventionist prior the September start of the program.

Jennifer Moore moved and Anna Lee Boulton seconded that:

11/34 The revisions to the admission requirements for the Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) be recommended for approval to the Senate.   **CARRIED**

The Applied Behaviour Analysis (Autism) Post Baccalaureate Diploma is a new program comprised of existing courses. This program will enable students who have existing Bachelor degrees, and an interest in becoming an autism service provider, to earn a credential in Applied Behaviour Analysis-Autism at the post-baccalaureate level.

Marion Haythorne moved and Robert Campbell seconded that:

11/35 Final approval of the Applied Behaviour Analysis (Autism) Post Baccalaureate Diploma be recommended for approval to the Senate.   **CARRIED**

19. **IIDF**
Indigenous Independent Digital Filmmaking Advanced Certificate
Indigenous Independent Digital Filmmaking Diploma Admission Requirements
IDF 219 – Professional Development
IDF 229 – Advanced Production/Post Production I

IDF 230 – Advanced Production/Post Production II
IDF 232 – Advanced Production Practicum
IDF 233 – Screenwriting
IDF 234 – Indigenous Storytelling Design
IDF 235 – Indigenous World Cinema
IDF 236 – Documentary
IDF 237 – Multi Platform Production
IDF 238 – Entrepreneurship in the Indigenous Motion Picture Industry
IDF 239 – Advanced Technical Foundations
IDF 240 – Advanced Technical Directing
Indigenous Independent Digital Filmmaking Diploma Program Profile
Presented by: Doreen Manuel

SCC was requested to eliminate the Indigenous Independent Digital Filmmaking Advanced Certificate. This program is no longer necessary as the structure of the diploma has been aligned with the certificate.

Jennifer Moore moved and Michael Thoma seconded that:

11/36 The elimination of the Indigenous Independent Digital Filmmaking Advanced Certificate be recommended for approval to the Senate.　　**CARRIED**

SCC was requested to approve revisions to the Indigenous Independent Digital Filmmaking Diploma admission requirements.

Jennifer Moore moved and Sheila Ross seconded that:

11/37 The revisions to the admission requirements for Indigenous Independent Digital Filmmaking Diploma be recommended for approval to the Senate.　　**CARRIED**

The Indigenous Independent Digital Filmmaking Diploma program is being revised to allow better access for those IIDF students wishing further education to enter the Motion Picture Arts degree program.

In this regard, SCC was requested to approve revisions to the courses, IDF 219 Professional Development, IDF 229 Advanced Production/Post Production I, IDF 230 Advanced Production/Post Production II, and IDF 232 Advanced Production Practicum.

Robert Campbell moved and Jennifer Moore seconded that:

11/38 The revisions to IDF 219 Professional Development, IDF 229 Advanced Production/Post Production I, IDF 230 Advanced Production/Post Production II, and IDF 232 Advanced Production Practicum be recommended for approval to the Senate.　　**CARRIED**

SCC was requested to approve the new courses, IDF 233 Screenwriting, IDF 234 Indigenous Storytelling Design, IDF 235 Indigenous World Cinema, IDF 236 Documentary, IDF 237 Multi Platform Production, IDF 238 Entrepreneurship in the Indigenous Motion Picture Industry, IDF 239 Advanced Technical Foundations and IDF 240 Advanced Technical Directing.

Jennifer Moore moved and Michael Thoma seconded that:

11/39 The new courses, IDF 233 Screenwriting, IDF 234 Indigenous Storytelling Design, IDF 235 Indigenous World Cinema, IDF 236 Documentary, IDF 237 Multi Platform Production, IDF 238 Entrepreneurship in the Indigenous Motion Picture Industry, IDF 239 Advanced Technical Foundations and IDF 240 Advanced Technical Directing, be recommended for approval to the Senate. **CARRIED**

SCC was requested to approve the revisions to the Indigenous Independent Digital Filmmaking Diploma program profile. The revisions consisted of the addition of new courses and the addition of English 100.

Jennifer Moore moved and Sheila Ross seconded that:

11/40 The revisions to the Indigenous Independent Digital Filmmaking Diploma Program Profile be recommended for approval to the Senate. **CARRIED**

During the review of the Indigenous Digital Filmmaking Diploma Program, a question arose on whether the courses that are no longer being offered should be cancelled. Also, it was noted that IDF 226 was left off the rationale as presented and was replaced with IDF 233.

Jennifer Moore moved and Robert Campbell seconded that:

11/41 The termination of the courses, IDF 220, 222, 227, 221 and 228 be recommended for approval to the Senate. **CARRIED**

20. **ECONOMICS**
ECON 252 – Economic History of the Industrial Era
Presented by: Chieko Tanimura

The pre-requisites of ECON 252 Economic History of the Industrial Era are being revised to include ECON 111 and ECON 112, or 30 credit hours in Arts and Science or permission of the instructor. The revision to the pre-requisites will ensure more consistency throughout the post secondary education system and will allow enrollment from a wider range of Arts and Science students.

Peter Holden moved and Rorri McBlane seconded that:

11/42 The pre-requisite revision to ECON 252 Economic History of the Industrial Era be recommended for approval to the Senate. **CARRIED**

21. **COMMUNICATIONS**
Laddering from the Communication Studies Diploma Program to the Bachelor of Communication Studies Degree Program
Presented by Marion Haythorne

As students currently enrolled in the Communication Studies Diploma have expressed an interest in completing the Bachelor of Communication Studies, SCC was requested to approve a new laddering policy which will allow

students to transfer from the Communication Studies Diploma program into the Communication Studies degree.

Sheila Ross moved and Rita Isola seconded that:

11/43 The institution of a new laddering policy to enable students enrolled in the Communication Studies Diploma program to ladder into the Bachelor of Communication Studies be recommended for approval to the Senate. **CARRIED**

22. STANDARD ENGLISH LANGUAGE ADMISSION REQUIREMENTS REVISION
Presented by: Michelle Philippe

SCC was requested to amend the English language requirement for Capilano University. The amendment consisted of adding ESLF 080 with a minimum mark of B+ (76%) and adding the Pearson Test of English (PTE Academic) with a score of 56. The amendments will give potential students more options in meeting the language requirement for admission to Capilano University programs.

Lynn Jest moved and Marion Haythorne seconded that:

11/44 The amendment to the English language requirement, adding ESLF 080 with a minimum mark of B+ (76%) and adding the Pearson Test of English (PTE Academic) with a score of 56, be recommended for approval to the Senate. **CARRIED**

FOLLOW-UP ITEMS
None.

INFORMATION ITEMS
Information Item #1 - Course Title Change
REC 157 Wilderness Leadership Skills to REC 157 Wilderness Skills

There being no further business, the meeting concluded at 3:30 pm.

Next Meeting: April 15, 2011.