



SENATE CURRICULUM COMMITTEE MEETING
Friday, March 18, 2016 12:00 Room – LB321

MINUTES

- PRESENT:** Debbie Jamison (Chair), Deanna Baxter, Karmen Blackwood, Kim Bothen, Leighan Crowe, Julia Denholm, Marnie Findlater, Caroline Depatie, Rick Gale, Jerome Genz, Michelle Gunness, Darcie Hillebrand, Aurelea Mahood, Seanna McPherson, Pascal Milelli, Derek Murray, Jeff Ross, Recording Secretary: Mary Jukich
- REGRETS:** Chris Bottrill, Annabella Cant, Sacha Fabry, Karin Hall, Nanci Lucas, Natahsha Prakash
- GUESTS:** Jennifer Moore, Richard Stock, Brenda Fossett, Jessica Zuch, Jared Burrows, Jorge Ocegüera, Cheryl Norris
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The Chair called the meeting to order at 12:00.

1. Approval of the Agenda

Rick Gale moved and Pascal Milelli seconded:
 The agenda be approved.

CARRIED

2. Approval of the Minutes

Two names had typographical errors.

Marnie Findlater moved and Jerome Genz seconded:
 The February 19th, 2016 amended minutes be approved.

CARRIED

3. Bachelor of Arts in Liberal Studies – Motion

Presented by: Aurelea Mahood

At the March 1st Senate meeting, a request was made to revise the motion with regard to the Liberal Studies BA's program profile effective Fall 2016.

Leighan Crowe moved and Julia Denholm seconded:

16/20 In response to the approved pre-requisite changes to 300-level English courses, we recommend to Senate that the Bachelor of Arts in Liberal Studies profile be revised to eliminate the specific requirement to take a 200-level English course.

CARRIED

4. COMP 220 – Data Structures and Algorithms for Engineers – Request for Q-Course

Presented by: Deanna Baxter

SCC was requested to consider designating COMP 220 Data Structures and Algorithms for Engineers as a quantitative course.

Marnie Findlater moved and Leighan Crowe seconded:

16/21 COMP 220 Data Structures and Algorithms for Engineers be recommended to Senate for quantitative/analytical status.

CARRIED



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5. Bachelor of Arts in Liberal Studies – Name Change

Presented by: Aurelea Mahood

SCC was requested to approve the name change of the Bachelor of Arts in Liberal Studies to Bachelor of Arts with a Major in Liberal Studies. The revision is in response to student demand and will better align with conventional naming structures. It was noted that the revision to the name has been approved by the Ministry and endorsed by the Arts and Sciences DAC.

Deanna Baxter moved and Marnie Findlater seconded:

- 16/22** SCC recommend to Senate that the name of the Bachelor of Arts in Liberal Studies be revised to Bachelor of Arts with a Major in Liberal Studies, effective Fall 2016.

CARRIED

6. ABA

ABA 200 – Survey of ABA Applications

ABA 201 – Observation Practicum

ABA 415 – Adults: ABA Interventions

ABA 101 – Observation Practicum

Bachelor of Arts – Applied Behaviour Analysis (Autism) – Admission Requirements and Program Profile

Applied Behaviour Analysis (Autism) Post Baccalaureate Diploma Program Profile

Presented by: Richard Stock and Dr. Brenda Fossett

SCC was requested to approve revisions to the ABA Bachelor's degree. Revisions include the addition of three new courses, revisions to an existing course, and revisions to the admission requirements and program profiles for the Bachelor of Arts – Applied Behaviour Analysis (Autism) and the Applied Behaviour Analysis (Autism) Post Baccalaureate Diploma.

Marnie Findlater moved and Kim Bothen seconded:

- 16/23** The new courses, ABA 200 - Survey of ABA Applications, ABA 201 - Observation Practicum, and ABA 415 - Adults: ABA Interventions, be recommended to Senate for approval.

