



SENATE CURRICULUM COMMITTEE MEETING
Thursday, March 24, 2016 4:15 Room – LB321

MINUTES

PRESENT: Debbie Jamison (Chair), Karmen Blackwood, Annabella Cant, Leighan Crowe, Julia Denholm, Marnie Findlater, Caroline Depatie, Michelle Gunness, Darcie Hillebrand, Nanci Lucas, Aurelea Mahood, Seanna McPherson, Karen McCredie, Pascal Milelli, Derek Murray, Natahsha Prakash, Jeff Ross, Recording Secretary: Mary Jukich

REGRETS: Deanna Baxter, Kim Bothen, Chris Bottrill, Sacha Fabry, Rick Gale, Jerome Genz, Karin Hall

GUESTS: Chris Hardcastle Cheryl Norris Jorge Ocegüera Ramjee Parajulee Sheila Ross Bruno Tomberli, Carol Tanner

The Chair called the meeting to order at 4:15 pm

1. Approval of the Agenda

Natahsha Prakash moved and Darcie Hillebrand seconded:
 The agenda be approved.

CARRIED

2. Approval of the Minutes

Marnie Findlater moved and Caroline Depatie seconded:
 The March 18th, 2016 minutes be approved.

CARRIED

3. APPLIED SCIENCE

APSC 278 – Materials Science
Presented by: Bruno Tomberli

APSC 278 Materials Science is a new course designed to provide an additional second year course offering for engineering students in the transition program and to also provide a highly transferrable option to provincial Engineering programs outside of mathematics.

During review of the course, concern was expressed with the evaluation profile that students could earn more than 35% for the final exam. In this regard, Julia Denholm recognized and approved that some students may earn more than 35% for the final exam in APSC 278 based on the current evaluation profile.

Natahsha Prakash moved and Julia Denholm seconded:

16/36 The new course, APSC 278 Materials Science, be recommended to Senate for approval.

CARRIED



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SCC was requested to consider designating APSC 278 Materials Science as a quantitative course.

Julia Denholm moved and Darcie Hillebrand seconded:

16/37 APSC 278 Materials Science be recommended to Senate for quantitative/analytical status. **CARRIED**

4. HISTORY

HIST 250 – Thinkers and Thugs

HIST 340 – History of Genocide

Presented by: Nanci Lucas

HIST 250 - Thinkers and Thugs and HIST 340 - History of Genocide are two new courses developed to add to current offerings and will appeal to a wide array of Capilano University students from a variety of historical backgrounds.

Natahsha Prakash moved and Marnie Findlater seconded:

16/38 The two new courses, HIST 250 – Thinkers and Thugs and HIST 340 – History of Genocide be recommended to Senate for approval. **CARRIED**

5. GEOGRAPHY/SOCIAL SCIENCES

GEOG 330 – Water Changes Everything

Presented by: Sheila Ross

GEOG 330 - Water Changes Everything is a new course developed to add to third year course offerings as well as to support the LSBA program's theme of power in the spring term of 2017.

Aurelea Mahood moved and Michelle Gunness seconded:

16/39 The new course GEOG 330 Water Changes Everything be recommended to Senate for approval. **CARRIED**

6. HEALTH CARE ASSISTANT

HCA 110 – Complex Care Practice

HCA 112 – Home Support/Assisted Living

Presented by: Carol Tanner

The pre-requisites of HCA 110 - Complex Care Practice and HCA 112 - Home Support/Assisted Living are being revised to require a B- in HCA 100, HCA 101, HCA 102, HCA 103 and HCA 106. This will ensure that students have the satisfactory skills and foundational knowledge necessary for safety in the clinical setting.



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Annabella Cant moved and Darcie Hillebrand seconded:

16/40 SCC recommend to Senate that the prerequisites for HCA 110 - Complex Care Practice and HCA 112 - Home Support/Assisted Living be revised to require a B- in HCA 100, HCA 101, HCA 102, HCA 103 and HCA 106.

