



**SENATE CURRICULUM COMMITTEE MEETING**  
 Friday, May 23, 2014 12:00 pm AR125

## MINUTES

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- PRESENT:** Jean Bennett (Chair), Carol Aitken, Deanna Baxter, Susan Bell, Chris Bottrill, Anna Lee Boulton, Annabella Cant, Graham Fane, Rick Gale, Reg Johanson, Debbie Jamieson, Karen McCredie, Heather Plume, Maggie Reagh, Tim Schouls, Michael Thoma, Recording Secretary: Bernadette Andrade
- REGRETS:** Karmen Blackwood, Kim Bothen, Jerome Genz, Devon Gregory, Karin Hall, Alison Parry, Natahsha Prakash, Jenna Theny
- GUESTS:** Heather Ingram, Cam Sylvester, Tammy Towill
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The Chair called the meeting to order at 12:05 p.m.

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### 1. APPROVAL OF AGENDA

The Chair asked to change the order of the agenda to start with items 4, 5, 6 and then item 3.

*On the motion Annabella Cant and seconded by Anna Lee Boulton:  
**The Agenda was approved as amended with the correction of  
 Debbie's name in the attendance.***

**CARRIED**

### 2. MINUTES

On the motion Michael Thoma and seconded by Debbie Jamieson:  
**The Minutes of the April 25, 2014 meeting were approved.**

**CARRIED**

### 3. Final 2015 Meeting Schedule

The final 2015 Meeting Schedule was reviewed.

#### **Reminder of the August SCC meeting change to August 22**

Members were reminded that the August meeting date was changed.

#### **Grandfathering Credentials**

The Senate Policy, By-Law and Procedures Committee asked SCC to review all credentials that do not meet current guidelines and standards. There was discussion on next steps. Karen McCredie will create a list of credentials that are not in compliance and how they do not comply for review at the August SCC.



## SENATE CURRICULUM COMMITTEE MEETING

Friday, May 23, 2014 1:00 pm AR 125

### MINUTES

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#### **Quantitative/Analytical Courses**

The Ad-Hoc Committee will review the courses submitted and bring back a recommendation to SCC.

#### **Science Courses**

Senate and the Advising Office have requested a list of approved Science courses. Capilano should build criteria for our own degrees and not just use criteria set by other institutions. It was agreed to form an Ad-Hoc Committee to review criteria for designating courses as Science Courses. The committee will include a dean, a representative from Academic Advising and at least two faculty members. Please email Jean if you are interested in being a part of the committee: it will include a dean, an advisor, Jerome Genz (upon confirmation), and someone from Pure and Applied Sciences, and anyone else interested.

#### **100/200/300 Level Courses**

Another Ad-Hoc Committee was established to look at how Capilano should identify the differences between 100, 200, 300, 400, etc courses. Chris Bottrill volunteered to head this Committee which will include Michael Thoma and Maggie Reagh. They will gather information from other institutions and review our existing policy.

#### **4. CONTINUING STUDIES & EXECUTIVE EDUCATION**

HTHG 105 – Raw and Wild Foods  
 CDVG 918 – Introductory Cashier Training  
 HTHG 107 – Memory ... How to Enhance It  
 HTGH 106 – Therapeutic Boomer Yoga

New Continuing Studies courses were presented for review and approval.

Anna Lee Boulton moved and Maggie Reagh seconded that:

14/64 The new Continuing Studies and Executive Education courses, HTHG 106 Raw and Wild Foods, CDVG 918 Introductory Cashier Training, HTHG 107 Memory...How to Enhance It, and HTGH 106 Therapeutic Boomer Yoga be recommended for approval to the Senate.

**CARRIED**

#### **5. POLITICAL STUDIES**

POL 315 – Utopias, Dystopias, and Political Thought

A new course from Political Studies was presented to SCC for approval.



## SENATE CURRICULUM COMMITTEE MEETING

Friday, May 23, 2014 1:00 pm AR 125

### MINUTES

---

Chris Bottrill moved and Michael Thoma seconded that:

- 14/65 The new course POL 315 Utopias, Dystopias, and Political Thought, as presented, be recommended for approval to the Senate.

**CARRIED**

#### 6. SCHOOL OF TOURISM MANAGEMENT

##### SCHOOL OF OUTDOOR RECREATION MANAGEMENT

- REC 225 - Entrepreneurship in Commercial Outdoor Recreation
- REC 245 -Organizational Leadership for Outdoor Recreation Programs
- REC 255 - Outdoor Recreation Practicum
- TOUR 133 -Tourism Career Management
- TOUR 140 -Tourism Co-op Work Experience
- TOUR 150 - Tourism Practicum
- TOUR 151 - Service Management in Tourism
- TOUR 165 - Resort Management Co-op
- TOUR 210 - Strategic Management: Resort Case Study
- TOUR 225 - Small and Medium Enterprise Entrepreneurship in Tourism
- TOUR 301 - Business Law in Tourism
- TOUR 306 - Directed Study in Tourism and Outdoor Recreation
- TOUR 307 - Tourism and Climate Change
- TOUR 316 - Financial Management for Tourism
- TOUR 321 - Organizational Leadership in Tourism
- TOUR 326 - Advanced Topics in Cross-Cultural Tourism
- TOUR 327 - Research Methods and Applications in Tourism
- TOUR 328 - International Destination Marketing
- TOUR 331 - Regional Topics in Tourism
- TOUR 335 - Strategic Management in Tourism
- TOUR 341 - Advanced Tourism Product Development
- TOUR 342 - Environmental Stewardship: Advanced Principles and Applications
- TOUR 343 - Cultural Tourism Management
- TOUR 344 - International Ecotourism
- TOUR 350 - Quantitative Methods for Tourism Management
- TOUR 351 - Tourism Consumer Behaviour
- TOUR 422 - People Management - Human Relations in Tourism
- TOUR 423 -Tourism Planning and Policy
- TOUR 424 - Entrepreneurship in Tourism
- TOUR 435 - Applied Project Management in Tourism
- TOUR 440 - Graduating Research Topic and Mentorship
- Bachelor of Tourism Management Program Profile



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SCC was requested to approve the prerequisite changes to Outdoor Recreation Courses and Tourism Courses. SCC was also requested to approve the revision of Bachelor of Tourism Management Program Profile to allow students flexibility in planning their education.

Susan Bell moved and Anna Lee Boulton seconded that:

14/66	The prerequisites to the Outdoor Recreation courses be recommended for approval to the Senate.	<b>CARRIED</b>
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Heather Plume moved and Susan Bell seconded that:

14/67	The prerequisites to Tourism courses be recommended for approval to the Senate.	<b>CARRIED</b>
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Annabella Cant moved and Michael Thoma seconded that:

14/68	The revisions to the Bachelor of Tourism Management Program Profile be recommended for approval to the Senate.	<b>CARRIED</b>
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#### Information Items

##### Item #1

COMP 101 and COMP 106 Correction Memo  
Correction to the approval forms from the March, 2014 Senate meeting.

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There being no further business, the meeting concluded at 1:08 pm

**Next Meeting: June 13, 2014**

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