CARRIED

Pascal Milelli moved and Julia Denholm seconded:

- 16/24** SCC recommend to Senate that ABA 101 - Observation Practicum be revised to 4 lecture hours per week and that the course name be changed to Observations of ABA in Community Settings.

CARRIED

Kim Bothen moved and Jerome Genz seconded:

CARRIED



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- 16/25** The revisions to the admission requirements and program profile of the Bachelor of Arts – Applied Behaviour Analysis (Autism) be recommended to Senate for approval.

Julia Denholm moved and Marnie Findlater seconded:

CARRIED

- 16/26** The revisions to the Applied Behaviour Analysis (Autism) Post Baccalaureate Diploma program profile be recommended to Senate for approval.

7. SCHOOL OF BUSINESS

Retail Marketing Certificate Name Change and Program Profile

Presented by: Darcie Hillebrand

The Retail Marketing Certificate is being revised with changes to core courses laddering into the Business Administration diploma (24 credits) and BBA degree (21 credits), and revision of the program name to Retail Business Fundamentals Certificate.

Leighan Crowe moved and Marnie Findlater seconded:

- 16/27** SCC recommend to Senate to approve the name of the Retail Marketing Certificate be changed to Retail Business Fundamentals Certificate, as well as the changes to the core courses and laddering.

CARRIED

8. CONTINUING STUDIES & EXECUTIVE EDUCATION

LACG 704 – Multi-Level ESL

Presented by: Jessica Zuch

SCC was requested to approve a new non-credit Continuing Studies course.

Karmen Blackwood moved and Jerome Genz seconded:

- 16/28** The new Continuing Studies course, LACG 704 Multi-Level ESL, be recommended to Senate for approval.

CARRIED

9. SCHOOL OF BUSINESS

Business Administration Certificate Program Profile

Presented by: Darcie Hillebrand

The Business Administration Certificate program profile is being revised to include CMNS 152 Business Communications Basics as an elective.

Leighan Crowe moved and Jerome Genz seconded:

CARRIED



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- 16/29** SCC recommend to Senate that the Business Administration Certificate program profile be revised to include CMNS 152 as an elective.

JAZZ STUDIES

JAZZ 172 – Arranging I
 JAZZ 240 – Form and Analysis
 JAZZ 241 – Counterpoint
 JAZZ 272 – Arranging II
 JAZZ 300 – 20th Century Theory
 JAZZ 310 – Jazz Pedagogy
 JAZZ 370 – JAZZ Styles
 JAZZ 372 – Arranging III
 JAZZ 383 – Jazz Improvisation VI
 JAZZ 394 – Small Ensemble V
 JAZZ 410 – Conducting I
 JAZZ 470 – World Music
 JAZZ 472 – Arranging IV
 JAZZ 494 – Small Ensemble VII
 PMI 227 - Jazz Bass
 PMI 327 - Jazz Bass
 PMI 427 - Jazz Bass
 PMI 527 - Jazz Bass
 PMI 627 - Jazz Bass
 PMI 727 - Jazz Bass
 PMI 827 - Jazz Bass
 PMI 226 - Jazz Guitar
 PMI 326 - Jazz Guitar
 PMI 426 - Jazz Guitar
 PMI 526 - Jazz Guitar
 PMI 626 - Jazz Guitar
 PMI 726 - Jazz Guitar
 PMI 826 - Jazz Guitar
 PMI 240 - Jazz Percussion (Indef. Pitch)
 PMI 340 - Jazz Percussion (Indef. Pitch)
 PMI 440 - Jazz Percussion
 PMI 540 - Jazz Percussion
 PMI 640 - Jazz Percussion
 PMI 740 - Jazz Percussion
 PMI 840 - Jazz Percussion
 PMI 241 - Jazz Percussion (Def. Pitch)
 PMI 341 - Jazz Percussion
 PMI 441 - Jazz Percussion
 PMI 541 - Jazz Percussion
 PMI 641 - Jazz Percussion
 PMI 741 - Jazz Percussion
 PMI 841 - Jazz Percussion