CARRIED

7. POLITICAL STUDIES

POL 320 – Global Ecopolitics

POL 330 – The Political Economy of Globalization

Presented by: Ramjee Parajulee

SCC was requested to approve revisions to the prerequisites for POL 320 - Global Ecopolitics and POL 330 - The Political Economy of Globalization. The current prerequisites are too restrictive and exclusionary as they limit the ability of students from other disciplines and faculties to enroll in the courses. The revisions will simplify the pre-requisites and will allow students from other areas to take the courses.

Nanci Lucas moved and Julia Denholm seconded:

16/41 SCC recommend to Senate to approve the revision of the prerequisites of POL 320 - Global Ecopolitics and POL 330 - The Political Economy of Globalization to 45 credits of 100-level or higher coursework and to approve the change of mode to incorporate online and mixed mode.

CARRIED

8. NABU

NABU 305- Business Essentials

NABU 334 – Leadership & Teams

NABU 335 – Law & Business Communications

NABU 340 – Financial Management

NABU 470 – NA Business Policy & Strategy

INMA 526 – Introduction to Research Methods

INMA 530 – International Business Report

INMA 535 – International Business Plan

North American Business Management Post Baccalaureate Diploma Program Profile

North American Business Management Applied Post Baccalaureate Diploma Program Profile

International Management Graduate Diploma Program Profile

International Management Graduate Certificate Program Profile

North American and International Management Graduate Diploma Program Profile

North American and International Management Graduate Diploma Graduation Program Profile

Presented by: Chris Hardcastle, Jorge Ocegueda, and Cheryl Norris



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As a result of a full program review undertaken by the Post Graduate unit within the School of Business, SCC was requested to approve several revisions to restructure the programs to better support the learning styles and backgrounds of a diverse group of international students taking the North American Management Post Baccalaureate Program (NABU), the North American Management Applied Post Baccalaureate Program (NABU Applied) and the North American and International Management Graduate Program (NAIM). As well, revisions were requested to the NAIM and INMA programs to better align with the partner institution in the UK as part of the joint program between Capilano and Hertfordshire University.

CARRIED

- 16/42** The new courses, NABU 305 - Business Essentials, NABU 334 - Leadership & Teams, NABU 335 - Law & Business Communications, NABU 340 – Financial Management and NABU 470 - NA Business Policy & Strategy, be recommended to Senate for approval.

On review of INMA 526 - Introduction to Research Methods, several revisions were requested, as well as further clarity with regard to research ethics and, accordingly, this item was withdrawn from approval and will be brought back to SCC for consideration.

CARRIED

The credits for INMA 530 - International Business Report and INMA 535 - International Business Plan are being increased from 6 to 9 credits in order to bring Capilano in line with changes made to the partner program with Hertfordshire University.

Nanci Lucas moved and Aurelea Mahood seconded:

- 16/43** SCC recommend to Senate to approve that the credits for INMA 530 - International Business Report and INMA 535 - International Business Plan be increased from 6 to 9 credits.

The North American Business Management Post Baccalaureate Diploma Program Profile, North American Business Management Applied Post Baccalaureate Diploma Program Profile, International Management Graduate Diploma Program Profile, International Management Graduate Certificate Program Profile and North American and International Management Graduate Diploma Program Profile are being revised to incorporate the new courses, indicate the increase in credits for INMA 530 and INMA 535, and to remove various 200-level courses and remove INMA 505.

Leighan Crowe moved and Pascal Milelli seconded that:

- 16/44** SCC recommend to Senate to approve the revisions to the North American Business Management Post Baccalaureate Diploma



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Program Profile, North American Business Management Applied Post Baccalaureate Diploma Program Profile, International Management Graduate Diploma Program Profile, International Management Graduate Certificate Program Profile, North American and International Management Graduate Diploma Program Profile

Concern was noted with the North American and International Management Graduate Diploma Graduation Program Profile as presented, and this item was withdrawn until further information is provided to SCC.

9. INFORMATION ITEMS

- 9.1 BMKT 369 – e-Commerce and Marketing to Digital Marketing
- 9.2 BCPT 221 – Business Computing III – Electronic Commerce to Business Computing – Website Development

There being no further business, the meeting adjourned at 6:15 pm.

Next Meeting: Friday, April 15th, 12:00 – 2:00 pm
