



SENATE CURRICULUM COMMITTEE MEETING

Friday, January 26, 2018 12:00 pm

Capilano University – Room LB321

MINUTES

PRESENT: Deb Jamison (Chair), Deanna Baxter, Sean Ashley, Kim Bothen, Chris Bottrill, Annabella Cant, Julia Denholm, Caroline Depatie, Michelle Gunness, Karin Hall, Darcie Hillebrand, Samantha Loren, Aurelea Mahood, Seanna McPherson, Karen McCredie, Pascal Milelli, Christina Schulz, Caroline Soo, Recording, Secretary, Mary Jukich

REGRETS: Megan Jones, Jeff Ross, Sandra Seekins, Halia Valladares

GUESTS: Bernadette Andrade, Rick Colbourne, Tony Cusanelli, Sheila Ross, Dwight Gardiner, David Geary, Ted Hamilton, Chris Morgan, Kym Stewart, Hammond Tarry, Bill Van Luven

Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 12:05 pm.

2. Approval of the Agenda

The following revisions were requested:

- Psychology be moved to item #5
- LBST 490 should indicate "Capstone" request.
- Continuing Studies be changed to a Decision item.

*Caroline Depatie moved and Kim Bothen seconded:
To adopt the amended agenda.*

CARRIED

3. Approval of the Minutes

*Sean Ashley moved and Michelle Gunness seconded:
To adopt the December 15, 2017 minutes.*

CARRIED

4. ENGLISH

ENGL 100 – University Writing Strategies
Presented by: Sheila Ross



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English 100 – University Writing Strategies is the University's foundation composition course that is required in all degrees (and most diplomas).

Darcie Hillebrand moved and Michelle Gunness seconded:

18/01 ENGL 100 – University Writing Strategies be recommended to Senate for approval as a Cap Core course under the heading *Literacy*.

CARRIED

5. PSYCHOLOGY

PSYC 100 – Introduction to Psychology I

PSYC 101 – Introduction to Psychology II

PSYC 204 – Child Development

PSYC 212 – Research Methods in Psychology

PSYC 213 – Statistical Methods in Psychology

Presented by: Hammond Tarry

These courses satisfy sufficient learning outcomes in specific Cap Core curriculum areas and the courses are offered every year, making them accessible Cap Core courses for students across the University.

Julia Denholm moved and Karin Hall seconded:

18/02 PSYC 100 – Introduction to Psychology I, PSYC 101 – Introduction to Psychology II, and PSYC 204 – Child Development be recommended to Senate for approval as Cap Core courses under the heading *Self and Society*.

CARRIED

Julia Denholm moved and Christina Schulz seconded:

18/03 PSYC 212 – Research Methods in Psychology and PSYC 213 – Statistical Methods in Psychology be recommended to Senate for approval as Cap Core courses under the headings *Science and Technology* and *Numeracy*, respectively.

CARRIED

6. MATHEMATICS AND STATISTICS

STAT 101 – Introduction to Statistics

MATH 105 – Pre-calculus Mathematics – Modelling Our World

MATH 108 – Calculus I for Business, Social Sciences and Life Sciences



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MATH 116 – Calculus I – The Mathematics of Change

MATH 123 – Contemporary Mathematics

MATH 126 – Calculus II

MATH 190 – Mathematics for Elementary Teachers

Presented by: Deanna Baxter

These courses comprise typical choices among students for first year Mathematics and Statistics courses. Each course satisfies all learning outcomes for the *Numeracy* designation and four of the learning outcomes for the *Science and Technology* designation.

Kim Bothen moved and Sean Ashley seconded:

18/04 STAT 101 – Introduction to Statistics, MATH 105 – Pre-calculus Mathematics – Modelling Our World, MATH 108 – Calculus I for Business, Social Sciences and Life Sciences, MATH 116 – Calculus I – The Mathematics of Change, MATH 123 – Contemporary Mathematics, MATH 126 – Calculus II and MATH 190 – Mathematics for Elementary Teachers be recommended to Senate for approval as Cap Core courses under the headings *Science and Technology* and *Numeracy*.