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PMI 228 - Jazz Piano
PMI 328 - Jazz Piano
PMI 428 - Jazz Piano
PMI 528 - Jazz Piano
PMI 628 - Jazz Piano
PMI 728 - Jazz Piano
PMI 828 - Jazz Piano
PMI 234 - Jazz Saxophone
PMI 334 - Jazz Saxophone
PMI 434 - Jazz Saxophone
PMI 534 - Jazz Saxophone
PMI 634 - Jazz Saxophone
PMI 734 - Jazz Saxophone
PMI 834 - Jazz Saxophone
PMI 236 - Jazz Trombone
PMI 336 - Jazz Trombone
PMI 436 - Jazz Trombone
PMI 536 - Jazz Trombone
PMI 636 - Jazz Trombone
PMI 736 - Jazz Trombone
PMI 836 - Jazz Trombone
PMI 235 - Jazz Trumpet
PMI 335 - Jazz Trumpet
PMI 435 - Jazz Trumpet
PMI 535 - Jazz Trumpet
PMI 635 - Jazz Trumpet
PMI 735 - Jazz Trumpet
PMI 835 - Jazz Trumpet
PMI 145 - Jazz Voice
PMI 245 - Jazz Voice
PMI 345 - Jazz Voice
PMI 445 - Jazz Voice
PMI 545 - Jazz Voice
PMI 645 - Jazz Voice
PMI 745 - Jazz Voice
PMI 845 - Jazz Voice
PMI 238 - Jazz Bowed Strings
PMI 338 - Jazz Bowed Strings
PMI 438 - Jazz Bowed Strings
PMI 538 - Jazz Bowed Strings
PMI 638 - Jazz Bowed Strings
PMI 738 - Jazz Bowed Strings
PMI 838 - Jazz Bowed Strings
PMI 230 - Jazz Flute
PMI 330 - Jazz Flute
PMI 430 - Jazz Flute
PMI 530 - Jazz Flute



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PMI 630 - Jazz Flute
 PMI 730 - Jazz Flute
 PMI 830 - Jazz Flute
 PMI 544 - Composition
 PMI 644 - Composition
 PMI 744 - Composition
 PMI 844 – Composition
 ENSJ 347 – Percussion Ensemble V
 ENSJ 348 – Percussion Ensemble VI

Bachelor of Music in Jazz Studies Program Profile and Continuation Requirements

Bachelor of Music in Jazz Studies – Arranging/Composition Program Profile and Continuation Requirements

Bachelor of Music in Jazz Studies – Education Stream Program Profile and Continuation Requirements

Presented by: Jared Burrows

SCC was informed that the Jazz Studies Department has been waiting for approval from the Minister of Advanced Education to implement the new B. Mus in Jazz Studies. The Jazz Studies department is already running the new Jazz Studies Diploma that comprises the first two years of the new degree. However, the prerequisites in the existing B.Mus. program profiles reference courses from the old diploma. While the department awaits final approval of the new B. Mus, revisions to the prerequisites are required in order to make it possible for students to continue without obstruction through the existing B. Mus program.

Jazz Studies will continue to accept applications to the Education, General and Arranging//Composition streams of the existing degree. Program profiles are being updated to facilitate this process, to reflect changes in course offerings and to bring the number of credits per semester into compliance with Financial Aid rules. The program profile changes will also make it much easier for students to plan and track their progress through the degree and to help ensure that students will have the correct prerequisites at the right times.

