C A P I L A N O UNIVERSITY	
COURSE OUTLINE	
TERM: Fall 2014	**COURSE NO.:** IDF 240
INSTRUCTORS:	**COURSE NAME**: Advanced Technical Directing
OFFICE: **LOCAL**:	**COURSE CREDITS:** 1.5

MISSION STATEMENT: The Indigenous Independent Digital Filmmaking program provides culturally relevant and technically advanced digital media production training to Indigenous learners.

COURSE FORMAT: 4 lecture hours per week over 8 weeks.

COURSE PREREQUISITES: None.

LEARNING OUTCOMES:

General:

The student will learn to understand story themes, story points, character development, foreshadowing, intent, plot points, climax, resolution, recurring motifs, scene transitions, tension points, scene analysis and communicating with actors.

Student Learning Outcomes: Upon successful completion, the students will:
- identify the themes, story points, and characters of a story;
- identify the exposition, complication and tension points of the story;
- identify the main question, main action, protagonist, antagonist and define the characters of the story;
- examine the intent, plot points, climax, resolution and conclusion of the story;
- identify foreshadowing, recurring motifs and scene transitions.

COURSE CONTENT:

WEEK	CONTENT
1	Themes, story points, and characters
2	Protagonist, antagonist, defining characters
3	Main question and main action of a story **Assignment I:** Written description of characters
4	Intent, plot points, climax and resolution.
5	Exposition, complication and tension points of a story and foreshadowing, recurring motifs and scene transitions

WEEK	CONTENT
	Assignment II: Written scene analysis and story outline
6	Pre-visualization: Schematics and Proxe metrics
	Assignment III: Communication with actors demonstration
7	Staging dialogue sequences
8	**Assignment IV:** Presentation of scene in class

REQUIRED TEXT: Resource material will be provided by the instructor.

EVALUATION PROFILE:

Standards of Professional Behaviour Expectations:
Professionalism   5%
Self-awareness skills   5%
Communication skills   5%
Teamwork skills   5%
Assignment I: Description of characters   20%
Assignment II: Scene analysis & story outline   20%
Assignment III: Communication with actor   20%
Assignment IV: Presentation of scene in class   20%
TOTAL: **100%**

Professionalism, self-awareness skills, communication skills and teamwork skills are used for the purpose of evaluation and are described under the IIDF Standards for Professional Behaviour Expectations, attached to this course outline. Students will be given regular feedback on their progress during the course.

GRADING PROFILE:

A+ = 90-100%   B+ = 77-79%   C+ = 67-69%   D = 50-59%
A   = 85-89%   B   = 73-76%   C   = 63-66%   F =   0 – 49%
A- = 80-84%   B- = 70-72%   C- = 60-62%

ASSIGNMENTS:

All assignments are tailored to ensure students are aware of the cultural, social and political implications of Indigenous production. All exercises and assignments must be completed.

Assignment I
Written description of characters: Students will hand in a character description identifying character motivation, whether the character is protagonist or antagonist and the background of the character.

Assignment II

Written scene analysis & story outline: Students will select a scene from a script of their choice and identify the protagonist, antagonist & intent of the scene. Students will also hand in a brief outline outlining the following elements of the whole script: themes, tension points, main question, main action, plot points, climax, foreshadowing, recurring motifs.

Assignment III
Communication with actor demonstration: Students will locate two actors and using the scene analysis that they have developed they will work with the actors on a scene. Students will be observed communicating with and directing the actors.

Assignment IV
Presentation of scene in class: Students will present their scene in front of the class.

OPERATIONAL DETAILS:

Capilano University has policies on Academic Appeals (including appeal of final grades), Student Conduct, Cheating and Plagiarism, Academic Probation, and other educational issues. Copies of these and other policies are distributed to all students during the registration process and are also available in the library or on the University Calendar website: http://www.capilanou.ca/current/policies.html

ATTENDANCE
Regular attendance is essential. Please refer to the IIDF Standards for Professional Behaviour Expectations.

Penalties for Missing Class
Attendance will be taken daily. Please refer to the IIDF Standards for Professional Behaviour Expectations.