CARRIED

7. **CRIMINOLOGY**

CRIM 101 – Introduction to Criminology

CRIM 202 – Surveillance and Social Control

Presented by: Sean Ashley

These courses satisfy four of the learning outcomes required for a *Self and Society* designation. Both courses deal with the relationship between the individual and society, public problems, justice and ethics and would be choices for students seeking a *Self and Society* course.

Julia Denholm moved and Darcie Hillebrand seconded:

18/05 CRIM 101 – Introduction to Criminology and CRIM 202 – Surveillance and Social Control be recommended to Senate for approval as Cap Core courses under the heading *Self and Society*.

CARRIED



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8. LINGUISTICS

LING 206 – First Nations Languages of British Columbia

LING 208 – Indigenous Languages and Their Speakers

Presented by: Dwight Gardiner

These courses provide students with significant indigenous language and culture content and contribute to the Truth and Reconciliation Action Plans.

Aurelea Mahood moved and Karin Hall seconded:

18/06 LING 206 – First Nations Languages of British Columbia and LING 208 – Indigenous Languages and Their Speakers be recommended to Senate for approval as Cap Core courses under the heading *Self and Society*.

CARRIED

9. SOCIOLOGY

SOC 100 – Social Structures

SOC 101 – Concepts and Theories of Society

SOC 200 – Identity, Culture and Power

SOC 201 – Social Problems in BC

SOC 210 – Sociology of Popular Culture

SOC 211 – Global Issues

SOC 223 – Media and Society

Presented by: Sean Ashley

These courses satisfy four of the learning outcomes required for a *Self and Society* designation. These courses do not have pre-requisites and therefore may well be taken by students in the second semester of their first year. They are all offered every year.

Annabella Cant moved and Julia Denholm seconded:

18/07 SOC 100 – Social Structures SOC 101 – Concepts and Theories of Society, SOC 200 – Identity, Culture and Power, SOC 201 – Social Problems in BC, SOC 210 – Sociology of Popular Culture, SOC 211 – Global Issues and SOC 223 – Media and Society be recommended to Senate for approval as Cap Core courses under the heading *Self and Society*.

CARRIED



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10. LIBERAL STUDIES

LBST 330 – Methods of Inquiry

LBST 390 – Tutorial I

LBST 391 – Tutorial II

LBST 392 – Tutorial III

LBST 490 – Graduating Project

LBST 495 – Extended Graduating Project – Part I

LBST 496 – Extended Graduating Project – Part 2

Presented by: Sean Ashley

Revisions have been made to the course descriptions for all of these courses.

The BA with a major in Liberal Studies is a four-year baccalaureate program at Capilano. LBST 330 – Methods of Inquiry, LBST 390 – Tutorial I, LBST 391 – Tutorial II and LBST 392 – Tutorial III satisfy all of the learning outcomes for an *Experiential* designation and function together to prepare students for their Capstone Project.

Pascal Milelli moved and Deanna Baxter seconded:

18/08 LBST 330 – Methods of Inquiry, LBST 390 – Tutorial I, LBST 391 – Tutorial II and LBST 392 – Tutorial III be recommended to Senate for approval as Cap Core courses under the heading *Experiential*.

CARRIED

LBST 490 – Graduating Project, LBST 495 – Extended Graduating Project – Part I and LBST 496 – Extended Graduating Project – Part 2 satisfy all of the learning outcomes for a *Capstone* designation. Students only take LBST 490 or both LBST 495 and 496.

Christina Schulz moved and Caroline Depatie seconded:

18/09 LBST 490 – Graduating Project, LBST 495 – Extended Graduating Project – Part I and LBST 496 – Extended Graduating Project – Part 2 be recommended to Senate for approval as Cap Core courses under the heading *Capstone*.

CARRIED



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11. COMMUNICATIONS

CMNS 112 – Introduction to Communication Studies
 CMNS 132 – Explorations in Mass Media
 CMNS 185 – Presentation Skills for Public Speaking
 CMNS 220 – Advanced Business Writing and Editing
 CMNS 236 – Understanding Television
 CMNS 261 – Interpreting Communication Documents
 CMNS 270 – Visual Communication
 CMNS 285 – Advanced Presentation Skills
 CMNS 333 – Conflict and Communication
 CMNS 355 – Intercultural Communication

Presented by: Ted Hamilton / Bill Van Luven / Kym Stewart

Students successfully completing any one of the courses proposed for Cap Core designation under the heading *Literacy* will meet all of the required learning outcomes. A student completing any one of the courses proposed for Cap Core designation under the headings *Self and Society*, *Culture and Creative Expression*, and *Science and Technology* will meet at least four of the learning required learning outcomes.