Pascal Milelli moved and Jerome Genz seconded:

16/30 SCC recommends to Senate to approve the prerequisite revisions to the following courses: **CARRIED**

JAZZ 172 – Arranging I
 JAZZ 240 – Form and Analysis
 JAZZ 241 – Counterpoint
 JAZZ 272 – Arranging II
 JAZZ 300 – 20th Century Theory
 JAZZ 310 – Jazz Pedagogy
 JAZZ 370 – JAZZ Styles



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JAZZ 372 – Arranging III
 JAZZ 383 – Jazz Improvisation VI
 JAZZ 394 – Small Ensemble V
 JAZZ 410 – Conducting I
 JAZZ 470 – World Music
 JAZZ 472 – Arranging IV
 JAZZ 494 – Small Ensemble VII

Deanna Baxter moved and Marnie Findlater seconded:

16/31 SCC recommends to Senate to approve the prerequisites **CARRIED**
 revisions to the following courses:

PMI 227 - Jazz Bass
 PMI 327 - Jazz Bass
 PMI 427 - Jazz Bass
 PMI 527 - Jazz Bass
 PMI 627 - Jazz Bass
 PMI 727 - Jazz Bass
 PMI 827 - Jazz Bass
 PMI 226 - Jazz Guitar
 PMI 326 - Jazz Guitar
 PMI 426 - Jazz Guitar
 PMI 526 - Jazz Guitar
 PMI 626 - Jazz Guitar
 PMI 726 - Jazz Guitar
 PMI 826 - Jazz Guitar
 PMI 240 - Jazz Percussion (Indef. Pitch)
 PMI 340 - Jazz Percussion (Indef. Pitch)
 PMI 440 - Jazz Percussion
 PMI 540 - Jazz Percussion
 PMI 640 - Jazz Percussion
 PMI 740 - Jazz Percussion
 PMI 840 - Jazz Percussion
 PMI 241 - Jazz Percussion (Def. Pitch)
 PMI 341 - Jazz Percussion
 PMI 441 - Jazz Percussion
 PMI 541 - Jazz Percussion
 PMI 641 - Jazz Percussion
 PMI 741 - Jazz Percussion
 PMI 841 - Jazz Percussion
 PMI 228 - Jazz Piano
 PMI 328 - Jazz Piano
 PMI 428 - Jazz Piano
 PMI 528 - Jazz Piano
 PMI 628 - Jazz Piano
 PMI 728 - Jazz Piano



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PMI 828 - Jazz Piano
PMI 234 - Jazz Saxophone
PMI 334 - Jazz Saxophone
PMI 434 - Jazz Saxophone
PMI 534 - Jazz Saxophone
PMI 634 - Jazz Saxophone
PMI 734 - Jazz Saxophone
PMI 834 - Jazz Saxophone
PMI 236 - Jazz Trombone
PMI 336 - Jazz Trombone
PMI 436 - Jazz Trombone
PMI 536 - Jazz Trombone
PMI 636 - Jazz Trombone
PMI 736 - Jazz Trombone
PMI 836 - Jazz Trombone
PMI 235 - Jazz Trumpet
PMI 335 - Jazz Trumpet
PMI 435 - Jazz Trumpet
PMI 535 - Jazz Trumpet
PMI 635 - Jazz Trumpet
PMI 735 - Jazz Trumpet
PMI 835 - Jazz Trumpet
PMI 145 - Jazz Voice
PMI 245 - Jazz Voice
PMI 345 - Jazz Voice
PMI 445 - Jazz Voice
PMI 545 - Jazz Voice
PMI 645 - Jazz Voice
PMI 745 - Jazz Voice
PMI 845 - Jazz Voice
PMI 238 - Jazz Bowed Strings
PMI 338 - Jazz Bowed Strings
PMI 438 - Jazz Bowed Strings
PMI 538 - Jazz Bowed Strings
PMI 638 - Jazz Bowed Strings
PMI 738 - Jazz Bowed Strings
PMI 838 - Jazz Bowed Strings
PMI 230 - Jazz Flute
PMI 330 - Jazz Flute
PMI 430 - Jazz Flute
PMI 530 - Jazz Flute
PMI 630 - Jazz Flute
PMI 730 - Jazz Flute
PMI 830 - Jazz Flute
PMI 544 - Composition
PMI 644 - Composition
PMI 744 - Composition



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PMI 844 – Composition

Pascal Milelli moved and Kim Bothen seconded:

CARRIED

- 16/32** The two new courses, ENSJ 347 – Percussion Ensemble V
 ENSJ 348 – Percussion Ensemble VI, be recommended to
 Senate for approval.

