CAPILANO UNIVERSITY

COURSE OUTLINE		
TERM: Fall 2023	**COURSE NO:** WLP 149	
INSTRUCTOR:	**COURSE TITLE:** Overnight Field Leader	
OFFICE: LOCAL: **E-MAIL:**	**SECTION NO(S):**	**CREDITS:** 2
OFFICE HOURS:		
Course Website: eLearn		

Capilano University acknowledges with respect the Lil̓wat7úl (Lil'wat), xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Sḵwx̱wú7mesh (Squamish), and Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) people on whose territories our campuses are located.

COURSE FORMAT
4 overnight field days with one day pre-trip meeting.

COURSE PREREQUISITES/ CO-REQUISITES
REC 148 as a pre- or co-requisite

CALENDAR DESCRIPTION
This course will review and deepen the trip planning event cycle and offer students effective group management techniques for longer outdoor trips. Students will further develop their skills in navigation with map and compass, wilderness travel, survival skills, and mountain sense. Students will also develop a proficiency with electronic navigation apps, such as Gaia, and be able to implement a route plan while using this technology to provide a quality experience for themselves and others. Students will learn how to lead longer trips in low-risk terrain classes relevant to their activity. Students who have earned Field Leader Hiking in REC 148 may also earn the following Outdoor Council of Canada (OCC) certifications, if industry certificate requirements are met: Field Leader Overnight (Hiking), Go Outside (Map), Go Outside (Compass) certifications.

COURSE NOTE
Students will be expected to provide valid certification of Field Leader Hiking earned in REC 148. This course consists of one pre-trip planning session plus a four day overnight field trip.

REQUIRED TEXTS AND/OR RESOURCES
Outdoor Council of Canada Field Leader Manual
Selected readings will be provided through the course eLearn site.

COURSE STUDENT LEARNING OUTCOMES
On successful completion of this course, students will be able to do the following:
1. Plan a multi-day trip for a group.

2. Demonstrate leadership and systematic trip planning during the trip.

3. Engage in learning through critical reflection during the trip.

4. Create and demonstrate participant centered experiences in trip planning.

5. Demonstrate the importance of team building and communication.

COURSE CONTENT

SESSIONS	TOPICS
Pre-Trip Class & Planning	Introduction Pre-trip planning
Field Excursion	
	Judgement, decision-making and facilitation Navigation – maps and compass Campcraft: establishing shelter, meal preparation, hygiene, risk management Guiding groups on longer trips Debriefing and motivation Critical thinking Transformational leadership Organization and leadership Communication skills in outdoor recreation guiding situations Career development, mobility, and certifications Outdoor education goals and programming Leadership in the natural world
	Field evaluations
	Tests: written, oral, and practical

EVALUATION PROFILE

Assessment	% of Final Grade
*Field Evaluation	20% – 40%
Leadership skills	10% - 25%
*Technical skills	20% - 40%
Professionalism & participation	5% - 15%
TOTAL:	**100%**

*No one assignment will be more than 35%

Field evaluations: The ability to perform a specific skill at an acceptable or higher level as required by the content of the course.

Leadership skills: The ability to take initiative to motivate and inspire others and responds to the needs of the group and its individuals. Analyzes problems and develops sound alternatives. Takes time to think, acts rationally and avoids shortcuts. Takes charge of situations when needed and without prompting while understanding and respecting when to let others lead.

Technical skills: Develop basic outdoor skills and competencies in mountain environments.

Professionalism and participation: Includes elements of professionalism, attitude, punctuality and teamwork as described in the outdoor recreation management program skills evaluation form.

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades
Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments
Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand. 10% per day will be deducted for late assignments.

Missed Exams/Quizzes/Labs etc.
Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

Attendance
Students are expected to attend all classes and associated activities. See course syllabus for penalties related to missed classes.

English Usage
Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices
Students may use electronic devices during class for note-taking only when working on tasks assigned by the instructor.

On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS

Tools for Success

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at https://www.capilanou.ca/student-services/

Capilano University Security: download the CapU Mobile Safety App

Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information: https://www.capilanou.ca/about-capu/governance/policies/

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:
- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:
- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

> Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure (found on Policy page https://www.capilanou.ca/about-capu/governance/policies/)

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.

DEPARTMENT OR PROGRAM OPERATIONAL DETAILS

See course syllabus