Upon review and discussion about these courses, concern was raised with respect to the courses seeking Cap Core designation under the headings *Science and Technology* and *Literacy*. It was suggested that these courses be brought to the Cap Core Committee for further review.

Kim Bothen moved and Karin Hall seconded:

18/10 CMNS 261 – Interpreting Communication Documents be removed from the table and be brought to the Cap Core Committee for further review.

CARRIED

Aurelea Mahood moved and Darcie Hillebrand seconded:

18/11 CMNS 112 – Introduction to Communication Studies, CMNS 132 – Explorations in Mass Media, CMNS 333 – Conflict and Communication, and CMNS 355 – Intercultural Communication be recommended to Senate for approval as Cap Core courses under the heading *Self and Society* and that CMNS 236 – Understanding

CARRIED



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Television and CMNS 270 – Visual Communication be recommended to Senate for approval as Cap Core courses under the heading *Culture and Creative Expression*.

Annabella Cant moved and Caroline Depatie seconded:

18/12 CMNS 185 – Presentation Skills for Public Speaking, CMNS 220 – Advanced Business Writing and Editing and CMNS 285 – Advanced Presentation Skills be removed from the table and be brought to the Cap Core Committee for further review.

CARRIED

Caroline Depatie moved and Deanna Baxter seconded:

To extend the meeting to 2:30 pm.

CARRIED

12. FILM CRAFTS – COSTUMING

THTR 266 – Costume Production III

THTR 267 – Costume Production IV

Presented by: Kim Bothen

Students successfully completing THTR 266 will meet all the Cap Core requirements under *Experiential* and students successfully completing THTR 267 will meet all the Cap Core requirements under either *Experiential* or *Capstone*.

Seanna McPherson moved and Michelle Gunness seconded:

18/13 THTR 266 – Costume Production III be recommended to Senate for approval as a Cap Core course under the heading *Experiential* and THTR 267 – Costume Production IV be recommended to Senate for approval as a Cap Core course under the headings *Experiential* and *Capstone*.

CARRIED

13. ENGINEERING

APSC 130 – Technical Drafting and Computer-Aided Design

APSC 140 – Engineering Design

Presented by: Chris Morgan / Tony Cusanelli

These courses are offered in the 1st year of the Certificate program and in the 2nd year of the Diploma program.



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SCC was requested to approve the following revisions to APSC 130 – Technical Drafting and Computer-Aided Design:

- A change in prerequisites from “Math Placement Test (MPT) or Pre-calculus 12” to “Math Placement Test (Calculus MPT) or Pre-calculus 12 or MTH 105 or BMTH 054”
- Designation as a Science course
- Designation as a Quantitative/Analytical course for baccalaureate degrees
- Designation as a Science and Technology course for Cap Core requirements
- Designation as an Experiential course for Cap Core requirements

Aurelea Mahood moved and Julia Denholm seconded:

18/14 APSC 130 – Technical Drafting and Computer-Aided Design be recommended to Senate for approval as a Cap Core course under the headings *Science and Technology* and *Experiential* and the revisions to the pre-requisites and the Quantitative/Analytical and Science course designations be recommended to Senate for approval.

CARRIED

SCC was also requested to approve the following revisions to APSC 140 – Engineering Design:

- Designation as a Science course
- Designation as a Quantitative/Analytical course for baccalaureate degrees
- Designation as a Science and Technology course for Cap Core requirements
- Designation as a Capstone course for Cap Core requirements

Deanna Baxter moved and Aurelea Mahood seconded:

18/15 APSC 140 – Engineering Design be recommended to Senate for approval as a Cap Core course under the headings *Science and Technology* and *Capstone* and the Quantitative/Analytical and Science course designations be recommended to Senate for approval.