Responsibility for Material Covered during a Missed Class
When students are absent from class, they are still responsible for the material covered during their absence, including announcements, assigned readings and hand-outs.

PUNCTUALITY
Punctuality is essential. Please refer to the IIDF Standards for Professional Behaviour Expectations.

PENALTIES FOR LATENESS
Students more than 15 minutes late for class will be marked absent.

PARTICIPATION
Students will be evaluated on knowledge of readings/assignments as recommended in class, attendance and active engagement in class discussions.

LATE ASSIGNMENTS

All assignments must be presented at the beginning of class on the due date.

Acceptance of Late Assignments
Late assignments will be accepted only if a doctor's certificate of illness or a death certificate, in the case of the death of a close family member, is provided, or the instructor has given approval for a late submission date.

Late assignments will not be accepted after the assignments have been returned and the answers discussed in class.

Make-up Exams and Quizzes
Students will be allowed to make up quizzes only if a doctor's certificate of illness is provided, in the case of the death of a close family member, a death certificate is provided, or the instructor has given approval for a late submission date.

CHEATING AND PLAGIARISM

Definition of Plagiarism
Plagiarism is the intentional or unintentional presentation of another person's work, ideas, insights, interpretations, sequence of ideas, or oral historic knowledge as if they were one's own. Plagiarism is both dishonest and a rejection of the principles of scholarship.

Information about Cheating and Plagiarism
Information about how to avoid plagiarism by proper documentation of sources is available from the Library and the Writing Centre.

Oral Examination
In cases in which plagiarism is suspected, the instructor may require a student to take an oral examination on the assignment submitted before a grade is given on that assignment.

Penalties for Cheating and Plagiarism
A grade of "0" for an examination, quiz or assignment, or "F" for the course, may be assigned if cheating or plagiarism has taken place. First incidents deemed to be particularly serious, or second or subsequent incidents of cheating and plagiarism, will be dealt with under the provisions of the *University Policy on Cheating and Plagiarism* (see APPENDIX 7B).

University Policy on Cheating and Plagiarism
All students should familiarize themselves with the *University Policy on Cheating and Plagiarism* as such behaviour can result in suspension from the University.

GRADES OF INCOMPLETE "I"
Assignment of Incomplete
Students who fail to meet deadlines during the semester will not be granted an Incomplete "I". Arrangements should be made in writing between the instructor and the student specifying the exact nature of the work to be done and the date it is to be submitted.
Conditions for Granting an Incomplete

Grades of Incomplete "I" will be granted only if there is a valid reason for extending the evaluation deadline and if students have a reasonable chance of improving their grade to pass the course.

Grades of Incomplete "I" will be given if a doctor's certificate of illness or a death certificate, in the case of the death of a close family member, is provided. If the extension date for the submission of incomplete assignments is not met, the grade will automatically revert to the grade based on the student's present achievements.

ENGLISH USAGE

Standard of Usage
At the first year level, students are expected to write in clear sentences and to produce organized and developed paragraphs. All written work submitted must use good academic English and follow the guidelines provided in the Capilano University Guide to Writing Assignments (available from the University Bookstore).

Evaluation
All assignments are marked for correct English usage. It is the responsibility of students to proof-read all their writing for any grammatical, spelling and stylistic errors.

FORMATTING
All essays or similar work submitted for grading must be typewritten (done with a typewriter or word processor).

PROFESSIONAL BEHAVIOUR

Students should be able to demonstrate a professional attitude and behaviour toward work, fellow-students and their instructor. Each student should demonstrate reliability, respect for and co-operation with colleagues. A willingness to work calmly and courteously under difficult conditions, as well as a determination to achieve first-class work while meeting deadlines, is necessary in this course. Students should have respect for equipment and systems, and constructive response to criticism. Please refer to the IIDF Standards for Professional Behaviour Expectations.

COMPUTER COURSE REQUIREMENTS/POLICIES

Students are expected to abide by the **Statement of Appropriate Use of Information Technology Facilities and Services** in any use of computers at the University. This statement can be obtained from your department, the Library, Computer Services or on the University web site: (http://www.capilanou.ca/current/policies/University-Policies/appropriate-use.html)