

	<b>CAPILANO UNIVERSITY COURSE OUTLINE</b>		
	<b>Course Title</b>	<b>SERVICE LEARNING IN NEIGHBOURHOOD CONTEXT</b>	
<b>Course Number</b>	CLSC 103	<b>Credits</b>	3.0
<b>Section Number</b>		<b>Instructor</b>	
<b>Term</b>	Fall 2016	<b>Office</b>	
<b>Phone</b>	604-986-1911	<b>Local</b>	

**COURSE FORMAT:**

This course will be delivered over two terms. It will combine theory, support and practicum experience through: instructional hours per term for the whole class as well as small group and/or individual coaching sessions each month; and a minimum of 40 hours involvement in a community program.

**PREREQUISITES/CO-REQUISITES:**

CLSC/CCB 100 and  
CLSC/CCB 105 as pre- or co-requisites

**LEARNING OUTCOMES:**

Upon successful completion of this course, students will be able to:

- develop relationships with community based organizations;
- develop a workplan in collaboration with the partner organization;
- work independently in the non-profit sector;
- work collaboratively as a part of team;
- assess their role and experience;
- prepare and make a presentation to the class.

**REQUIRED TEXTS:**

Alderson, L. and Coyne, K. (2013). *Everything Present in the Seed Community Leadership Training*. North Vancouver: Capilano University

Selected Readings

**RECOMMENDED TEXTS:**

Block, Peter. (2008). *Community Structure of Belonging*. San Francisco, CA: Berrett-Koehler Publishers, Inc.

**COURSE CONTENT:**

The content of this course is both classroom-based and experiential and will be based on a student's interest. Students will be exposed to how a non-profit organization works and their role in the community. They will gain experience in a specific area of focus such as: literacy, health promotion, community economic development, community arts etc. In the classroom, students will explore: what a non-profit organization is; roles and responsibilities of volunteers; work planning for voluntary roles; relationship building and communication for mentorship; team work and team building; evaluation and assessment skills; and presentation skills.

<b>EVALUATION PROFILE:</b>	Participation/Attendance	10%
	Personal Workplan	20%
	Reflection Journal	25%
	Performance Evaluation	20%
	Presentation	25%
	<b>TOTAL</b>	<b>100%</b>

**GRADING PROFILE: Credit/No credit**

Credit will be granted if the student achieves a total grade of 70% or higher.

**ASSIGNMENTS:** Assignments include a workplan, an awareness journal and a class presentation.

**OPERATIONAL DETAILS:**

**University Policies:** Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

**Emergency Procedures:** Please read the emergency procedures posted on the wall of the classroom.

**Participation:** Participation means regular attendance and good preparation demonstrated in class discussions.

**Attendance:** Regular attendance is required. If you must miss a class, make arrangements with a classmate to hand in any homework due and to explain work required for the following class. You are responsible for all materials and submission of work during your absence.

Call or email your instructor if you cannot come to class.

**Missed Exams:** All missed exams and quizzes will be graded "0" unless special arrangements are made with the instructor prior to the date of the exam or quiz.

**Late Assignments:** Late assignments will not be accepted without special approval in advance. Late assignments will not be accepted after answers have been given out and explained in class.

**Cheating/Plagiarism:** All forms of cheating, including plagiarism, are serious offences. The instructor has a right to assign a "0" on the assignment or a letter grade of "F" on the course. A second offence in any course may result in expulsion from the program.

***English Usage:***

A university-level use of English is expected of all take home written work. All take-home work must be typed and be presented in a professional manner.

***Incomplete Grades:***

Incomplete grades will not be given without special permission.

***Cell Phones:***

Cell phones must be turned off **before** entering the classroom and may not be turned on again until **after** you have left the classroom, except in emergency situations by prior arrangement with the instructor.