CARRIED



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14. SCHOOL OF BUSINESS

BADM 406 – Directed Study III

BFIN 411 – Advanced Financial Accounting

BFIN 412 – Assurance & Auditing II

BFIN 486 – Retirement and Estate Planning

IBUS 434 – Advanced Topics in Cross-Cultural Business

IBUS 440 – Advanced Topics in International Business

IBUS 405 – Applied Projects in Supply Chain and Logistics

Presented by: Darcie Hillebrand

SCC was requested to approve revisions to the pre-requisites for 400-level business courses (BADM 406; BFIN 411, 412 and 486; and IBUS 434 and 440) from “84 credits of 100-level or higher coursework” to “75 credits of 100-level or higher coursework.”

The pre-requisites for IBUS 405 are being revised to include IBUS 341.

On review, some inconsistencies were noted with respect to some of the wording in the learning outcomes. This feedback will be brought to the attention of the instructor(s).

Kim Bothen moved and Julia Denholm seconded:

18/16 The revisions to the prerequisites for BADM 406 – Directed Study III, BFIN 411 – Advanced Financial Accounting, BFIN 412 – Assurance & Auditing II, BFIN 486 – Retirement and Estate Planning, IBUS 434 – Advanced Topics in Cross-Cultural Business, IBUS 440 – Advanced Topics in International Business, and IBUS 405 – Applied Projects in Supply Chain and Logistics be recommended to Senate for approval.

CARRIED

BADM 469 – Indigenous Entrepreneurship

Presented by: Rick Colbourne

SCC was requested to approve the new course, BADM 469 – Indigenous Entrepreneurship, as well as Cap Core designation under the headings *Self and Society* and *Experiential*.



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Kim Bothen moved and Darcie Hillebrand seconded:

- 18/17** The new course, BADM 469 – Indigenous Entrepreneurship be recommended to Senate for approval, as well as the Cap Core designation under the headings *Self and Society* and *Experiential*. **CARRIED**

15. MOPA

MOPA 302 – World Cinema

MOPA 312 – Canadian Cinema

Presented by: David Geary

Students successfully completing MOPA 302 – World Cinema and MOPA 312 – Canadian Cinema will meet five of the seven outcomes under *Culture and Creative Expression*.

On review of MOPA 312, it was noted that in the course student learning outcomes the introductory sentence is repeated twice. The second instance of the sentence should therefore be deleted.

Pascal Milelli moved and Caroline Soo seconded:

- 18/18** MOPA 302 – World Cinema and MOPA 312 – Canadian Cinema be recommended to Senate for approval as Cap Core courses under the heading *Culture and Creative Expression*. **CARRIED**

16. INFORMATION ITEMS

(a) Continuing Studies & Executive Education – Report

Aurelea Mahood moved and Caroline Depatie seconded:

- 18/19** To recommend to Senate approval of LERN as a new subject code for use by Continuing Studies & Executive Education. **CARRIED**

(b) Calendar Deadline

Effective for the 2018/2019 University Calendar, only items approved by the April Senate will be published in the annual calendar.



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17. BUSINESS ITEMS

(a) Election of Chair / Vice Chair

Members were informed that as Chris Bottrill is serving as Acting Vice-President, Academic Provost, Deb Jamison will remain as Chair until further notice.

(b) Consultation and Curriculum

It was suggested that this item be addressed once SCC goes through the process of Cap Core approvals and accordingly, the item was deferred until the June meeting.

(c) SCC Membership Terms

Members whose term is ending on August 15th were reminded to indicate whether they would be serving a further term or provide the name of a new representative from their area.

(d) December 2018 and 2019 Meeting Schedules

December 2018 Meeting

In order to ensure quorum, members were requested to consider moving the December 2018 meeting date to December 14, 2018.

Seanna McPherson moved and Darcie Hillebrand seconded:

18/20 That the December 21, 2018 meeting date be moved to December 14, 2018.

CARRIED

2019 Meeting Schedule

Members reviewed the proposed 2019 SCC meeting schedule and no issues were presented regarding the meeting dates.

Pascal Milelli moved and Caroline Soo seconded:

18/21 That the 2019 SCC Meeting Schedule is approved.

CARRIED



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There being no further business, and on a motion duly made and seconded, the meeting was adjourned at 2:30 pm.

Next Meeting: Friday, February 16, 2018 12:00 – 2:00 pm