Michelle Gunness moved and Caroline Depatie seconded:

CARRIED

- 16/33** The revisions to Bachelor of Music in Jazz Studies Program Profile
 and Continuation Requirements; Bachelor of Music in Jazz
 Studies – Arranging/Composition Program Profile and
 Continuation Requirements; and Bachelor of Music in Jazz
 Studies – Education Stream Program Profile and Continuation
 Requirements be recommended to Senate for approval.

11. SCHOOL OF BUSINESS

Bachelor of Business Administration Program Profile – New Concentrations
 BBA with a Concentration in Accounting
 BBA with a Concentration in Financial Planning
 BBA with a Concentration in International Business & Logistics
 BBA with a Concentration in Marketing
 BBA with a Concentration in Human Resource Management
Presented by: Darcie Hillebrand

In order to enhance the BBA program and to comply with the new Senate
 Credential and Course Criteria Policy, SCC was requested to approve replacing
 the current dual-credential BBA/Advanced Diplomas with five single credentials
 of BBA with available concentrations in Accounting, Financial Planning,
 International Business & Logistics, Marketing and Human Resource
 Management.

Leighan Crowe moved and Caroline Depatie seconded:

- 16/34** The revisions to the Bachelor of Business Administration Program
 Profile to include the five credentials of BBA with available
 concentrations in Accounting, Financial Planning, International
 Business & Logistics, Marketing, and Human Resource
 Management be recommended to Senate for approval.

CARRIED

11. NABU



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North American Business Management Post Baccalaureate Diploma – Admission Requirement

North American Business Management Applied Post Baccalaureate Diploma – Admission Requirement

North American and International Management Graduate Diploma – Admission Requirement

Presented by: Jorge Oceguera and Cheryl Norris

As students currently in the program with lower GPAs and English language skills are struggling to be successful in the program, SCC was requested to approve revisions to the admission requirements of the North American Business Management Post Baccalaureate Diploma, North American Business Management Applied Post Baccalaureate Diploma, and the North American and International Management Graduate Diploma.

Leighan Crowe moved and Darcie Hillebrand seconded:

CARRIED

16/35 The revisions to the admission requirements of the North American Business Management Post Baccalaureate Diploma, North American Business Management Applied Post Baccalaureate Diploma, and the North American and International Management Graduate Diploma be recommended to Senate for approval.

11. BUSINESS ARISING

11.1 SCC Membership Terms

The following members indicated that they will continue for a further two-year term on SCC, beginning in August 2016:

Art and Design	Pascal Milelli
Performing Arts	Kim Bothen
Applied Business, Legal Studies, Communications	Debbie Jamison
Tourism and Outdoor Recreation Management	Caroline Depatie
Library	Karin Hall

A new member will be appointed as representative from the Global Stewardship, Public Administration & Human Kinetics to replace Jerome Genz.

The CSU has been notified of the three vacant student positions, and new student names will be provided.

11.2 Next Meeting – Thursday, March 24th – 4:00 – 7:00 pm

Confirmation will be provided whether the March 24th meeting will be held.



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SCC was informed that the calendar deadline was extended to allow items presented at the April 15th SCC meeting to still meet the deadline.

12. INFORMATION ITEMS

- 12.1 AHIS 425 – Start Term Revised from Spring 2017 to Fall 2016
- 12.2 IBUS 341 – Course Reactivation

A suggestion was presented that at some point, SCC undertake a review of attendance and participation standards.

There being no further business, the meeting adjourned at 1:25 pm.

Next Meeting: Thursday, March 24th 4:00 – 7:00 pm (Tentative)
Friday, April 15th, 12:00 – 2:00 pm (Regular meeting)
